



Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING
AGENDA

October 19, 2021 5:00 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

1. Call to Order
2. Roll Call
3. Approval of October 19, 2021 Finance Agenda
4. Approval of October 1, 2021 Finance Committee Minutes
5. Public Comment
6. Approval 2022 County Budget Items
7. Next Meeting
8. Adjournment

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Then click on the link for the meeting you want to watch**

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

KEWAUNEE COUNTY

FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES

Date: [October 01, 2021](#) Time: 8:00 AM

Location: [Administration Center-Conference Room](#)

Call to order: The meeting was called to order at 8:00AM by Chairman Mastalir

Roll call: Members present: John Mastalir, Virginia Haske, Tom Romdenne, Jeffrey Vollenweider. Excused: Doak Baker. Others present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Daniel Olson, Gary Paape, Matt Joski, Jason Veaser, Dan Mongoven.

Approve the agenda: Motion by Haske, second by Vollenweider to adopt the agenda. Motion carried.

Approve minutes: Motion by Haske second by Romdenne to approve the [09/02/2021](#) Finance Committee minutes. Motion carried.

Public Comment: None.

Approval of County Health Plan: The discussion of 2022 Health Insurance continued from last month. Updated renewal rates will be available later today but is not expected to change from the 18% increase presented last month. Previously discussed options 1 & 7 would reduce that to about 12%. Option 1 would increase deductible from \$750/\$1500 to \$1000/\$2000, 2 times for non-network. Option 7 would change co-insurance from 90%/70% to 80%/60%. The 2022 proposed budget includes a 12% health insurance increase. Dan Mongoven from Horton & Dan from Network Health provided more detailed information and examples of the proposed Family Savings Plan and compared and contrasted it to spousal carve outs and spousal surcharges. The Family Savings plan would be optional for those employees that qualify and could save up to an estimated 8.8% on premium if enough employees enroll.

Motion by Vollenweider second by Haske to approve options 1 & 7 for the 2022 health insurance plan. Motion carried.

Motion by Vollenweider second by Haske to approve offering the Family Savings Plan to employees with the 2022 health insurance plan. Motion passed 3-1 with Romdenne voting no.

Motion by Vollenweider second by Haske to approve health insurance increase of 12.31% and dental insurance increase of 5%. Motion carried.

Monthly Administrative report:

- a. Monthly Financial Report-August 2021- Sales tax received in September was \$136,473 bringing the year total to \$951,516. Coroner's office is still trending above budget and will likely need to request contingency funds to cover it. No other departments appear out of line with budget expectations for 2021.
- b. Medical/Dental Financial Report -August 2021-Feldt reviewed the medical and dental reports. Expenses continue to trend above revenue for 2021 for both.
- c. Overtime Report-September 2021-Feldt briefly reviewed the overtime report.

Approve County Board and Supplemental Payroll: Motion by Haske second by Romdenne to approve the County Board and Supplemental Payroll as presented. Motion carried.

2022 County Budget Discussion: A few known adjustments will be presented at the next Finance Committee meeting including adding a floor drain for the Sheriff department, state shared revenue, Highway Transportation Aid, and executive Committee decisions. Additionally, Administrator Feldt also reviewed a list of his requests included in the Administrator proposed budget including Jail study costs, grant writing, staff leadership training, maintenance planning, and relocation of Extension offices. Discussion followed.

Such other matters as authorized by law: Union negotiations are ongoing.

Next finance committee meeting: Tuesday Oct 19 5PM Friday Nov 5th 8AM

Adjournment: Motion by Romdenne second by Haske to adjourn the meeting. Motion carried. Meeting adjourned at 10:16AM.

**Kewaunee County
Budget 2022**

10/11/2021

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Schedule of Changes to the Administrator Proposed budget by Finance Committee & County Board

* Dept	Acct Descr	Rev/Expend	Incr/Decr	Account Number	Net change	Admin Proposed	FC Proposed
FINANCE COMMITTEE APPROVED CHANGES:							
None							
PROPOSED CHANGES:							
A Adjust State Shared Revenue & Utility Revenue from estimated to DOR Notice:							
ND	STATE SHARED TAXES	Revenue	Decrease	100.43410.000	(14)	(644,047)	(644,061)
ND	UTILITY TAX	Revenue	Decrease	100.43430.000	(332)	(228,797)	(229,129)
GEN	TRANSFER TO OTHER FUNDS	OFU	Decrease	100.59200.000.601	346	34,030	34,376
DSF	TRANSFER FROM OTHER FUNDS	OFS	Decrease	300.49202.000	(346)	(34,030)	(34,376)
DSF	TRANSFER TO FUND BALANCE	OFU	Decrease	300.59202.000.601	346	34,030	34,376
B Highway Roads & Bridges - Adjust to Actual Transportation Aids							
HWY-SRF	LOCAL TRANSPORTATION AID	Revenue	Decrease	200.43531.000	35,250	(790,788)	(755,538)
HWY-SRF	TRANSFER FROM FUND BALANCE	OFS	Increase	200.49202.000	(35,250)	(140,000)	(175,250)
C Floor Drain-Evidence Building							
SHF	OUTLAY	Expenditure	Increase	100.52116.000.813	15,000	0	15,000
GEN	TRANSFER TO OTHER FUNDS	OFU	Decrease	100.59200.000.601	(15,000)	34,376	19,376
DSF	TRANSFER FROM OTHER FUNDS	OFS	Decrease	300.49202.000	15,000	(34,376)	(19,376)
DSF	TRANSFER TO FUND BALANCE	OFU	Decrease	300.59202.000.601	(15,000)	34,376	19,376
D Executive Committee (09/20/21) wage changes:							
D1 FTE Increase-EMG (ADM budget 27.5 hrs to approved 30hrs per week)							
EGT-EMPG	WAGES-REGULAR	Expenditure	Increase	100.52600.000.121	2,351	4,720	7,071
EGT-EMPG	SOCIAL SECURITY	Expenditure	Increase	100.52600.000.151	180	3,452	3,632
EGT-EMPG	RETIREMENT	Expenditure	Increase	100.52600.000.152	458	2,429	2,887
EGT-EMPG	WORKMEN'S COMPENSATION	Expenditure	Increase	100.52600.000.153	4	1,540	1,544
EGT-EMPG	HEALTH INSURANCE	Expenditure	Increase	100.52600.000.154	2,263	17,520	19,783
EGT-EMPG	DENTAL INSURANCE	Expenditure	Increase	100.52600.000.155	126	513	639
EGT-NUKE	WAGES-REGULAR	Expenditure	Increase	100.52602.000.121	(2,285)	15,877	13,592
EGT-NUKE	SOCIAL SECURITY	Expenditure	Increase	100.52602.000.151	(175)	2,562	2,387
EGT-NUKE	RETIREMENT	Expenditure	Increase	100.52602.000.152	(740)	2,769	2,029
EGT-NUKE	WORKMEN'S COMPENSATION	Expenditure	Increase	100.52602.000.153	(5)	699	694
EGT-NUKE	HEALTH INSURANCE	Expenditure	Increase	100.52602.000.154	4,352	6,953	11,305
EGT-NUKE	DENTAL INSURANCE	Expenditure	Increase	100.52602.000.155	242	203	445
EGT-EPCRA	WAGES-REGULAR	Expenditure	Increase	100.52601.000.121	2,170	4,365	6,535
EGT-EPCRA	SOCIAL SECURITY	Expenditure	Increase	100.52601.000.151	166	909	1,075
EGT-EPCRA	RETIREMENT	Expenditure	Increase	100.52601.000.152	423	488	911
EGT-EPCRA	WORKMEN'S COMPENSATION	Expenditure	Increase	100.52601.000.153	4	292	296
EGT-EPCRA	HEALTH INSURANCE	Expenditure	Increase	100.52601.000.154	2,089	3,338	5,427
EGT-EPCRA	DENTAL INSURANCE	Expenditure	Increase	100.52601.000.155	117	98	215
D2 Land Information Coordinator-Adjust Start date to Jan 01							
LIO	WAGES-REGULAR	Expenditure	Increase	245.51730.000.121	1,410	53,566	54,976
LIO	SOCIAL SECURITY	Expenditure	Increase	245.51730.000.151	108	11,425	11,533
LIO	RETIREMENT	Expenditure	Increase	245.51730.000.152	92	9,707	9,799
LIO	WORKMEN'S COMPENSATION	Expenditure	Increase	245.51730.000.153	3	281	284
LIO	GENERAL PROPERTY TAXES	Revenue	Increase	245.41100.000	(1,613)	(64,127)	(65,740)
D1&2 Total							
GEN	GENERAL PROPERTY TAXES	Revenue	Decrease	100.41100.000	1,613	(7,163,627)	(7,162,014)
GEN	TRANSFER TO OTHER FUNDS	OFU	Decrease	100.59200.000.601	(13,353)	19,376	6,023
DSF	TRANSFER FROM OTHER FUNDS	OFS	Decrease	300.49202.000	13,353	(19,376)	(6,023)
DSF	TRANSFER TO FUND BALANCE	OFU	Decrease	300.59202.000.601	(13,353)	19,376	6,023

Kewaunee County

Budget 2022

10/11/2021

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Schedule of Changes to the Administrator Proposed budget by Finance Committee & County Board

* Dept	Acct Descr	Rev/Expend	Incr/Decr	Account Number	Net change	Admin Proposed	FC Proposed	
E	Adjust Health Insurance from 12% to 12.31%							
	CCT	HEALTH INSURANCE	Expenditure	Increase	100.51210.000.154	82	29,546	29,628
	COC	HEALTH INSURANCE	Expenditure	Increase	100.51220.000.154	185	66,922	67,107
	RIP	HEALTH INSURANCE	Expenditure	Increase	100.51230.000.154	154	55,620	55,774
	DA-VW	HEALTH INSURANCE	Expenditure	Increase	100.51310.000.154	77	27,810	27,887
	DA-VW	HEALTH INSURANCE	Expenditure	Increase	100.51312.000.154	58	20,857	20,915
	CPC	HEALTH INSURANCE	Expenditure	Increase	100.51320.000.154	45	16,408	16,453
	CSA	HEALTH INSURANCE	Expenditure	Increase	100.51330.000.154	233	84,117	84,350
	ADM	HEALTH INSURANCE	Expenditure	Increase	100.51410.000.154	154	55,620	55,774
	CCL	HEALTH INSURANCE	Expenditure	Increase	100.51420.000.154	154	55,620	55,774
	IS	HEALTH INSURANCE	Expenditure	Increase	100.51450.000.154	154	55,620	55,774
	PIO	HEALTH INSURANCE	Expenditure	Increase	100.51460.000.154	77	27,810	27,887
	FIN	HEALTH INSURANCE	Expenditure	Increase	100.51511.000.154	231	83,430	83,661
	TRS	HEALTH INSURANCE	Expenditure	Increase	100.51520.000.154	154	55,620	55,774
	MAINT	HEALTH INSURANCE	Expenditure	Increase	100.51602.000.154	170	61,271	61,441
	ROD	HEALTH INSURANCE	Expenditure	Increase	100.51710.000.154	108	39,112	39,220
	SHF	HEALTH INSURANCE	Expenditure	Increase	100.52100.000.154	1,250	451,399	452,649
	JAIL	HEALTH INSURANCE	Expenditure	Increase	100.52102.000.154	710	256,387	257,097
	EGT	HEALTH INSURANCE	Expenditure	Increase	100.52600.000.154	48	17,520	17,568
	EGT-EPCR	HEALTH INSURANCE	Expenditure	Increase	100.52601.000.154	9	3,338	3,347
	EGT-NUKE	HEALTH INSURANCE	Expenditure	Increase	100.52602.000.154	19	6,953	6,972
	PHD	HEALTH INSURANCE	Expenditure	Increase	100.54100.000.154	217	40,520	40,737
	VET	HEALTH INSURANCE	Expenditure	Increase	100.54701.000.154	81	29,441	29,522
	P&R	HEALTH INSURANCE	Expenditure	Increase	100.55200.000.154	208	75,171	75,379
	P&R-FAIR	HEALTH INSURANCE	Expenditure	Increase	100.55300.000.154	6	2,113	2,119
	P&R-WINTI	HEALTH INSURANCE	Expenditure	Increase	100.55441.000.154	17	6,262	6,279
	UWX	HEALTH INSURANCE	Expenditure	Increase	100.55620.000.154	77	27,810	27,887
	LC	HEALTH INSURANCE	Expenditure	Increase	240.56101.000.154	421	152,079	152,500
	LIO	HEALTH INSURANCE	Expenditure	Increase	245.51730.000.154	48	17,520	17,568
	HSD	HEALTH INSURANCE	Expenditure	Increase	215.54500.002.154	1,634	148,901	150,535
	GEN	GENERAL PROPERTY TAXES	Revenue	Decrease	100.41100.000	2,103	(7,162,014)	(7,159,911)
	LC	GENERAL PROPERTY TAXES	Revenue	Increase	240.41100.000	(421)	(358,659)	(359,080)
	LIO	GENERAL PROPERTY TAXES	Revenue	Increase	245.41100.000	(48)	(65,740)	(65,788)
	HSD	GENERAL PROPERTY TAXES	Revenue	Increase	215.41100.000	(1,634)	(1,031,312)	(1,032,946)
	GEN	TRANSFER TO OTHER FUNDS	OFU	Decrease	100.59200.000.601	(6,023)	6,023	0
	DSF	TRANSFER FROM OTHER FUNDS	OFS	Decrease	300.49202.000	6,023	(6,023)	0
	DSF	TRANSFER TO FUND BALANCE	OFU	Decrease	300.59202.000.601	(6,023)	6,023	0
	GEN	TRANSFER FROM FUND BALANCE	OFS	Increase	100.49202.000	(758)	(190,000)	(190,758)
					0			

A	Receiving more Non Department revenue than estimated	\$346
B	Receiving less Highway revenue than estimated	\$35,250
C	Spending more in Sheriff dept. Putting less into Debt Service Fund	\$15,000
D1	Spending more in Emergency Mgt.	\$11,740
D2	Spending more in Land Information	\$1,613
D1&2	- Less going into Debt Service Fund	\$13,353
E	Spending more on Health Insurance. Putting less into Debt Service Fund	\$6,781