



**Kewaunee County
Executive Committee Meeting
AGENDA**

**March 2, 2026 6:00 p.m.
Conference Room**

County Administration Building, 810 Lincoln Street, Kewaunee

1. Call to Order
2. Roll Call
3. Approval of March 2, 2026 Agenda
4. Approval of February 2, 2026 Minutes
5. Public Comment (3 minutes per person – 20-minute maximum)
6. 2025 Annual Report – County Administrator
7. 2025 Annual Report – Corporation Counsel
8. Setting Salaries for Elected Officials
 - a. Sheriff
 - b. Clerk of Court
 - c. Coroner
9. Review County Board Rules and Committee Structure
10. Resolution in Recognition of Gene Dalebroux
11. Consider Staffing Level for Jailer/Dispatch Positions
12. County Administrator's Report
 - a. Personnel Report
 - b. Approve Filling Vacancies – No new vacancies
13. Next Meeting Date
14. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so outside of public comment. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



Jeremy Kral, County Administrator

**KEWAUNEE COUNTY
PERSONNEL REPORT
March 2, 2026**

Job Change			
NAME	FROM	TO	DATE
Makayla Hall	Radio Operator/Jailer	Deputy Patrol	February 8

Recruitment

Maintenance Technician - advertising/interviewing
Radio Operator/Jailer – advertising/interviewing

as of report date 2/12/2026

**Kewaunee County
Executive Committee
MINUTES**

February 2, 2026 6:00 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

Call to Order: Chairman Olson called the meeting to order at 6:00 p.m.

Roll Call: Chairman Olson, Supervisor Paape, Supervisor Lukes, Supervisor Jahnke, Supervisor Teske, Supervisor Lazansky, Supervisor Romdenne. Supervisors Augustian and Baker were excused.

Others Present: Supervisor Zeitler, Supervisor Swagel, County Clerk Annoye, Corporation Counsel DePeau, IT Director Loining, Public Health Director Kinnard, and County Administrator Kral.

Approval of February 2, 2026 Agenda: Supervisors Paape moved, Romdenne seconded to approve the agenda. Motion carried unanimously.

Approval of January 5, 2026 Minutes: Supervisors Lazansky moved, Lukes seconded to approve the minutes. Motion carried unanimously.

Public Comment: None offered

2025 Annual Report – County Clerk: County Clerk Jamie Annoye reviewed the annual report which had been submitted to the committee. The report was well-received, with committee members noting it was thorough and helpful.

Request for Short-Term Telework: Administrator Kral introduced the request stating that a long-term employee with outstanding employment history is seeking to have a short-term exception to the telework policy to be allowed to work from home because they will be unable to drive to work after a medical procedure. Public Health Director Kinnard further explained that the request is for her, and she expects to be fully able to work but since she'll be depending on others for rides she may need some flexibility and ability to work offsite to maximize her work time until she is cleared to drive again. Supervisors Paape moved, Romdenne seconded to approve the request for temporary exception to the telework policy to allow Kinnard to work from home if needed until cleared to drive again. Motion carried unanimously.

Possible Adjustment of IT Stipend: Administrator Kral provided the background that the county's IT Director also provides services to the City of Kewaunee under contract between the county and city. That contract consists of a flat annual rate and an hourly rate the city pays the county for work time. Since the inception of the contract in 2018, the annual rate has been \$6,000. \$3,000 of that \$6,000 has been paid to the IT Director and the other half has been retained by the county. In order to adjust the contract rate for cost growth and inflation, the Administrator negotiated with the city to increase the rate to \$8,000 effective for 2026. The committee discussed the arrangement, asking Director Loining about the time that he spends working at the city, the growth in complexity of IT supports over time, and the work that is provided. Supervisors Lukes moved, Jahnke seconded to increase the IT Director stipend to \$4,000, keeping it at 50% of the annual contracted amount. Motion carried unanimously.

Next Meeting: March 2, 2026 at 6:00 p.m.

Adjournment: Supervisors Paape moved, Lazansky seconded to adjourn. Motion carried at 6:22 p.m.

Minutes respectfully submitted by Jeremy Kral, Kewaunee County Administrator