



**Kewaunee County**  
**FINANCE & PUBLIC PROPERTY COMMITTEE MEETING**  
**AGENDA**

November 1, 2022 5:30 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216  
Conference Room

1. Call to Order
2. Roll Call
3. Approval of November 1, 2022 Finance Agenda
4. Approval of October 18, 2022 Finance Committee Minutes
5. Public Comment
6. 2023 Budget Adjustments
7. Such Other Matters as Authorized by Law
8. Next Meeting: November 11, 2022
9. Adjournment

**The public is able to watch the meetings LIVE via YouTube. Go to: [www.kewauneeco.org](http://www.kewauneeco.org)  
Once you are on the homepage, on the left hand side, click on *Committee Meetings - LIVE*  
Then click on the link for the meeting you want to watch**

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so.  
Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164  
prior to the meeting so that accommodations may be arranged.

**KEWAUNEE COUNTY**

**FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: October 18, 2022 Time: 5:00 PM

Location: Administration Center – Conference Room

Call to order: The meeting was called to order at 5:05 PM by Chairman Romdenne

Roll call: Members present: John Mastalir, Tom Romdenne, Jeffrey Vollenweider, Steven Agamaite. Virginia Haske arrived at 5:26.

Others present: Scott Feldt, Paul Kunesh, Gary Paape

Approve the agenda: Motion by Mastalir, second by Agamaite to adopt the agenda. Motion carried.

Approve minutes: Motion by Agamaite second by Mastalir to approve the 10/07/2022 Finance Committee minutes. Motion carried.

Public Comment: An email from Susan Weisser requesting an end to County funding for KCEDC.

2023 Budget Adjustments: One new budget adjustment was proposed - item B. The 2023 Transportation aids as calculated by the Department of Transportation will be \$57,980 higher than estimated, reducing the amount of fund balance needed. Motion by Mastalir, second by Vollenweider to approve budget transportation aids shown as adjustment 'B' as presented. Motion carried.

2023 Health Insurance Plan-Horton: The committee reviewed & discussed current and proposed health insurance plans and premiums. Continuing with our current plan coverage in 2023 would be an increase of 3.5%. A proposal from Centivo would provide two different plans resulting in an overall reduction in total premiums. Employees could choose between the plans and would end up paying the same amount or less depending on the plan selected. Motion by Vollenweider, second by Mastalir to approve the Centivo option with employee monthly contributions for HPS single \$166.67, HPS family \$410.11, WI-2 single \$134.63, and WI-2 family of \$354.25. Motion carried

Such other matters as authorized by law: KCEDC function and funding history was reviewed and discussed.

Next finance committee meeting: November 01 2022 5:00PM (if necessary)  
November 11 2022 8:00AM  
December 01 2022 8:00AM

Adjournment: Motion by Mastalir, second by Agamaite to adjourn the meeting. Motion carried. Meeting adjourned at 5:43 PM.

Submitted by:  
Paul Kunesh

**Kewaunee County  
Budget 2023**

10/19/2022

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**Schedule of Changes to the Administrator Proposed budget by Finance Committee & County Board**

* Dept	Acct Descr	Rev/Expend	Incr/Decr	Account Number	Net change	Admin Proposed	FC Proposed
<b>FINANCE COMMITTEE APPROVED CHANGES (10/07/2022):</b>							
<b>A Adjust State Shared Revenue &amp; Utility Revenue from estimated to DOR Notice:</b>							
ND	STATE SHARED TAXES	Revenue	Decrease	100.43410.000	0	(644,061)	(644,061)
ND	UTILITY TAX	Revenue	Decrease	100.43430.000	7,211	(224,816)	(217,605)
GEN	TRANSFER TO FUND BALANCE	OFU	Decrease	100.59202.000.601	(7,211)	667,501	660,290
<b>C Pay Rate change SUMMARY (Exec Comm - 3% COLA with steps)</b>							
various	SALARIES	Expenditure	Decrease	*** ***** ***.111	(33,428)	-	-
various	WAGES-REGULAR	Expenditure	Decrease	*** ***** ***.121	(85,390)	-	-
various	SOCIAL SECURITY	Expenditure	Decrease	*** ***** ***.151	(8,336)	-	-
various	RETIREMENT	Expenditure	Decrease	*** ***** ***.152	(3,825)	-	-
various	WORKMEN'S COMPENSATION	Expenditure	Decrease	*** ***** ***.153	(3,745)	-	-
GEN	GENERAL PROPERTY TAXES	Revenue	Decrease	100.41100.000	54,656	(7,619,441)	(7,564,785)
HSD	GENERAL PROPERTY TAXES	Revenue	Increase	215.41100.000	(61,250)	(969,432)	(1,030,682)
LCZ	GENERAL PROPERTY TAXES	Revenue	Decrease	240.41100.000	5,677	(192,625)	(186,948)
LIO	GENERAL PROPERTY TAXES	Revenue	Decrease	245.41100.000	917	(61,877)	(60,960)
HSD	TRANSFER FROM FUND BALANCE	OFU	Decrease	215.49202.000	97,588	(240,000)	(142,412)
HWY	SUNDRY CHARGES	Revenue	Decrease	700.46310.000	37,136	(225,752)	(188,616)
<b>D Jailer/Dispatch Holiday Pay changes</b>							
SHF-JAIL	WAGES-OVERTIME	Expenditure	Increase	100.52102.000.122	16,418	35,000	51,418
SHF-JAIL	SOCIAL SECURITY	Expenditure	Increase	100.52102.000.151	1,256	89,134	90,390
SHF-JAIL	RETIREMENT	Expenditure	Increase	100.52102.000.152	1,116	99,248	100,364
SHF-JAIL	WORKMEN'S COMPENSATION	Expenditure	Increase	100.52102.000.153	500	35,465	35,965
GEN	TRANSFER TO FUND BALANCE	OFU	Decrease	100.59202.000.601	(19,290)	660,290	641,000
<b>E Transition to New Jail Staffing</b>							
SHF-JAIL	WAGES-REGULAR	Expenditure	Increase	100.52102.000.121	176,544	1,024,315	1,200,859
SHF-JAIL	SOCIAL SECURITY	Expenditure	Increase	100.52102.000.151	13,505	90,390	103,895
SHF-JAIL	RETIREMENT	Expenditure	Increase	100.52102.000.152	20,085	100,364	120,449
SHF-JAIL	WORKMEN'S COMPENSATION	Expenditure	Increase	100.52102.000.153	5,374	35,965	41,339
SHF-JAIL	HEALTH INSURANCE	Expenditure	Increase	100.52102.000.154	79,908	243,911	323,819
SHF-JAIL	DENTAL INSURANCE	Expenditure	Increase	100.52102.000.155	2,358	11,176	13,534
GEN	TRANSFER TO FUND BALANCE	OFU	Decrease	100.59202.000.601	(297,774)	641,000	343,226
<b>F Remove/Correct Emgt-Mobile Command Post</b>							
EGT	TRANSFER FROM FUND BALANCE	OFS	Decrease	150.49202.000	100	(100)	0
EGT	MOBILE COMMAND POST	Expenditure	Decrease	150.52624.000.601	(100)	100	0
<b>G Add NEW revenue from US Treasury - LATCF</b>							
ND	FEDERAL SHARED REVENUE	Revenue	Increase	100.43300.000	(50,000)	0	(50,000)
GEN	TRANSFER TO FUND BALANCE	OFU	Decrease	100.59202.000.601	50,000	343,226	393,226
<b>FINANCE COMMITTEE APPROVED CHANGES (10/18/2022):</b>							
<b>B Highway Roads &amp; Bridges - Adjust to Actual Transportation Aids</b>							
HWY-SRF	LOCAL TRANSPORTATION AID	Revenue	Increase	200.43531.000	(57,980)	(755,538)	(813,518)
HWY-SRF	TRANSFER FROM FUND BALANCE	OFS	Decrease	200.49202.000	57,980	(65,132)	(7,152)
<b>PROPOSED (11/01/2022):</b>							
<b>H Health Insurance changes</b>							
various	HEALTH INSURANCE	Expenditure	Decrease	*** ***** ***.154	(178,361)	-	-
GEN	GENERAL PROPERTY TAXES	Revenue		100.41100.000	(38,337)	(7,564,785)	(7,603,122)
* GEN	TRANSFER TO FUND BALANCE	OFU		100.59202.000.601	135,014	393,226	528,240
LCZ	GENERAL PROPERTY TAXES	Revenue	Decrease	240.41100.000	5,528	(186,948)	(181,420)
LIO	GENERAL PROPERTY TAXES	Revenue	Decrease	245.41100.000	680	(60,960)	(60,280)
HSD	GENERAL PROPERTY TAXES	Revenue	Decrease	215.41100.000	32,129	(1,030,682)	(998,553)
HWY-ISF	SUNDRY CHARGES	Revenue	Decrease	700.46310.000	43,347	(188,616)	(145,269)
* with the intent of transferring to the Health Self-Insurance Fund to increase that Fund Balance							
<b>COUNTY BOARD APPROVED CHANGES:</b>							
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