



**Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING
AGENDA**

December 21, 2021 4:30 p.m.

**Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room**

1. Call to Order
2. Roll Call
3. Approval of December 21, 2021 Finance Agenda
4. Approval of December 3, 2021 Finance Committee Minutes
5. Public Comment
6. Approval Highway Vehicle Purchase
7. Next Meeting
8. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



**Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING
MINUTES**

December 3, 2021 8:00 a.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

Call to Order: Chair Mastalir called the meeting to order at 8:00 a.m.

Roll Call: Members Present – John Mastalir, Tom Romdenne, Jeff Vollenweider, Virginia Haske, Doak Baker. Others Present – Dan Olson, Gary Paape, Michelle Dax, Jeff Wisnicky, Scott Feldt, Todd Every, Dave Myers, Paul Kunesh, Jason Veaser.

Approval of December 3, 2021 Finance Agenda: Vollenweider moved, Haske seconded to approve the agenda with Item 8 being taken up after item 5. Motion carried.

Approval of November 5, 2021 Finance Committee Minutes: Haske moved, Baker seconded to approve the November 5, 2021, minutes. Motion carried.

Public Comment: None.

Tax Delinquent Properties – County Treasurer: Treasurer Dax provided a list of four potential properties which the County may elect to take ownership of if the taxes are not paid prior to the end of the year. Dax expressed her belief that each of the property owners will pay their taxes within the month.

Monthly Administrative Report

Monthly Financial Report – October 2021: Kunesh reported that sales tax collections for October were \$115,766 with a year to date total of \$1,196,000. The Contingency Fund balance is \$27,986 with one request pending.

Medical/Dental/Large Claimant Financial Report – October 2021: Feldt reviewed the reports with the committee. No questions.

Overtime Report – November 2021: Feldt reviewed the overtime report with the committee. No questions.

Approval of 2021 Budget Transfers – Finance: Kunesh provided a summary of the 2021 budget transfer requests. The Public Health Department is requesting an increase in revenues and expenditures in the amount of \$224,455 due to the receipt of COVID grant funding. The Coroner's Office is requesting \$7500 of additional revenue and expense due to increased activity. \$5415 is being requested from the contingency fund. The Clerk of Courts is requested a reallocation of \$14,847 from existing budget lines within the department budget. No additional funds are requested. The Sheriff's Department is requesting the reallocation of \$175,032 from existing budget lines within the department budget. No additional funds are requested. The Promotions and Recreation Department is requesting a transfer of \$60,164 from existing budget lines and existing fund balances to pay for increased project costs. The Promotions and Recreation Department is requesting a transfer of \$8,872 from fund balance to pay for additional costs for installing two lake piers. Vollenweider moved and Romdenne seconded to approve all budget transfer requests as submitted and recommend approval of the requests that exceeded



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\$20,000 (Public Health, Sheriff, Promotions & Recreation) to the County Board for approval. Motion carried.

Approval to Void Stale (Uncashed) Checks – 2019 – County Treasurer: Kunesh explained the process of stale checks and how the county processes those funds. The total amount to be added to the stale check list is \$325.85. Vollenweider moved, Romdenne seconded to approve the adding of the checks to the list. Motion carried.

Approve Highway Equipment Purchase – Highway: Every provided a summary of the purchases. Sufficient funds are in the Highway Internal Service Fund. Some discussion took place regarding the use of local vendors. Every indicated that the state contract is used for the purchase of vehicles as a lower price can be obtained. Still, the County does look to use local vendors for parts and services if possible. Romdenne moved, Vollenweider seconded to approve the purchase of three trucks in the amount of \$118,006 to be taken from the Highway Internal Fund. Motion carried.

Approve 2022 Insurance Quotes – Finance: Kunesh provided a summary document listing the various types of insurance and the premiums associated with the insurance coverage. Feldt explained that the county has received quotes from other providers in the past and does every few years, the quote provided by County Mutual Insurance/Aegis is very difficult for any other provider to match. While various premiums increased and decreased, the total premium cost for 2022 was essentially the same as 2021. Baker moved and Haske seconded to approve the premium quotes for 2022. Motion carried.

Approval Acceptance of Opioid Settlement Funds – Human Services: Wisnicky provided a summary of the issue and how the county became eligible for the funds. The opioid settlement with the manufacturers was settled for billions of dollars of which the state of Wisconsin's current share is \$402 million. Counties will receive 70% of those funds and Kewaunee County's share is \$439,000 over a number of years. Questions were raised regarding restrictions and parameters. Wisnicky responded that the funds will need to be expended in such a manner that they relate to opioids and opioid treatment. Haske moved, Baker seconded to approve the acceptance of the funds and recommend approval by the County Board.

Such Other Matters as Authorized by Law: A discussion took place regarding cybersecurity and computer passwords. Feldt offered to have a presentation with IT Director Loining to discuss the issue and what precautions are being taken by the County.

Next Meeting: January 7, 2022 at 8:00 a.m.

Adjournment: Vollenweider moved, Baker seconded to adjourn the meeting. Motion carried. Meeting adjourned at 9:10 a.m.

Office of
KEWAUNEE COUNTY HIGHWAY COMMISSION

E4280 County Road F
Kewaunee, WI 54216

Todd L. Every
Commissioner
every.todd@kewauneeco.org

Telephone: (920)388-3707
Fax: (920)388-0713

To: Finance Committee
From: Highway and Solid Waste Committee and Todd Every, Highway Commissioner
Date: December 9, 2021
R.E.: Tri Axle Truck Chassis Purchase

Background

Each year we have planned to purchase a new dump truck as part of our Capital Improvement Plan to replace aging trucks in our fleet.

Staff recently requested proposals for the purchase of a new tri axle truck chassis. Attached is the Request for Proposals (specifications) for your reference.

Three vendors submitted proposals for the chassis. The summary attached compares the chassis meeting our minimum requirements.

The lowest responsible proposal came from Truck Country of Wisconsin, Inc. for the 2023 Freightliner 114SD truck chassis.

As part of the request, we take pricing on extended engine warranties (i.e. 5 yr./100,000 mile). Truck Country pricing for the extended warranty is \$2,950.

Financial Impact

The proposed cost of the truck chassis and extended engine warranty is \$123,700.

Funds to purchase the trucks are available from the Highway Department Internal Service Fund.

Recommendation

The Highway and Solid Waste Committee and staff recommend a motion to approve purchasing one new 2023 Freightliner 114SD truck chassis and extended engine warranty from Truck Country of Wisconsin, Inc. for \$123,700 and to forward this information to the County Board for approval.

Tri Axle Chassis Proposal Summary (12/9/2021)

Chassis Manufacturer	JX Peterbilt	Kreite Truck Centers	Packer City Inter., Inc.	Truck Country of WI, Inc.	Wisconsin Kenworth
Base Price (meeting min. spec.)	Peterbilt	2023 Mack Granite 84FR	2023 HV513 SFA	2023 Freightliner 114SD	Kenworth
	Cannot meet Spec.	\$ 131,700	\$ 127,843.48	\$ 120,750	No Allocation in 2022
TRUCK CHASSIS COST	No Bid	\$ 131,700	\$ 127,843.48	\$ 120,750.00	No Bid
Notes		No build slots in 2022 at this time.		If the chassis is built after January 1, 2023, it will be a model year 2024 with an increase of \$2,000 + Emission changes and surcharges	

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Mary Meyer
Office Manager
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Truck Chassis Supplier:

The Kewaunee County Highway Department is accepting proposals for one (1) new Tri-axle truck chassis.

Please see below for the minimum specifications for the truck chassis. Proposals are due by the end of the business day (3:30 p.m.) on **Wednesday, December 1st, 2021** at:

Kewaunee County Highway Department
Attn: Todd Every, Highway Commissioner
E4280 CTH F
Kewaunee, WI 54216

Minimum Specification for Truck Chassis

The truck chassis must be new and the latest type and model manufactured and must equal or exceed the following detailed specifications:

- o Tri-axle truck, with usable cab to trunion of 144" from back of exhaust, with 18" front frame extensions to include continuation of single heavy-duty channel frame and stationary grill. Must consult with equipment installer on exact cab to trunion measurement.
- o Must contact body vendor for proper frame length of truck.
- o Engine- 450 H.P. @ 1625 RPM, 1650 LB/FT - 13 liter.
- o Stainless Steel oil pan, (aluminum acceptable).
- o Engine compression brake. (NO Exhaust brake)
- o Air Cleaner-Summer/Winter air intake control.
- o Alternator-150 AMP.
- o Batteries- 3- 1850 CCA
- o Transmission – Allison 4500 RDS with PTO provision. Transmission programmed for snow plow mode and performance shift.
- o Vehicle speed sensor for ground sensing controls, wired to dash.
- o Horizontal DPF with vertical pipe not to exceed 3" beyond rear of cab.
- o Power steering dual gear driven.
- o Front axle set forward - 22,000 lb. with 23,000 lb. front spring with dust covers.
- o Rear axle-46,000 lb with dust covers. Locking differential with driver control and axle – lock.
- o Axle ratio 4:56. ECM set to travel 65 MPH.
- o Rear suspension - 46,000 lb. Provide pricing for various suspension options, if applicable.
- o Factory Installed 20,000# Non-Steer Pusher Axle
- o 18.0 cfm Air Compressor.
- o Air dryer AD-9 (not behind front wheel). Verify location with body vendor.
- o Fresh and recirculating air heater and defroster with air conditioning.
- o Heater coolant shut off valves.

- National air ride seat on drivers and fixed on passenger side. Cloth high back seats with armrest, lumbar and retractable seat belts.
- Dark colored, (charcoal) interior-cab insulation with additional noise and thermal treatment.
- On Board Diagnostics.
- AM-FM radio antenna mounted on right hand side cowl, short antennas on mirrors.
- Dual rectangular air horns with snow shields.
- Western style mirrors, heated and powered 102" spacing and 2-8" convex mirrors, stainless steel.
- Transmission cooler (stainless steel or aluminum) with stainless steel piping from transmission cooler to radiator.
- Adjustable steering wheel (telescopic optional).
- Outer front fender rubber and front mud flaps.
- Two cab grab handles, one (1) on driver's side and one (1) on passenger side. (Exterior)
- Rear window.
- Tinted glass, all.
- Bug screen for radiator.
- Fuel tank, 80 gal. Min. Left side 2 step aluminum tank with stainless steel straps.
- Must contact equipment vendor for clearance for back wing posts.
- Inverted brake chambers on back axle for hot mix and shouldering applications.
- Tires: Front tires - Tubeless Radial 425/65r22.5 (20 Ply). Rear - 11r22.5 (16 Ply).
- Rims: Front rims shall be aluminum and rear rims shall be steel.
- All fuel lines must be frame height. Air tanks inside frame and not below frame.
- Front bumper full width swept back.
- Circuit breakers in lieu of fuses.
- Positive load disconnects.
- Junction box for equipment vendor to install wiring harnesses for equipment.
- Auxiliary wiring for front head lights and turn signals for front plow applications minimum length of 6 feet of wire.
- Power windows.
- Brake pedal and accelerator pedals mounted on fire wall, not on the floor.
- Air-ride cab.
- Heated front windshield.
- Color: Highway Omaha Orange.
- 1 OEM - Parts, service and operator's manuals to be furnished in hard cover for all truck components of truck and the engine.
- 1 Line sheet with all filter numbers, all oils, fluids used and Serial number of engine, Transmission, etc.
- Warranty will commence on date unit is placed into service by Kewaunee County (after equipment installation).
- Warranty work to be done at the Kewaunee County Highway Department Shop or if needed at vendor's facilities, transportation is the responsibility of the successful bidder.

All proposals shall include the following information:

1. Contact information for the chassis dealer and salesperson.
2. Detailed specification sheet (line sheet) for the truck chassis indicating model year and vehicle details.
3. Proposal price with all costs for truck chassis and delivery.
4. Estimated Delivery date (if not available immediately).
5. Standard Truck Chassis, Engine, and power train warranty information.
6. Extended Warranty information and costs. Do not add into cost of truck chassis.
7. A summary of the variances from the minimum specifications.

Kewaunee County reserves the right to accept or reject any or all proposals or any part thereof, waives any informality in the process, and to accept the proposal or portion of a proposal deemed most advantageous to the county.

Questions regarding the truck chassis specifications can be answered by Mike Lardo (Shop Foreman) at (920) 388-3707, ext. 3, or by emailing lardo.mike@kewauneeeco.org.

If you have any questions regarding Request for Proposal (RFP) information, please contact Todd Every, Highway Commissioner, at (920) 388-3707, ext. 2, or by emailing at every.todd@kewauneeeco.org.

Prepared for:
 Todd Every
 KEWAUNEE HIGHWAY
 DEPARTMENT
 E4280 County F
 Kewaunee, WI 54216
 Phone: 920-388-3707

Prepared by:
 Jay Szymanski
 TRUCK CITY OF WISCONSIN,
 INC.
 2401 PROGRESS WAY
 KAUKAUNA, WI 541308559
 Phone: 920-766-5222

Q U O T A T I O N

114SD CONVENTIONAL CHASSIS

SET FORWARD AXLE - TRUCK
 DETROIT DD13 12.8L 450 HP @ 1625 RPM, 1900 GOV
 RPM, 1650 LB-FT @ 975 RPM
 ALLISON 4600 RDS AUTOMATIC TRANSMISSION WITH
 PTO PROVISION
 RT-46-160 46,000# R-SERIES TANDEM REAR AXLE
 TUFTRAC GEN2 46,000# REAR SPRING SUSPENSION
 MFS-20-133A 22,000# FL1 71.0 INCH KPI/3.74 INCH
 DROP SINGLE FRONT AXLE
 23,000# FLAT LEAF FRONT SUSPENSION
 114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
 CAB

5775MM (227 INCH) WHEELBASE
 1/2X3.64X11-7/8 INCH STEEL FRAME
 (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI
 1700MM (67 INCH) REAR FRAME OVERHANG
 PARTIAL INNER FRAME REINFORCEMENT AT FRONT
 SUSPENSION
 BODY COMPANY INSTALLED ADDITIONAL FRONT
 FRAME REINFORCEMENT FOR SNOW PLOW
 HENDRICKSON HLM 20,000# N-SERIES NON-STEER
 16.5X7 BRAKE INTEGRAL DROP CENTER
 PUSHER AXLE

		PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$	120,550	\$ 120,550
EXTENDED WARRANTY		\$	200	\$ 200
DEALER INSTALLED OPTIONS		\$	0	\$ 0
CUSTOMER PRICE BEFORE TAX		\$	120,750	\$ 120,750
TAXES AND FEES				
TAXES AND FEES		\$	0	\$ 0
OTHER CHARGES		\$	0	\$ 0
TRADE-IN				
TRADE-IN ALLOWANCE		\$	(0)	\$ (0)
BALANCE DUE	(LOCAL CURRENCY)	\$	120,750	\$ 120,750

COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

INTERNATIONAL®

**Financial Summary
2023 HV513 SFA (HV513)**

November 22, 2021

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$127,843.48

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

**This proposal is not binding upon the seller without
Seller's Authorized Signature**

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

PRICING SUMMARY

GRANITE 84FR

VEHICLE PRICE

\$131,700.00

SOFT OFFERS AND WARRANTY

CARB + EPA for Mack MP7 / MP8 Diesel

\$2,100.00

TOTAL SOFT OFFERS AND WARRANTY

\$2,100.00

TAX SUMMARY

AMT. SUBJECT TO TAX

FET

\$131,700.00

\$0.00

Tire Tax Credit

N/A

\$0.00

TOTAL TAX

\$0.00

TOTAL SELLING PRICE (PER UNIT) Usd

\$133,800.00

KEWAUNEE COUNTY HIGHWAY COMMISSION _____ DATE

KRIETE TRUCK CENTER GREEN BAY, LLC _____ DATE

PRICELIST DATE
20220103

QUOTATION
KRIE2021000295D883

DATE
11/29/2021

PAGE
10 of 12