

# KEWAUNEE COUNTY PUBLIC SAFETY & JUSTICE COMMITTEE REGULAR MEETING

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Date: December 14, 2022

Kewaunee County Administration Building – Conference Room  
810 Lincoln Street, Kewaunee WI

Time: 8:00 A. M.

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## AGENDA ITEMS:

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve minutes- November 9, 2022 meeting
5. Public Comment

### Justice Reports:

#### Emergency Management:

- a. Review 2022 Budget to date
- b. Review upcoming training/exercise
- c. Review Kewaunee County Emergency Services Council appointments
- d. Review Kewaunee County Local Emergency Planning Committee appointments
- e. Request approval of Point Beach Nuclear Plant funding of EMA to Full-time
- f. Director's Report

#### Sheriff's Department:

- a. Review 2022 Budget to date
- b. Staffing update
- c. Review of overtime by category
- d. Update on Jail Planning
- e. Department Spotlight – Newly Appointed Operations Lieutenant Eric Zellner

6. Set Meeting Dates Next Scheduled **Jan 11, 2023 @ Kewaunee – Conference Room @ 800AM,**  
proposed **Feb 8, 2023 @ Kewaunee – Conference Room @ 8:00 AM**

7. Travel Requests
8. Chair Comments-

#### Emergency Management:

#### Sheriff's Department:

9. SUCH OTHER MATTERS AS AUTHORIZED BY LAW
10. ADJOURN

Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if there is a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

**Kewaunee County Public Safety & Justice Committee Minutes  
November 9, 2022**

The Public Safety & Justice Committee meeting was held on November 9, 2022 in the Conference Room at the Kewaunee County Administration Center.

**Call to Order:** Scott Jahnke called the meeting to order at 8:00 a.m.

**Members Present:** Scott Browne, Doug Doell, Scott Jahnke, EOC Director Tracy Nollenberg, Sheriff Matt Joski, and Chief Deputy Jason Veaser. John Mastalir and Joe Lukes were excused.

**Approve Agenda:** Motion to approve the agenda was made by Doug Doell and second made by Scott Browne. Motion carried.

**Approve Minutes:** Motion to approve the minutes from October 12, 2022 was made by Doug Doell. Second was made by Scott Browne. Motion carried.

**Public Comment:** None.

**Justice Reports:** None

**AGENDA:**

**Emergency Management:**

- a) **Review 2022 Budget to Date:** EOC Director Nollenberg asked if there were any questions, there were not.
  
- b) **Review Upcoming Training/Exercise:** EOC Director Nollenberg stated a Hazardous Mitigation Tabletop Exercise for transportation of chemicals was scheduled for November 3, 2022 has been postponed to December 7, 2022. A Red Cross Mass Care & Shelter training was held in Winnebago on November 3, 2022. This was great training in regards to opening of shelter preparation and many lessons learned were gathered. JEB attended WEM101 training virtually for 3 days.

She stated the first quarter financial progress report for the Hazardous Materials Emergency Preparedness HazMat Exercise Grant FFY2021 has been sent to the state.

Scott Jahnke asked about renewing ICS 100 & 700. EOC Director Nollenberg stated it is not a requirement but it's a good idea to retake the training. She stated in 2023 she will apply to have the NIMS 700 and ICS 100 courses offered, it is now 8 hours in person or can be taken online. She stated all county board members should be NIMS compliant as we do have a county resolution that states the County Board will be NIMS compliant. Those that work in the Emergency Operations Center (EOC) are to be NIMS certified up to ICS 200 and all EOC's should take the ICS 300 which is a 3 day course.

- c) **Action to approve 2023 Ag and Household Hazardous Waste Collection Grant:** The grant has been applied for. The Ag portion is \$4790 and the Hazardous Waste portion is \$8150,

with a total grant of \$12,940. EOC Director Nollenberg stated these grants are an 75/25 match utilizing volunteer hours planning for and helping at the events.

Motion to approve the grant made by Scott Browne. Second was made by Doug Doell. Motion carried.

- d) Action to approve 2023 unwanted prescription drug collection grant: This grant is for a total of \$3500.

Motion to approve the grant was made by Doug Doell. Second was made by Scott Browne. Motion carried.

- e) WiSMAC (Wisconsin Statewide Mutual Aid Compact) for Local Emerg Mgmt Assistance: EOC Director Nollenberg explained being a part of this compact allows us to request other counties to assist us if emergencies arise and vice versa. She stated, for example, if Iowa county had a flood, they could request assistance from Kewaunee County. The paperwork has been completed, checked over, and submitted to the state.
- f) Director's Report: EOC Director Nollenberg explained the 2022 Clean Sweep at the fairgrounds on October 22 was a success. Raymond James of Luxemburg hosted the electronic portion. Law enforcement coordinated the drug, ammunition and fire extinguisher collection. Public Health was on hand for sharps collection and they collected between 25-30 containers. Veolia removed the hazardous waste. They had 224 people come through for the event, of which 117 of them being registered. About 5 people were from outside of the county. She stated they started the event at 8 am and they had people already lining up at 7:30 am.

Doug Doell asked where the refrigerators went to. EOC Director Nollenberg stated that NORSEC, organized by Raymond James of Luxemburg, took them with no fee.

EOC Director Nollenberg stated the application to FEMA is completed for Integrated Public Alert Warning System (IPAWS), they are awaiting the certificate. They are working on the templates for messages at this time

**Sheriff's Office:**

- a) Review 2022 Budget to Date/2023 Budget Status Update: Sheriff Joski stated their benchmark goal for September 2022 is 73% and overall they are at 69%. He knows by the end of the year they will be over due to fuel and overtime, but they should be able to rearrange some money in the budget. Open positions require overtime, but that means there is available salaries to help cover those costs. The increased fuel costs cannot be planned for, so there is no savings to cover those costs. The next Finance agenda will have a budget transfer request for this.

An unanticipated bill from Bay Electronics arrived to repair the paging microwave in the NW corner for \$11,000, some money will need to be pulled from contingency to cover this. This is necessary to page fire and EMS.

The budget for 2023 has been approved, including the new squads. The squad order in late 2021 for the 2022 models didn't happen, therefore the 2023 models we will be obtaining cost more.

- b) Staffing Update: Sheriff Joski stated that Regina Augustian will be starting soon to fill the open position from early 2022. In January 2023 there will be 2 more new hires starting to start filling positions for the jail. They will be re-posting the job description to enhance the eligibility list. This last round revealed three successful females and one male. They have also hired a local cook.

They have been doing recruitments and their best results come from the high schools. They also involve high school students in their trainings and most that are hired are local or come from Brown County. Manitowoc County and Brown County do not maintain certifications, and Kewaunee does, which attracts applicants to Kewaunee. Many they have talked to also like the variety of jailers/dispatcher roles instead of just being a dispatcher all shift.

Chief Deputy Veesser reviewed the staffing plan for the new jail. They will be training 2 at a time and recruiting while they train. Instead of training on the 12 hours shifts, new personnel will be trained 5 days on and 2 days off for 8 hours a day. Once trained, they will transition to the 12 hour shifts.

There will be 5 retirements in the next 2 years, so those positions will also need to be replaced in addition to the new personnel needed for the jail. The plan that has been presented is not in stone, unexpected changes will arise, which will shift the training periods and adjustments will need to be made.

Sheriff Joski explained the Transition Team will be working on training policies and shadowing other jails to ensure effectiveness. They will also pull existing personnel, in addition to new personnel, to train on the new jail. Basically, all staff needs to be trained prior to the jail being opened.

- c) Review of Overtime by Category: Chief Deputy Veesser states the department is on schedule with overtime. Unfortunately, major events that happen on weekends may require all staff to come in and those hours cannot be controlled. For example, in 2021, there was a gun rumor at the school that called in all hands on deck and a child abuse case that took a lot of extra time and manpower.

Scott Jahnke asked if any updates can be provided in regards to Eric Pieschek. Sheriff Joski stated there really are no updates that can be provided at this time. There may be a proposed closed session at the next Executive Committee to discuss the current situation. All he could provide at this time is that Manitowoc County assisted in the criminal investigation and Oconto County completed the internal investigation. Eric is currently on administrative leave until a decision or recommendation is made, and then that will go to the Executive and Grievance Committees.

- d) Update on Jail Plans: Sheriff Joski stated he is still doing community outreach to educate the public on the jail. He stated the front area for entry/admin has been redesigned to keep the virtual/visitation in line of sight. They are currently working on the security components and the interior. There is a debate on turning the building on its axis to allow for future growth due to the wetland nearby. There will be a retention pond built, but it cannot feed to and from the wetland. Estimators needs to come in for the request for proposal.

Chief Deputy Veesser provided a brief detail on the current jail population.

- e) Department Spotlight: Sheriff Joski explained a case where multiple political signs had been stolen in the community that occurred in July-August 2022. Many of these signs were large political signs that costed the community members a lot of money. Investigators got together to brainstorm how they could find the suspects. They had many ideas and they decided to place trackers on a sign and see if it was stolen. Luckily, the suspects took the bait and this particular sign was stolen. These trackers pinged off local cell phone towers to gather GPS information (more than likely pinging off of the suspects' phones). This tracker was found in the City of Kewaunee in a campfire pit. This case showed the public that we take these cases seriously and don't brush them off. The victims' were very appreciative of the effort of the Sheriff's Department.

The punishment for these juveniles were referred to Human Services. They had to pay restitution and write a thesis on why the nation has a two-party democracy system.

This is a big attaboy for the Investigative Division for taking the chance on this new tracking technology that ended in a solved case.

**Next Meeting Dates**: The next meeting is set for December 14, 2022 at 8 a.m. to be held in the conference room at the Administrative Building.

Proposed date set for January 11, 2023 at 8 a.m. also in the conference room at the Administrative Building.

**Travel Requests**: Emergency Management: None  
Sheriff's Department: None.

**Chairperson's Comments**: None

**Other Matters as Authorized by Law**: None.

**Adjourned**: Doug Doell made the motion to adjourn, and Scott Browne seconded the motion. Meeting adjourned at 8:57 a.m.

Minutes provided by:  
Tara LaCrosse, Recording Secretary