



Kewaunee County
EXECUTIVE COMMITTEE MEETING
AGENDA

May 11, 2020 6:30 p.m., Exhibition Hall
County Fairgrounds, 325 Third Street, Luxemburg WI 54217

1. Call to Order
2. Roll Call
3. Approve May 11, 2020 Agenda
4. Approve March 11, 2020 Meeting Minutes
5. Public Comment
6. Administrator's Report
 - a. Personnel Report
 - b. County Administrator's Report
7. Discussion: PSC Broadband Expansion Grant - Contract
8. Discussion: Public Safety Facility Project – Next Steps
9. Update: County Website Redesign – Public Information Officer
10. Update: County Staffing during COVID-19
11. Chairman's Report
12. Next Meeting:
13. Adjournment

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Kewaunee County
EXECUTIVE COMMITTEE MEETING
MINUTES

March 11, 2020 8:00 a.m., Conference Room
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: Chair Weidner called the meeting to order at 8:00 a.m.

Roll Call: Members present – Robert Weidner, Gary Paape, Chuck Wagner, Virginia Haske, John Mastalir, Tom Romdenne, Kaye Shillin. Others Present – Linda Teske, Michelle Dax, Jamie Annoye, Jeff Wisnicky, Scott Feldt, Ross Loining, Dave Myers, Corinne Konkol, Sue Norton, Jennifer Gonzalez, Frank Mazdarevic.

Approve March 11, 2020 Agenda: Mastalir moved and Wagner seconded to approve the agenda. Motion carried.

Approve February 26, 2020 Meeting Minutes: Mastalir moved and Wagner seconded to approve February 26, 2020 minutes. Motion carried.

Public Comment: None.

Approval of Salaries for Elected Officials (Term 2021-24): Feldt summarized the information provided to the committee regarding current and historical salaries and annual increases for elected officials from other counties, current county employees and department heads. Romdenne stated that elected officials are paid on the low side and that an increase needs to be given in addition to a percentage increase. Romdenne offered a proposal of a \$2500 increase for the first year with an annual increase of 3%. Discussion took place as to the actual dollar amount and how the annual percentage increase would be applied the first year. Whether 3% would be applied before or after the addition of \$2500. Romdenne indicated the 3% would be applied to the \$2500 as well. More discussion followed regarding how this would affect future increases for the Clerk of Courts. Paape moved and Wagner seconded the salaries for the County Clerk, County Treasurer and Register of Deeds for the next term as 2021 - \$69,661; 2022 - \$71,751; 2023 - \$73,903; 2024 - \$76,120 . This incorporates a \$2500 increase in 2021 and an annual increase of 3%. Motion carried 6-1 with Mastalir voting no.

Administrator's Report

Personnel Report: Feldt reviewed the report with the committee. No questions.

Administrator's Report: Feldt gave short summary of the study committees. The status of the committees is essentially unchanged.

Approval to Fill Upcoming Vacancy – Human Services: Feldt informed the committee that Jodi Jeanquart will be retiring from the County and a new person will be needed. The Economic Support Specialist position requires a fair amount of training and recruiting a replacement prior to Jodi leaving is advantageous. Wagner moved and Haske seconded to approve filling the upcoming vacancy. Motion carried.

Feldt provided a summary as to the Human Services Director position. Dana Johnson is employed with Kewaunee County until March 27. The County Administrator will be the interim administrator



until a new one is recruited. Teske asked if the resignation was abrupt. Feldt responded that he was not given prior notice before Mr. Johnson announced his resignation. Teske asked if an interim administrator will be brought in. Feldt indicated that he is considering different options. In any case, a vacancy will be occurring and Feldt is seeking approval to fill the position when he has determined the time to be right. Mastalir moved and Shillin seconded to approve filling the upcoming vacancy. Motion carried.

Recommendation of Proposal for Redesign of County Website: Feldt reviewed the request for proposal process with the committee. Feldt outlined the proposal criteria with the committee. The IT Director, Public Information Officer and County Administrator reviewed the proposals. Each person independently ranked the proposals and there was a unanimous choice. The recommendation is to approve the proposal from Konect. Loining explained the advantages of having a new county website and why he believed Konect was the best choice. Gonzalez spoke of the current relationship with Konect, their pricing and the ability to provide onsite training. Feldt summarized that Konect was the top choice of the group. Teske asked if the redesign of the website could be done by the county IT department. Loining explained that it could be done, but that the overall product would not be as good as website design is not his strength. Discussion followed as to pricing and the cost of add-ons. It was explained to the committee that each proposal included add-ons that would alter the base price given. Concern was raised that these add-ons were not included as part of the summary to the committee. It was explained that the add-ons did not alter the recommendation of the review group as each proposal would require add-ons and Konect will still be the lowest cost proposal. Wagner moved and Haske seconded to approve the proposal submitted by Konect to redesign the county website. Motion carried.

Approve of Improved IT Connection to Luxemburg by Installation of Microwave Transmitters on County Towers: Loining explained to the committee the request and how installing transmitters onto our existing towers would allow the offices in Luxemburg to connect to our server in Kewaunee. This connection would save costs in that a server would not need to be purchased for the Luxemburg site and phone service could be transferred as well. Also, upload and download speeds would be increased as well. Discussion followed regarding connectivity between county buildings. Feldt and Loining indicated the main issue where committee approval is being sought is to approve placing equipment onto the tower in Luxemburg due to the recent tower load analysis regarding the monopole. Discussion followed regarding liability. All equipment on the tower is county owned. Mastalir moved and Wagner seconded to allow equipment to be placed on the monopole in Luxemburg. Motion carried.

Chairman's Report: Wagner notified the committee of a meeting scheduled for April 15 at the Fairgrounds from 1:30-4:30 p.m. regarding the TMDL project.

Weidner notified the committee the Land and Water Conservation Committee will be considering a resolution regarding the proposed purchase of 420 acres within the Black Ash Swamp.

Wisnicky reviewed some of the resolutions to be considered at the upcoming County Board meeting. There was discussion regarding the marine sanctuary resolution, the off-road motorcycle ordinance and county boat launch projects.

Hakse notified the committee that Bay lakes Regional Planning will be holding a meeting regarding high water levels.

Weidner notified the committee that he received a call from the Town of Pierce Chair regarding the



recent action involving the Grezslo property. The township will be preparing a letter for the County Board to consider at the meeting.

Next Meeting: The next meeting is scheduled for April 16, 2020 at 8:00 a.m.

Adjournment: Wagner moved and Romdenne seconded to adjourn the meeting. Motion carried. Meeting adjourned at 9:48 a.m.

KEWAUNEE COUNTY

PERSONNEL REPORT

May 11, 2020



Scott Feldt
County Administrator

Recruitment

Radio Operator Jailer Eligibility List – reviewing backgrounds

Social Worker Child and Family – scheduling interviews

Temporary Seasonal Workers (Highway Dept./Promotions and Recreation Dept.) - advertising

Kewaunee County is An Equal Opportunity Employer

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