

KEWAUNEE COUNTY PUBLIC SAFETY & JUSTICE COMMITTEE REGULAR MEETING

Date: August 10, 2022 **amended**

Kewaunee County Administration Building – County Board Room
810 Lincoln Street, Kewaunee WI

Time: 8:15 A. M.

AGENDA ITEMS:

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve minutes- July 13 meeting
5. Public Comment

Justice Reports:

Child Support:

Emergency Management:

- a. Review 2022 Budget to date
- b. Preliminary 2023 Budget Update
- c. Review upcoming training/exercise
- c. Clean Sweep

Sheriff's Department:

- a. Review 2022 Budget to date
- b. Preliminary 2023 Budget Update
- c. Staffing update
- d. Review of overtime by category
- e. Update on Jail Plans -
- f. Department Spotlight –
- g. **Jailer Holiday pay set aside from April meeting & possible action**

6. Set Meeting Dates Next Scheduled **Sept 14, 2022 @ Kewaunee – County Board Room @ 815AM,**
proposed **Oct 12 @ Kewaunee – County Board Room @ 8:15 AM**

7. Travel Requests
8. Chair Comments-

Emergency Management:

Sheriff's Department:

9. SUCH OTHER MATTERS AS AUTHORIZED BY LAW
10. ADJOURN

Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if there is a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

Kewaunee County Public Safety & Justice Committee Minutes
July 13, 2022

The Public Safety & Justice Committee meeting was held on July 13, 2022 in the County Board Room, at the Kewaunee County Administration Building.

Call to Order: The Kewaunee County Public Safety & Justice Committee meeting was called to order at 8:15 am on July 13, 2022 by Chair John Mastalir.

Members Present: John Mastalir, Joe Lukes, Scott Browne, Doug Doell, Emergency Management Director Tracy Nollenberg, Sheriff Matt Joski, Chief Deputy Jason Vesser: Guests: Dan Olson. Scott Jahnke is excused from today's meeting.

Approve Agenda: Motion to approve the agenda was made by Doug Doell, and Joe Lukes seconded that motion. Motion carried.

Approve Minutes: Motion to approve the minutes of December 8, 2021 was made by Doug Doell and Joe Lukes seconded that motion. Motion carried.

Public Comment: No Public comment.

Agenda:

Emergency Management:

a. Review the 2022 Budget to date:

Director, Nollenberg started by asking the committee if anyone had any questions about the budget to start? The committee had no questions. Attention was directed toward the tower maintenance line which will an increase in spending as it's been several years since the towers have had their propane filled. New tires will also be needed on the SUV, which will come out of the car and maintenance.

b. Review upcoming training/exercise:

Training will be held on July 14 in the Emergency Operations Center to review the Emergency Operations Plan. The Emergency Operations Center often trains around nuclear incidents. This training will focus on other emergencies and people's roles in those situations. The time of the training will be from 1 pm to 3 pm.

c. Utility outages:

A severe thunderstorm in June moved through the area, Kewaunee county was lucky not to suffer any damage from the storm. However, the following day, there was a power outage in the city of Kewaunee, affecting 170 residents at 11:30 am that lasted about 18 hours. At 9:30 pm, Director Nollenberg was informed about the power outage and was asked if a shelter should be opened for the general public. It was decided that a shelter would not be opened because the weather was cool, and by that time of night, most people should have already made plans for they would spend the night. A few days later, the Village of Casco and surrounding area experienced a power outage affecting 1,100 residents due to a transformer catching fire. That power outage lasted about 2 hours. If it had been a longer power outage affecting that large of a segment of the population, that situation could have been more serious. This led to a discussion with local emergency managers about utility outages and when action should be taken to address a situation. It was determined that each case would depend on how that event unfolds, season of the year, and how it affects the population. A central point of the discussion was that the county emergency manager should be contacted as soon as possible to be aware of the event.

The question was asked, "does the utility company call you (Tracy) when a large outage occurs?" No, the utility company doesn't notify the emergency manager of a large power outage. A website can be monitored when severe weather is expected and moving through the area. There is also a direct number that our office can be call to get more information about the outage occurring, if the cause of the outage is known, and how long the outage is expected to last. Some residents are posting to social media about their power outage, and more education is needed among the public that they need to call WPS to determine where the outage has occurred and when to reach out to their elected officials or sheriff's department to let them know of situation.

From the meeting with the local Ems, it was discussed about possible outreach to consider putting out a magnet with information for the public to use when they experience a utility outage. Reminders to contact their utility provider and when expecting a long duration to bring attention to their municipal elected personnel, whom can then contact local or county Emergency Management.

Another issue from the storms was brought up with that Brown County had a tornado warning on June 14. They sent a message alerting Kewaunee County's Emergency Manager that they would be sending out an IPAWS message to their County for safety reasons. When IPAWS is sent out, there can be a bleed-over in the area receiving the message. No information was received that any Kewaunee residence received that warning.

A clean sweep event will be held on October 22 to collect household hazardous material, agriculture pesticides, dry pharmaceuticals, and in addition electronics, and materials needing shredding which will be handled by Raymond James with the Bank of Luxemburg. There will be a fee for electronics, and it will be held at the Hillside Highway Shop. All participants are asked to preregister to manage the flow of people better. Hillside Highway shop was chosen for its location because it has good traffic flow and have collections inside and outside.

Sheriff's Department:

a. Review the 2022 Budget to date:

The Sheriff's Department is right where it needs to be for this time of the year. The budget is expected to tract high in the coming months, with fuel costs and new hires making the most significant impact on the budget. Some measures were taken to limit fuel costs through the WEX program to track and manage the fleet. Since these measures have been implemented, it has shown an 11% drop in fuel use. With the understanding that the core jobs still need to be accomplished, officers have been mindful about how they use fuel, and with that, the department has seen an 11% drop in fuel use. The other part of this equation is salaries. The year started with three vacancies in the Sheriff's Department. Those vacancies have now been filled, yet they're still going through training. Until they're through training, we will still pay officers overtime to cover the vacancies and pay people to undergo the training process. The combination of these two factors is a significant reason the budget will be high throughout 2022.

The Sheriff's Department had put in an order for two new dodge chargers and had a purchase agreement for those two chargers. The company has informed the Sheriff's Department that those two chargers will not be produced until the end of 2022 or the beginning of 2023 and will have a new price associated with them. The two charges that were budgeted for 2022 will now increase to a new price for 2023. One squad is down entirely and will not be fixed. The investigator van will now be rotated in for the school liaison vehicle. Once new squads are acquired, that squad will be put up for auction. The 2022 budget through May has been looking good. Fuel will still be a factor in the future to keep an eye on. Labor will be high due to the need for overtime while incurring the cost of training the new hires.

The Committee Chairman asked if money could be saved by switching out models? In August, the Sheriff's Department will be able to examine further options for 2023. An option that the Sheriff's Department likes is the Dodge Durango. Officers preferred SUVs for the amount of storage and for getting in and out quickly. The department used Ford SUVs for a while, but when the price increased, the department went to the charger. A few officers don't fit in the chargers due to their height, so that will be something the department

considers. Mary Berkovitz replacement has been hired and will be starting in the position at the end of the month.

Police squad switch-over has increased by \$1,000 this year which has also affected the budget. No cheaper options were available. In the future, the Sheriff's Department sees high fuel costs and an increase in labor until all positions are trained.

b. Staffing update:

All three vacancies have been filled and are going through training. The Sheriff's Department will be fully staffed if all new hires work out. The newly hired jail cook has been working out great.

c. Review of overtime by category:

Overtime has been high this year due to the year starting with five vacancies. Overtime has been limited when possible by leaving positions open. Patrol has been the most significant section of overtime because only twelve trained officers for this position. Five people will be available for retirement in a year and a half. Replacements will need to be trained before those officers leave.

Committee Chair: "Does the Sheriff's Department plan to replace Patrol with Jail personnel?" Yes, traditionally, the process has been to move people from the jail to patrol. Any such large retirement would take time to train and fill those positions. That is why once officers give their notice to retire, the department should start the process of hiring and training. Training someone while the position is still filled does create higher labor costs in the short run. These are some things to consider in a future budget.

"Is Kewaunee County a desirable location for patrol officers?"

We don't hire directly to patrol because it's a huge recruiting tool for our jail. It helps the department recruit new officers into the jail because they know they'll get promoted to patrol. Police all around the country are having a hard time filling positions.

d. Update on Jail Study Process:

Costs are unchanged from the last meeting. Public feedback on the new jail has been positive. People have confidence in the plan once they know the proposal's details. The Sheriff has been conducting outreach and answering the question from the public. The Sheriff expressed concerns about the county board not choosing to approve the jail project and sending it to a referendum.

The question was, "Is the jail plan going to stay the same?" There will be minor changes in where things are placed. But no major changes will be made. If things aren't subject to regulation or standards, items can be refined to save costs. Prices are determining materials for the outside. If cheaper material is presented, that will be used to replace what is currently proposed when the project goes out to bid. Next week the Sheriff's Department will be at the county board meeting to answer any last-minute questions. After today's meeting, the Sheriff will do a cable news interview about the new jail plan. Currently, county positions aren't being filled to lessen the taxpayer's bill.

At the last meeting, a person complained about the radio. Can the Sheriff expand on that problem? Our first responder uses pagers and active 911, an app that geo-locates the calls and directs the first responder via google maps. The issue was that the two systems weren't talking to one another after a scheduled update. The issue has been fixed. New addresses can also cause a problem for active 911 since new addresses aren't put on most maps for about a year.

Next Meeting Dates: The next meeting had been set for August 10, 2022 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for September is September 14, continuing at the Admin Building at 8:15 a.m.

Travel Requests: There were no travel request by either Emergency Management or the Sheriff's Department.

Others Matters as Authorized by Law: Nothing to discuss.

Adjourned: A motion to adjourn the meeting was made by Joe Lukes and second by Doug Doell. The motion carried. The meeting was adjourned at 9:15 am.

Minutes provided by:
JEB Saclens, Emergency Manager Assistant