

**MEETING NOTICE AND AGENDA**  
**Highway & Solid Waste Committee Meeting**

Date: Aug 15<sup>th</sup>, 2024

Time: 7:00 A.M.

Place: Highway Department Main Shop

1. Call to order
2. Roll Call
3. Meeting Properly Noticed
4. Adoption of Agenda & Approval of Minutes from July 18<sup>th</sup>, 2024
5. Public Comments (maximum 3 minutes per appearance)
6. Reports:
  - a. Marty Treml, Commissioner
  - b. Jesse Schley, Patrol Superintendent
  - c. Mary Meyer, Office Manager
7. Hotmix Plant Update
9. Landfill Update
8. Road Updates CTH S, CTH C (STH 29 to 42) and CTH B
9. Bridge Aid for Town of Red River and Pierce (Needs Signatures)
10. Capital Improvement Plan Upcoming Purchases
11. Policy & Permit Updates: Price share/Cross-walks/Street Parking/Use of Hwy Facilities/Utilities  
Broadband/Emergency work in Townships
12. Highway Worker Base Increase Proposal
13. Highway Department Worker Classifications Change Proposal
14. Main Shop Upgrade Project
15. Any other business as allowed by law
16. Next meeting dates
  - a. @ 7:00 AM
17. Adjournment

Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

# Highway/Solid Waste Committee Minutes

July 18, 2024

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Gary Paape, Tom Romdenne, Aaron Augustian, and Steven Agamaite. Joe Lukes was excused from the meeting. County Board Chairman, Daniel Olson, County Board Supervisor, and Milt Swagel, County Board Member also attended today's meeting.

Staff Present: Highway Commissioner, Marty Treml and Patrol Superintendent, Jesse Schley.

Citizens Present: Kurt Burmeister, Tracy Nollenberg-Emergency Management Director

## **Adoption of Agenda and Approval of Minutes from June 13, 2024:**

Committee Member, Aaron Augustian, made a motion to adopt today's agenda and approve the minutes from June 13, 2024. Seconded by Committee Member, Tom Romdenne. Motion carried unanimously.

## **Public Comments:**

None

## **Reports:**

Patrol Superintendent, Jesse Schley, had the following to report for work being completed:

- Motion Engineering finished up this week with our guys calibrating everything.
- Wedging today on CR-S
- Culvert Replacements and ditching work
- Finished up the first pass of ditch mowing for Towns, County and State
- 2 workers are in Manitowoc County grading and prepping roads
- Will start paving on the County rds
- Pulverizer coming the week of August 5th
- Patching roads
- Majority of center lining done on the County rds. Also did State painting in Door and Manitowoc Counties
- Culvert replacements in fall

Discussion followed with Patrol Superintendent, Jesse Schley, answering questions.

## **Batch Plant Update:**

Commissioner Trembl updated the committee on the hot mix plant. Paperwork will now be digitally sent to the office staff, instead of forms being printed off and brought to the office. Management will also be able to see data in real time. Commissioner Trembl answered questions from the committee.

#### **Rustic Rd Update:**

Commissioner Trembl discussed Rustic Rd. We provide maintenance to Rustic Rd and get maintenance dollars back from the State. A bridge project is planned for Rustic Rd in the future. Commissioner Trembl answered questions from the committee.

#### **CTH KB Bridge Update:**

Commissioner Trembl updated the committee on the CTH KB bridge. The supports are deteriorating faster than we expected so a load restriction of 15 tons has been placed on the bridge. The costs look to be much higher than what was projected for the County share. Since the cost will be higher than anticipated, Commissioner Trembl is looking for the project to start in December because costs would be cheaper for that time of year. The drawback to that is our road closure won't align with Brown County's road closure on CTH KB.

#### **Bridge Aid Request from Pierce Town:**

Kurt Burmeister, Town of Pierce Supervisor, gave his proposal to the committee for a 50/50 bridge aid request on Lakeshore Road. Current one there is 54 years old and needs to be replaced now. Aaron Augustian made a motion to approve the request for bridge aid in the amount of \$217,671.00 with the understanding Town of Pierce might have to wait until 2025 to get reimbursed. Tom Romdenne seconded the motion. Motion carried unanimously.

#### **Bridge Aid Request from Red River Town:**

Bridge aid request was discussed for Town of Red River on Town Hall Road for the amount of \$7,900.00. Tom Romdenne made a motion to approve the request for bridge aid in the amount of \$7,900.00. Steve Agamaite seconded the motion. Motion carried unanimously.

#### **CTH U Update and State Petition for Storm Damage:**

Commission Trembl updated the Committee on the storm damage on CTH U. The work to date is approximately \$100,000 and we possibly can get reimbursed for some of the monies thru the State. Aaron Augustian made a motion to approve the disaster damage aid petition to the State. Tom Romdenne seconded the motion. Motion carried unanimously.

### **CTH C Speed Adjustments and Project Update:**

Commissioner Trembl discussed the CTH C speed adjustments with the committee. Commissioner Trembl recommended we follow the Engineer specs and recommendations from the Road Designers for the speed adjustments once the CTH C project is complete. Steve Agamaite made a motion to approve the speed limit change on CTH C. Aaron Augustian seconded the motion. Motion carried unanimously.

Commissioner Trembl also discussed the project update. He will be adding more “road closed” signs to CTH C to divert traffic as he has received complaints from homeowners because people are using driveways as turn arounds once they get up to the closed road area.

### **Casco Parade Event Insurance Waiver:**

Commissioner Trembl discussed the Casco Parade Event Insurance Waiver with the committee. The parade has been going on for years and insurance for the event was never provided. Aaron Augustian made a motion recommending the Casco Lions get insurance for the event and if they can't get insurance the committee will revisit this issue before the date of their event. Tom Romdenne seconded the motion. Motion carried unanimously.

### **Policy & Permit Updates: Price Share/Cross-Walks/Street Parking/Use of Hwy Facilities/Utilities Broadband/Emergency Work in Townships:**

Commissioner Trembl discussed policies with the committee. He would like to start updating policies and write new policies and share publicly with Board Members.

### **Highway Wage Base Increase Proposal:**

Commissioner Trembl has starting looking at wages and salaries. The base pay within the tiers is the lowest out of every county in the area. It's difficult for us to attract new recruits and keep workers. He has been looking very hard into the pay schedule and will bring something to the next committee meeting to discuss.

### **Highway Department Worker Classification Change Proposal:**

Commissioner Trembl discussed worker classifications with the committee. Currently, one employee can have up to 18 different pay rates. He would like to eliminate some of the rates. He also would like the employees to have more of a level pay throughout the year instead of seeing huge spikes during different seasons on their paychecks. He also would like to see an electronic time keeping system instead of paper timesheets.

### **Main Shop Upgrade Project:**

Commissioner Trembl stated the Sub-Committee and Board have approved for a structural design with Rice Engineering. We are waiting to receive the design back from Rice.

**Any other business as allowed by law:**

None

**Next Meeting Dates:**

- a. August 15, 2024 @ 7:00 AM
- b. September 19, 2024 @ 7:00 AM

**Adjournment:**

Motion by Committee Member, Tom Romdenne, to adjourn the meeting at 8:35 AM. Seconded by Committee Member, Steve Agamaite. Motion carried unanimously.

Respectfully submitted: Marty Trembl, Highway Commissioner