



## Kewaunee County Finance Committee Meeting

### AGENDA

September 1, 2023 8:00 a.m. Conference Room  
County Administration Building, 810 Lincoln Street, Kewaunee

1. Call to Order
2. Roll Call
3. Approve September 1, 2023 Agenda
4. Approval of August 15, 2023 Minutes
5. Public Comment
6. Funding Fee Parks Caretaker Position
7. Monthly Administrator's Report
  - a.) Monthly Financial Report – August 2023
  - b.) Medical/Dental Large Claim Financial Report – July 2023
  - c.) Overtime Report – July 2023
8. Health and Dental Report – The Horton Group
9. Such Other Matters As Authorized by Law
10. Next Meeting
11. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

## **KEWAUNEE COUNTY**

### **FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: August 15, 2023 Time: 5:00 PM

Location: Administration Center – Conference Room

Call to order: The meeting was called to order at 5:00 PM by Chairman Romdenne

Roll call: Members present: Tom Romdenne, John Mastalir, Steven Agamaite. Excused: Virginia Haske, Jeffrey Vollenweider. Others present: Paul Kunesh, Ed Dorner, Greg Gabriel, Amber Drewieske, Daniel Olson, Gary Paape.

Approve the agenda: Motion by Mastalir, second by Agamaite to adopt the agenda. Motion carried.

Approve minutes: Motion by Mastalir second by Agamaite to approve the 08/03/2023 Finance Committee minutes. Motion carried.

Public Comment: None

Presentation of the 2022 Audit – CliftonLarsonAllen LLP: Amber Drewieske of CLA presented a summary presentation of the 2022 financial audit. Printed financial audit reports will be sent once they pass the quality control review process. The County once again received an Unmodified or 'clean' opinion. Items highlighted in the presentation included new accounting standard GASB 87, management representations, estimates, and cooperation. There were no material misstatements or uncorrected misstatements. A new audit finding for 2022 for Human Services review of provider audits and contract language was discussed. Fund balances for major funds were presented and reviewed, with the balances still strong. The Highway Enterprise Fund had a loss for the year but cash from operations was positive.

Maintenance Projects: Four upcoming maintenance projects at the Administration Building were presented & reviewed by Maintenance Manager Greg Gabriel.

A) Storm Water Control, funded by a carryover from 2022.

B) Air conditioner in IT server room, to be covered by Health Department ARPA funds. Equipment is about 17 years old & needs to be updated. Cost estimated at \$12,560 plus about \$4000 to complete the installation & connections.

C) Carpet in old ADRC office area, included in 2023 revised budget.

D) Painting in old ADRC office area, included in 2023 revised budget.

Motion by Mastalir second by Agamaite to approve the Air Conditioning project for about \$16,560 from Health Department ARPA funds. Motion carried.

No motion was needed for the storm water, carpeting, or painting items since the funds are already budgeted.

Such other matters as authorized by law: none

Next finance committee meeting: Friday September 1st at 8:00 AM.

Adjournment: Motion by Mastalir second by Agamaite to adjourn the meeting. Motion carried. Meeting adjourned at 5:28 PM.