



Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING
AMENDED AGENDA

July 19, 2022 5:00 p.m.

Kewaunee County Fairgrounds, 625 Third Street, Luxemburg, WI 54217
4-H Conference Room

1. Call to Order
2. Roll Call
3. Approval of July 19, 2022 Finance Agenda
4. Approval of July 1, 2022 Finance Committee Minutes
5. Public Comment
6. Approve Resolution Authorizing Construction of Jail Facility
7. Initial Resolution Authorizing General Obligation Bonds and/or Promissory Notes in an Amount Not to Exceed \$21,000,000 for the Construction of a New County Jail Facility
8. Such Other Matters as Authorized by Law
9. Next Meeting; August 5, 2022
10. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

**KEWAUNEE COUNTY
FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: July 01, 2022 Time: 8:00 AM

Location: Administration Center – Conference Room

Call to order: The meeting was called to order at 8:00AM by Chairman Romdenne

Roll call: Members present: John Mastalir, Virginia Haske, Tom Romdenne, Jeffrey Vollenweider. Excused: Steven Agamaite.

Others present: Scott Feldt, Paul Kunes, Gary Paape, Matt Joski

Approve the agenda: Motion by Mastalir, second by Haske to adopt the agenda. Motion carried.

Approve minutes: Motion by Mastalir second by Haske to approve the 06/03/2022 Finance Committee minutes. Motion carried.

Public Comment: None

Monthly Administrative report:

- a. Monthly Financial Report-May 2022 – Sales tax collected in June was \$139,851 for year to date revenue of \$606,147. Reimbursement for 2021 not yet received from the landfill long term care fund yet. Inflation is starting to have an effect on individual department budgets with gasoline & diesel fuel accounts easily identifiable. Several departments pay for gas with the Sheriff being the most at \$50,000 budgeted and about 55% spent through May and will likely need contingency funds by year end. Other departments including Maintenance, Parks, Emergency management and Human Services will likely be over budget for gas but may be able to cover from elsewhere within their budgets. Highway department increases billing to customers to cover increased costs including gas & diesel. Land Information Office will likely need additional funds for GIS Consultant. This is a new best estimated cost this year due to the retirement of the LIO Director earlier in 2022.
- b. Medical/Dental Financial Report- May 2022 - Medical at 92% year to date and is OK so far. Dental is at almost 108% so far this year but has a large fund balance and smaller annual expenses & limits than health. Both will be reviewed in detail during the 2023 budget process. Large claimants list is at 6 and is good compared to previous years at this point.
- c. Overtime Report-June 2022 – Overtime report was handed out at the meeting and has nothing unusual.

Housing Development Discussion: Bank of Luxemburg invited Feldt & the Administrators of the Cities to meet with a developer that is currently building in Chilton & has interest in Kewaunee County communities. Land, zoning process, and infrastructure were part of the discussion. Building projects could be a mix of different market rate units from duplexes to apartment complexes.

Review vendor payments: Vendor payment reports for June were reviewed by the committee.

Approve County Board and Supplemental Payroll: Motion by Vollenweider second by Haske to approve the County Board and Supplemental Payroll as presented. Motion carried.

Such other matters as authorized by law:

Kunesh provided a brief summary of an opioid settlements proposal that would allow the County to receive settlement earlier than the 18 year payment schedule, but with reduced payments to the County. More information is needed to determine if it makes sense for Kewaunee County.

Feldt presented early information about a PACE program whereby new development energy efficiencies could be financed by placing a special assessment on the property. More information will follow as available.

Feldt will be proposing changes to the agreement with the Winter Park Association that reflect how the park, operations, and funding have changes in the last 5 – 10 years.

Next finance committee meeting: Tuesday July 19th 5:00PM (Luxemburg)
Friday August 5th 8:00AM

Adjournment: Motion by Vollenweider second by Haske to adjourn the meeting. Motion carried. Meeting adjourned at 9:01 AM.

Submitted by:
Paul Kunesh



RESOLUTION NO.

RESOLUTION APPROVING THE DESIGN AND CONSTRUCTION OF A NEW COUNTY JAIL FACILITY

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

3 **WHEREAS**, Kewaunee County entered into design contracts with Venture Architects, Inc., and The
 4 Samuels Group for the design of the jail; and
 5
 6 **WHEREAS**, the design of the jail facility has been completed with a not to exceed price developed by the
 7 Samuels Group for the construction of the jail; and
 8
 9 **WHEREAS**, the Jail Study Subcommittee along with the Finance Committee have reviewed the design
 10 elements and the price of these projects; and
 11
 12 **WHEREAS**, the Committees believe it is in the best interest of the County to expedite the bidding and
 13 construction of the jail facility and to receive more favorable bidding in the year 2023 rather than incurring
 14 the potential 10% inflationary costs as a result of waiting until the following year.
 15
 16 **NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Kewaunee County herein
 17 assembled, approves the design and construction of a new jail facility at an estimated cost of
 18 \$25,617,000; and
 19
 20 **BE IT FURTHER RESOLVED**, that financing for these projects be provided through the issuance of a
 21 general obligation debt and the use of other county funds.

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

 Thomas Romdenne, Chair

 Steven Agamaite

 Virginia Haske

 John Mastalir

 Jeffrey Vollenweider, Sr.

	Y E S	N O	A B S E N T	A B S T A I N
Agamaite, S.				
Augustian, A.				
Browne, S.				
Doell, D.				
Guillette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Langteau, D.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Patrycia, B.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
TOTALS				

FISCAL IMPACT STATEMENT:

Sources of Funds:

Fund Balance-General Fund	1,500,540
Fund Balance-Debt Service Fund	703,165
Grant-ARPA (American Rescue Plan Act)	2,413,295
Debt – New Bond issue	21,000,000

Uses of Funds:

Capital Project-New Jail construction costs	25,617,000
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RESOLUTION NO.

INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS AND/OR PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$21,000,000 FOR THE CONSTRUCTION OF A NEW COUNTY JAIL FACILITY

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

5 **NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Kewaunee County
 6 herein assembled, that there may be issued, pursuant to Chapter 67, Wisconsin Statutes,
 7 General Obligation Bonds and/or Promissory Notes in an amount not to exceed \$21,000,000 for
 8 the public purpose of paying the cost of construction, equipping and furnishing of Kewaunee
 9 County's Jail Facility.
 10

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

 Thomas Romdenne, Chair

 Steven Agamaite

 Virginia Haske

 John Mastalir

 Jeffrey Vollenweider, Sr.

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Agamaite, S.				
Augustian, A.				
Browne, S.				
Doell, D.				
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Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Langteau, D.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Patrycia, B.				
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TOTALS				