



**Kewaunee County  
Executive Committee Meeting  
AGENDA**

**January 5, 2026 6:00 p.m.  
Conference Room**

**County Administration Building, 810 Lincoln Street, Kewaunee**

1. Call to Order
2. Roll Call
3. Approval of January 5, 2026 Agenda
4. Approval of December 1, 2025 Minutes
5. Public Comment (3 minutes per person – 20 minute maximum)
6. Capital Outlay – Vehicle and Equipment Purchasing Policy
7. County Administrator's Report
  - a. Personnel Report
  - b. Approve Filling Vacancies
8. Next Meeting Date
9. Adjournment

*The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.*

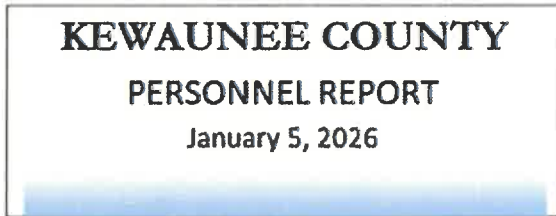
Kewaunee County Is An Equal Opportunity Employer

Kewaunee County  
810 Lincoln Street  
Kewaunee, WI

PHONE (920) 388-7111  
[www.kewauneeeco.org](http://www.kewauneeeco.org)

## 6. Capital Outlay – Vehicle and Equipment Purchasing Policy

Department Heads are authorized to purchase Capital Outlay ~~items~~ vehicles and equipment when those items are clearly enumerated in the department's Capital Outlay budget detail and included in the Capital Outlay expenses line in the approved annual budget. No purchase may cause the department to exceed its Outlay budget authority. If a purchase would result in a department exceeding its Outlay budget authority, a budget adjustment is required according to the appropriate process for the dollar value of the adjustment. All Capital Outlay vehicles or equipment ~~expenses~~ purchases of \$100,000 or more require prior approval of the standing committee by voice vote in a properly-noticed, official meeting of the standing committee. Capital Outlay items not shown on the Capital Outlay budget detail of the approved annual budget may only be purchased with prior approval of the standing committee and remain subject to budget adjustment requirements prior to exceeding the budgeted amount for Capital Outlay. The Department Head shall provide the County Administrator and Finance Director with any changes to Capital Outlay items approved by standing committee



Welcome		
Madison Budysz	Program Assistant	December 8
Joshua Luckow	Custodian	December 8
Owen Carlson	Winter Park Assistant	December 29
Dakota Giraud	Winter Park Assistant	December 29
Lynn Clark	Financial Specialist	January 1

Job Change			
NAME	FROM	TO	DATE
Noel Baudhuin	Maintenance Technician	Maintenance Manager	January 5

### New Vacancy, Requesting to Fill

Maintenance Technician

### Recruitment

Radio Operator/Jailer – advertising/interviewing

Winter Park Assistants - advertising/interviewing