

MEETING NOTICE AND AGENDA

Highway & Solid Waste Committee Meeting

Date: Nov 14th, 2024

Time: 7:00 A.M.

Place: Highway Department Main Shop

1. Call to order
2. Roll Call
3. Closed Session
4. Meeting Properly Noticed
5. Adoption of Agenda & Approval of Minutes from Oct 24th, 2024
6. Public Comments (maximum 3 minutes per appearance)
7. Reports:
 - a. Marty Treml, Commissioner
 - b. Jesse Schley, Patrol Superintendent
 - c. Mary Meyer, Office Manager
8. Landfill Update
9. Winter Hires, On-call and Fill in for Patrol (request for fill in pay)
10. Petitions and Resolutions for the Board.
11. Land Use Request
12. Towns Meeting Agenda
13. Pay Plan Implementation
14. Pits and Quarry
15. Policy & Permit Updates and Approvals Continued
16. FTE's and workload balance
17. Main Shop Upgrade Project
18. Any other business as allowed by law
19. Next meeting dates
 - a. Consider Dec 12 or 19th @ 7:00 AM
20. Adjournment

Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

Highway/Solid Waste Committee Minutes

October 24, 2024

The Highway Committee meeting was called to order at 7:00 AM by Committee Member Tom Romdenne. Members present included Tom Romdenne, Aaron Augustian, Joe Lukes and Steven Agamaite. Chairman Gary Paape was excused.

Staff Present: Highway Commissioner Marty Treml and County Administrator Jeremy Kral.

Adoption of Agenda and Approval of Minutes from September 19, 2024:

Committee Member, Tom Romdenne, made a motion to adopt today's agenda and approve the minutes from September 19, 2024. Seconded by Committee Member, Aaron Augustian. Motion carried unanimously.

Public Comments:

None

Reports:

Highway Commissioner, Marty Treml, discussed the following:

- State RMA's and TMA's were discussed. Both are typical of what we see for funding from the State. The TMA is for paint-stripping and the RMA is for routine maintenance on the State roads.
- We are on track this time of year with the Highway budget.
- CTH-C project finished up on October 23rd. Commissioner Treml is happy with how it turned out however he did have 2 areas of concern which he contacted the State about. Discussion followed.
- KB Bridge project has been approved by the State and is at 60% design. The project will take place the winter of 2025. County Administrator Kral asked if conduit will be used for the project for fiber runs. Discussion followed.
- CTH -C from CTH-L to Clyde Hill Rd project is at 30% design and has a potential start date of July 2025 and is hoping to be completed by September 2025. The State is committed to do this project. Commissioner Treml would like this section to line up with the completion of CTH-FF and then use that as a bypass for traffic when the next this section of CTH-C is started. Discussion followed.
- Commissioner Treml informed the committee of a project we completed for Red River Town. One part of the project we completed was in the Town of Green Bay, not the Town of Red River, the Town made the error. Red River Town Board is discussing

there options with Town of GB. Commissioner Treml is going to remind Towns that any town work we do on town roads should belong to their townships.

- Commissioner Treml stated November 18 and 19 will be the safety training days for Highway employees. He wants to catch up on some safety training that has been lacking.
- Commissioner Treml informed the committee of some upcoming medical absences of highway employees. He also shared that 2 employees have given notices that they will be leaving in January.
- Commissioner Treml then discussed spraying noxious weeds throughout the County in the ditches and different options that are available. He will keep the committee updated as he finds out more information.

Landfill Update:

Commissioner Treml discussed the landfill with the Committee. We discovered there was an issue with splices, that were done years ago, in one of the lines. We repaired the line and that fixed some of our control issues but we are still having some issues with sensors. We are going back through the system to see what is broken, and are working with the contractor in hopes to put a simpler system in. This would be cheaper in the long run, and a lot easier to maintain with less issues down the road. We also discovered an issue with one of the PVC pipes leading to a pit which we believe is probably disconnected, or the pipe shifted in some places. We are still able to pump the leachate out thru a secondary pit at this time so it's not a major issue. Discussion followed.

Road Updates CTH C and CTH B (ARIP):

Commissioner Treml updated the committee on CTH B and ARIP. The section discussed on CTH-B is from the s curves to CTH-F. The State asked Commissioner Treml for more details on this project. Discussion followed.

Petitions for Bridge Aid:

Commissioner Treml has one application from the Town of Red River. The Town is asking for \$9,250.00 to cover half the cost of culvert replacement for Rocky Road Bridge. Committee Member, Joe Lukes, made a motion to approve the bridge aid for the Town of Red River. Seconded by Committee Member, Aaron Augustian. Motion carried unanimously.

Audit Responses:

Commissioner Treml discussed the audit from the last committee meeting. Commissioner Treml stated we are going to drone our materials twice a year instead of once, we are also going to conduct our annual inventory at the beginning of January instead of in October or November like we

previously have done. He also noted he found an issue with our scales at our pits that we are addressing, and we just finished upgrading our fuel system.

Winter Hires and Recruitments:

Commissioner Trembl stated he had 6 applicants apply for the temporary highway worker positions. Interviews will take place shortly. Commissioner Trembl is confident with the list of applicants that we received and maybe some will apply for the upcoming vacancies. Discussion followed. Commissioner Trembl also discussed the on-call schedule for the upcoming winter season with the committee.

Petitions and Resolutions for the Board:

Commissioner Trembl discussed the way petitions and resolutions are being brought to the County Board from the Highway Department compared to the way other County Departments bring their petitions and resolutions to the County Board. Commissioner Trembl explained that once an item is in the budget, we shouldn't have to bring the item to the County Board for approval as it's already been approved. Discussion followed. The committee will discuss further at the next committee meeting and County Administrator Kral will also look into this.

Policy & Permit Updates and Approvals Continued:

Commissioner Trembl updated the committee on more policies and permits that he's been updating. Two in particular that Commissioner Trembl updated this month were the Cost Sharing policy and the Utility Permit. Administrative rates were also updated, trees and right-a-ways in particular were discussed. Commissioner Trembl also created a policy letter for the Implements of Husbandry permit. The committee will act on these policies and permits at the next committee meeting.

FTE's and Workload Balance:

Commissioner Trembl is working on compiling some ideas and recommendations regarding FTE's and workload balance and would like to discuss this with the committee at the next committee meeting.

Main Shop Upgrade Project:

Commissioner Trembl briefed the committee on the main shop upgrade project. Commissioner Trembl, County Administrator Kral, and Corp Counsel met and discussed how we get to the next steps of the contract. The subcommittee has approved some design work and Commissioner Trembl should get those drawings sometime in November. Once we have the drawings and the mechanical plans, then we can do RFP and put things out for bids to see what the total cost will be for the

project. Once we know the total cost for this project, then we can start looking at budgeting and funding options.

Any other business as allowed by law:

None

Next Meeting Dates:

- a. November 14, 2024 @ 7:00 AM
- b. December TBD

Adjournment:

Motion by Committee Member, Aaron Augustian, to adjourn the meeting at 8:04 AM. Seconded by Committee Member, Steven Agamaite. Motion carried unanimously.

Respectfully submitted: Marty Treml, Highway Commissioner