



Kewaunee County Executive Committee Meeting

AGENDA - AMENDED

October 2, 2023 6:00 p.m. Conference Room
County Administration Building, 810 Lincoln Street, Kewaunee

1. Call to Order
2. Roll Call
3. October 2, 2023 Agenda
4. Approval of September 11, 2023 Minutes
5. Public Comment
6. Administrator's Report
 - a. Personnel Report
 - b. Employee Assistance Program
7. Consider 2024 Cost of Living Wage Increases.
8. Approve Filling Vacancies
 - a. Economic Support – Human Services
9. Consider Employee Reclassification
 - a. Land Info Coordinator to Land Info Director
10. Motion to Convene in Closed Session Pursuant to Wis. Stat. 19.85(1)(c) to Consider Report from County Administrator Interview Subcommittee
11. Reconvene in Open Session.
12. Next Meeting
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



**Executive Committee Meeting - Amended
September 11, 2023 – 6:00 p.m.
Admin Center – Conference Room**

Call to Order:

Chairman Olson called the meeting to order at 6:03 p.m.

Roll Call:

Members Present: Chairman Dan Olson, Supervisors Tom Romdenne, Gary Paape, John Mastalir, Aaron Augustian, Joe Lukes, Kim Kroll and Virginia Haske

Excused: Supervisor Scott Jahnke

Also Present: Ed Dorner, David DePeau, Paul Kunesh, Melissa, Annoye, Todd Every, Dave Myers, Matt Joski, Jason Veaser and Judge Jeff Wisnicky

Approve Agenda:

Supervisors Lukes moved and Paape seconded to approve the September 11, 2023 agenda. Motion carried.

Approve Minutes:

Supervisors Haske moved and Augustian seconded to approve the August 7, 2023 minutes. Motion carried.

Public Comment:

None

Approve Filling Vacancies:

- a) CCS Director/Mental Health Therapist -- Supervisors Romdenne moved and Haske seconded to approve. Motion carried.
- b) Social Worker, Children & Families - Supervisors Haske moved and Kroll seconded to approve. **The committee also approved filling all subsequent vacancies that may result from internal interest in the position.** Motion carried.
- c) Investigator/Cross Train Patrol Position - Supervisors Mastalir moved and Kroll seconded to approve. Motion carried.
- d) Highway Worker (2) - Supervisors Paape moved and Lukes seconded to approve. Motion carried.
- e) Judicial Assistant - Supervisors Paape moved and Haske seconded to approve. Motion carried.

Memorial Resolutions:

Three resolutions in honor of former board members who recently passed away will be presented to the County Board for approval and presented to the families of the former board members.

Consider 2024 Cost of Living Wage Adjustment:

The committee agreed to defer this decision to the October 2, 2023 committee meeting.

Consider Parks Position Reclassification:

Supervisors Paape moved and Romdenne seconded to approve re-classifying a Parks Caretaker employee position to the Maintenance Specialist position and the job description for the new position. Motion carried.

Consider County Board Members Per Diem Rates:

The committee discussed the current pay plan along with various wording that should be considered for change. Supervisors Augustian moved and Mastalir seconded that the following rates be approved to begin with the next term of office.

Per Diem compensation will be at the rate of \$60.00 up to one hour and \$15.00 each half hour completed exceeding one hour for a meeting/event. \$150.00 will be paid for a County Board Meeting. The compensation limit for a supervisor is \$150.00 per day.

Consider County Veteran Service Officer Appointment:

Administrator Dorner advised the committee that he had appointed Nathan Thomas as the County Veteran Service Officer, subject to County Board approval. Supervisors Romdenne moved and Kroll seconded to send the appointment to the County Board for approval. Mr. Thomas will begin his duties on September 18, 2023 if approved.

County Administrator/Personnel Report:

Administrator Dorner presented the monthly Personnel Report as attached with the meeting agenda.

Next Meeting:

Monday, October 2, 2023 at 6:00 p.m. at the Kewaunee County Administration Center

Adjournment:

Supervisors Augustian moved and Romdenne seconded to adjourn at 6:40 p.m. Motion carried.

Respectfully submitted,

Ed Dorner, Kewaunee County Interim Administrator

KEWAUNEE COUNTY

PERSONNEL REPORT

October 2, 2023



Edward J. Dorner
County Administrator

Job Change			
NAME	FROM	TO	DATE
Hailey McCandless	Winter Park Assistant	Parks Caretaker	September 17

Recruitment

County Administrator – reviewing applications
Deputy Cross-Trained – advertising (internal)
Financial Assistant/Transportation Coordinator – interviewing
Highway Worker Eligibility List - advertising
Investigator – advertising (internal)
Judicial Administrative Assistant – advertising
Radio Operator/Jailer - second interview scheduled
Radio Operator/Jailer Eligibility list - advertising
Social Worker Child and Family – advertising (internal)

Kewaunee County Is An Equal Opportunity Employer

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