

# KEWAUNEE COUNTY PUBLIC SAFETY & JUSTICE COMMITTEE REGULAR MEETING

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Date: September 8, 2021

Kewaunee County Administration Building – County Board Room  
810 Lincoln Street, Kewaunee WI

Time: 8:15 A. M.

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## AGENDA ITEMS:

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve minutes- August 11th meeting
5. Public Comment

### Justice Reports:

### Child Support:

### Emergency Management:

- a. Review 2021 Budget to date, 2022 Budget proposal
- b. Review upcoming training/exercise
- c. Update on sirens
- d. Clean Sweep 2021

### Sheriff's Department:

- a. Review 2021 Budget to date, 2022 Budget proposal
- b. Staffing update
- c. Review of overtime by category
- d. Update on Jail Study Process
- e. Information on upcoming "Bowl with a Cop" event
- f. Briefing on recent critical calls and impact on operations

6. Set Meeting Dates Next Scheduled **Oct 13** @ Kewaunee – Admin County Board Room @ 815AM, proposed **Nov 10** @ Kewaunee – Admin Center Board Room @ **8:15 AM**

7. Travel Requests

**Emergency Management:** Wisconsin Emergency Management Association Conference, Stevens Point – October 19-21: Tracy Nollenberg & Kim Selner

### Sheriff's Department:

- 8, Chairperson's Comments move meetings to large conference room
9. SUCH OTHER MATTERS AS AUTHORIZED BY LAW
10. ADJOURN

Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if there is a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

**Kewaunee County Public Safety & Justice Committee Minutes**  
**August 11, 2021**

The Public Safety & Justice Committee meeting was held on August 11, 2021 in the County Board Room, at the Kewaunee County Administration Building.

**Call to Order:** John Mastalir called the meeting to order at 8:15 a.m.

**Members Present:** John Mastalir, Joe Lukes, Doak Baker, Doug Doell (Doug arrived at 8:23), EOC Director Tracy Nollenberg and Chief Deputy Jason Veaser. Sheriff Matt Joski and Scott Jahnke were excused.

**Approve Agenda:** Motion to approve the agenda was made by Doak Baker, and Joe Lukes seconded that motion. Motion carried.

**Approve Minutes:** Motion to approve the minutes of June 9, 2021 was made by Joe Lukes and Doak Baker seconded that motion. Motion carried.

**Public Comment:** No Public comment.

**AGENDA:**

**Emergency Management:**

- a. **Review 2021 Budget to date:** Director Nollenberg stated the budget is on schedule. In May we did do our transfer of salary and wages from the EPCRA (Emergency Planning and Community-Right-To-Know Act). Director Nollenberg stated that she is working on the 2022 budget and will have that ready for the next meeting.
- b. **Review Upcoming Training/Exercises:** On August 10, 2021 Director Nollenberg had the Emergency Operations Center Drill. She commented that it went very well and that the evaluated exercise where FEMA (Federal Emergency Management Agency) comes in will be on September 14, 2021. Our office will be following up on some things that need to be adjusted from the drill for the exercise.
- c. **Update on Sirens:** Director Nollenberg stated that there are no changes with the sirens at this time. Point Beach has sent out letters and they are waiting to hear back from the municipalities by the end of August to know what they are going to do with the sirens in their region. Joe Lukes stated that he had read somewhere that one of the townships thought the county should take care of the sirens and was wondering if Director Nollenberg knows anything about this. Director Nollenberg stated that the county does not want to take over ownership of the sirens. From her understanding there are no counties in our area that have ownership of the sirens. Outagamie may have at one point but then turned it over to the municipalities. Director Nollenberg also stated that if municipalities do not want their sirens they will be offered to other municipalities that may want them. It will then be that municipalities responsibility to have that siren taken down and brought over to their municipality. From her understanding, if no one wants the sirens then Point Beach will start taking them down either later this year or early 2022.

- d. Clean Sweep 2021: Director Nollenberg stated that Clean Sweep 2021 is scheduled for Saturday October 30, 2021. Online registration for that will be starting in mid-September. We have been doing the online registration for a number of years as it allows us to spread out people coming between 8am and Noon while we are there. It will be held at the Hill Side County Shop. With that we are always looking for volunteers to help so if anyone is interested or knows of anyone that is interested please contact Director Nollenberg. We do use volunteer time as a match for the grant for Clean Sweep.

**Sheriff's Office:**

- a. Review of 2021 Budget to date: Chief Deputy Veaser noted a few things on the 2021 budget that may be of interest are, the prisoner revenue is very low and this is because we still are not holding as many people as we were before covid. It has not come back to normal yet. Probation and parole are the largest contributing factor to this as they are not holding inmates do to the direction of the state.

Chief Deputy Veaser also stated that we have new watch guard video cameras in all squads which help tremendously. There are actually three cameras in the car, one has a 180 degrees' view, one can point so the officers can put it in the direction needed, usually it is off to the right so they can get the vehicle in front of them and one in the back seat for the inmate.

Chief Deputy Veaser stated that the firearms budget is really low and this is because of the hard time they are having getting ammunition. The ammunition dealer is saying that our order may be 15 months out. So we are ordering a lot of ammunition now for next year and actually are thinking about ordering for the following year. This may mess up the budget a bit especially if all comes in this year. Chief Deputy Veaser did say that we do need to do this so we do not run out when we need it. He also stated that we have had ammunition ordered since last fall and still have not received it.

Chief Deputy Veaser stated that the jail maintenance is way over budget but that is because the jail inspector had us fix certain things in the jail. The bunk beds are in now, they are not installed yet, but we did get the ok to have our maintenance staff install them and this will be a big savings opposed to having the company that specializes in them install them. The glass viewing area on our main block is fixed and has been approved by Nancy, the jail inspector. There are a few repairs that need to get done yet which include the register covers because there are pieces falling off and these could be used as weapons. Also the lock on the main door of the jail which we have been having problems with will also be taken care of. The company that will come in and weld the registers will install the new door lock this fall. Doak Baker asked a question about the toilets leaking in the jail. Chief Deputy Veaser stated that they had a plumber come in and told us that the plumbing meets code so we are looking at getting bids on repairing the two toilets. Chief Deputy Veaser also stated that they are about half way done with the 2022 budget and it looks like it is not going to be much different than last year. We are going to need two squads switched out and we are getting bids on those.

- b. Staffing Update: Chief Deputy Veaser explained that the jail cook resigned and we have had this position posted in the paper for a month now and have had only two people

call to inquire about it but haven't had anyone apply. This is about an 11 hour a week job that is very flexible. They have to warm one meal and cook one meal to have it ready. They also get to choose from the list of what they would like to cook. The jail has been getting by with having a prior jail cook filling in and having jail staff cook meals at times. Chief Deputy Veaser stated that about six months ago they did check with Door County to see what it would cost to have the meals catered in and it was a lot more than what we pay to have two cooks. Chief Deputy Veaser said that at this time they are fully staffed in the jail and patrol. We are expecting some retirements though and also someone is leaving as soon as they can get into school for a different career path. So with this we will be having openings coming up in the near future. Being at full staff right now is why we can do the meals in the jail as we can overlap a bit.

- c. Review of Overtime by Category: A handout on the overtime was shared. They are slightly above average with overtime right now with the budget for patrol but because the budget is so tight. Veaser stated we are about the same as we were the last two of years. Training is higher this year because we are making up for not being able to train last year. There were also some staff that were off on FMLA leave. The schedules are pretty tight so when someone is off with short notice or injury this drives up the overtime. After 1 to two weeks we can then adjust the schedule to alleviate some of that overtime. A lot of the present patrol overtime was due to an individual going out on a work related injury. Also because it is summertime and on weekends everyone that has vacation is trying to take it so we end up with overtime trying to cover shifts. The injured person is back now but we do have another that just went out on paternity leave. Veaser did state that the overtime has been more controlled so he believes that it will come back in line. One other part of more overtime was caused by investigations. We seem to have had a lot of investigations where we have had to call people out this year than what we have had in the past. We have had four overdose deaths in our county and there is a tremendous amount of work on these cases that needs to be done. If this happens after-hours, we need to call in people to go out to the scene to work on it right away.
- d. Update on Jail Study Process: John Mastalir said they just had a meeting this morning and there were a number of questions that were answered. Now there are questions on those answered questions. It is a work in progress.
- e. Update on submission for Corona Virus Grant: Chief Deputy Veaser stated that so far we received a couple of the items that we put in for on the corona virus grant. The air purifiers and a pressure washer are what we received. The rest is backordered. The pressure washer will be put in at the evidence building. We just need to run a water line and add an electrical outlet. Also we would like to have the floor drain put in at the evidence building which has been on the five-year plan and has come up this year. Veaser also stated they would like to have an extra cage put up at the evidence facility so that a vehicle that is involved in something major can be double secure. This way if a lawyer pushed it in court we wouldn't have to bring everyone to court that was in the evidence facility. With the grant we will receive a lot of new storage for our watch guard units as well as an automatic download system where the squad cars can pull up and the system recognizes them and it automatically downloads their videos. Veaser stated that this is something that they would have defiantly budgeted for and now since we will receive it through the grant we do not need to and it was just over \$20,000. So it's a really nice upgrade that we are getting. Doak Baker asked a question as to how

long the storage needs to be kept. Veeser answered that for court the information needs to be kept for a long time. But there is no guidance from the state as to how long you need to keep it. It used to be kept for two years but now daily video is kept for about 6 months to avoid running out of storage. Chief Deputy Veeser stated he is very happy with the grant as it took pressure off of the budget and also allowed us to get four new computers for the squads. Veeser did say that they put in for a pre-grant to see if we qualify for body cameras, but there are still a lot of questions they have about storage, release of video's, and evidence so they are looking into that.

- f. Special Olympics Torch Ride information and update: Chief Deputy Veeser stated that this year in June the Special Olympics Torch Ride was cancelled for the second year in a row. Kewaunee County has huge participation in this event and we raise a lot of funds from the bike ride to Stevens Point. Officers volunteer to hand out metals to the Special Olympians for two days.

Since this was cancelled for the second year we worked with our local Special Olympics and we set up a local torch ride from Blahnik Park up in the northern part of the county on the Ahnapee Trail to Bruemmer Park. We put together food from donations from the officers and places they raised money from and were able to put on a meal for the Special Olympians in Kewaunee County. We had about 50 participants and their families turn out for that. Then we presented them with ribbons and metals that they had won earlier in the year. We also put on a corn hole tournament paring the Special Olympians with an officers in uniform. Chief Deputy Veeser said that the Special Olympians as well as the Officers were very happy with this event and we did something good for the community.

**Next Meeting Dates:** The next meeting had been set for Sept. 8 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for October was set today for October 13, 2021, continuing at the Admin Building at 8:15 a.m.

**Travel Requests:** Emergency Management: none  
Sheriff's Department: FBI – ALERT Training (National Training for Active Shooter), Aug. 15-17,  
WI Rapids: for Vandermoss, Tlachac, Raduenz and Schmidt. Jail Administrators Conference  
October 6-8, Green Bay: for Lt. Vanerem, SGT Tuttle and SGT Broomhall.

**Chairperson's Comments:** John Mastalir thanked all present today.

**Other Matters as Authorized by Law:** None

**Adjourned:** Doak Baker made the motion to adjourn, and Joe Lukes seconded the motion.  
Meeting adjourned at 9:00 a.m.