



**Kewaunee County  
Executive Committee Meeting  
AGENDA**

**February 3, 2025 6:00 p.m.  
Conference Room  
County Administration Building, 810 Lincoln Street, Kewaunee**

1. Call to Order
2. Roll Call
3. Approval of February 3, 2025 Agenda
4. Approval of January 6, 2024 Minutes
5. Public Comment (3 minutes per person – 20 minute maximum)
6. Request for Additional Vacation Carryover
7. County Administrator's Report
  - a. Voluntary Benefit Update, Employee Assistance Program (EAP) Update
  - b. Personnel Report
  - c. Approve Filling Vacancies
8. Next Meeting Date
9. Adjournment

*The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.*

# KEWAUNEE COUNTY

## PERSONNEL REPORT

February 3, 2025



Jeremy Kral  
County Administrator

Hire		
Clare Salentine	Winter Park Assistant	January 11
Thomas Stangel	Winter Park Assistant	January 11

Job Change			
NAME	FROM	TO	DATE
Cody Melville	Radio Operator/Jailer	Jail Sergeant	January 12

Resignation		
Jessica DePas	Public Health Educator	December 27

### New Vacancy, Requesting to Fill

Public Health Educator

### Recruitment

Children's Long-Term Support Case Manager - advertising  
Court Security Officer - advertising  
Economic Support Specialist - under review  
Financial Assistant/Transportation Coordinator - under review  
Highway Worker II - advertising/interviewing  
Radio Operator/Jailer - advertising/interviewing  
Winter Park Assistants - advertising/interviewing

as of report date 1/28/2025

Kewaunee County  
810 Lincoln Street  
Kewaunee, WI 54216

PHONE (920) 388-7164

[www.kewauneeeco.org](http://www.kewauneeeco.org)

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