

HUMAN SERVICES COMMITTEE

August 22, 2024

8:30 AM

**Human Services Training Room**

810 Lincoln Street, Kewaunee, WI 54216

Zoom: <https://us06web.zoom.us/j/8284639598>

Meeting ID: 828 463 9598

1. Call to Order Human Services Committee Meeting
2. Roll Call
3. Approval of August 22, 2024 Agenda
4. Approval of July 24, 2024 Minutes
5. Public Comment
6. Approval of Provider Contracts:

|                               |                                     |              |
|-------------------------------|-------------------------------------|--------------|
| Fundamentals LLC              | Respite and Transportation          | \$12,998.40  |
| Pate, Zachary D               | Respite Mentoring Health & Wellness | \$21,676.48  |
| Turning Point Door County LLC | Transitional Living                 | \$193,700.00 |

7. In-Service, Kewaunee County Human Services-Transportation
8. Financial Report---Brian Johnson
9. Human Services Director Department Report--- Melissa Annoye
  - a. Budget Review
  - b. Recommendation to Fill Vacancy, Medical Records/Admin Assistant
10. Other Items Authorized by Law
11. Next Meeting Date and Time
12. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

**Kewaunee County Human Service Committee**  
**810 Lincoln Street – Training Room**  
**July 24, 2024**  
**Meeting Minutes**

Present for the meeting were Human Services Director, Melissa Annoye and Human Services Committee Chairperson, Linda Teske. Committee members in attendance included: John Ortlieb, Brian Patrycia, Rose Quinlan, Paul Ravet, Tom Romdenne, Wendy Shelton, Milt Swagel and Donna Wallace.

Absent/Excused – Julie Janicsek and Mary Ann Szydel

This meeting was called to order by Chairperson Linda Teske at 8:30 a.m.

Chairperson Teske welcomed the new board member, John Ortlieb.

A motion to approve the July agenda was made by Donna Wallace and seconded by Milt Swagel. Motion carried.

A motion to approve the June minutes, with a change made to the meeting date, was made by Brian Patrycia and seconded by Wendy Shelton. Motion carried.

**Public Comment** – Dan Olsen was present at the meeting and sought board representation for the VIP committee. Linda asked if anyone would be willing to fill the role. Wendy Shelton accepted the position.

**Contract Reviews** – A list of contracts for 2024 was provided for committee review. Questions about contracts and providers were asked and answered. A motion to approve the listed contracts was made by Donna Wallace and seconded by Brian Patrycia. Motion carried.

**Consideration of Resolution Supporting State Investment for Mental Health Funding** – Melissa provided a handout from the Wisconsin Counties Association on Mental Health, Community Support Services and Crisis Services. Along with those handouts, she also provided a copy of a draft resolution calling for State investment in mental health funding. She explained mental health services are vital to our community. Mental health needs are increasing and crisis services are not funded well. Clients in the County would greatly benefit from increased funding. Questions were asked and answered about the resolution. The resolution is to urge the State to increase funding for mental health. Motion made by Tom Romdenne and seconded by Brian Patrycia to advance the resolution to County Board for consideration. Motion carried.

**In-Service/Presentation** – Dr. Ken Downing

Dr. Downing is a licensed psychologist and has been working with Kewaunee County since 2017. He provided some background information on what motivates him professionally.

He gave a definition of psychotherapy. He explained that it is helping people figure out why they have created the defenses they have. These defenses are about survival and safety. They can inhibit feelings and responses later in life. He also talked about play therapy. This is a way for children to explore defenses that start early in life. The way we build responses to our environment and store memories is how we survive and feel we are able to stay safe. Play therapy allows children to heal by playing out the trauma they have experienced.

Questions were asked and answered by Dr. Downing.

## **Financial Unit Update – Brian Johnson**

Brian provided the financial update. Brian reports the billing for May and June is ahead of where we were at this time last year. State Aid has been submitted and 100% of funding for some programs has been received as of April. Vendor payments for the month of June were reviewed. Brian explained that we are within budget and where we need to be for the year.

## **Human Services Director Updates – Melissa Annoye**

Melissa reviewed Human Services vacancies. Income Maintenance interviews are being held on July 24, 2024. There are seven people who have committed to an interview. Onboarding of the new staff member will be done with the help of Green Lake County.

The CCS position that was being held open for an internal candidate is now ready to be posted internally.

Melissa spoke about the need for the agency to evaluate culturally and linguistically appropriate services. A handout was provided explaining the standards and implementation and what is expected by the State. Our agency completed an assessment and identified growth opportunities. Our agency will work to ensure that notices of interpreter services are available to those with limited English proficiency and those who have adaptive hearing needs. Our agency needs to ensure it displays images and signage that promotes inclusivity. The agency is hoping to have a local artist and a consumer create a mural that promotes inclusivity. Grant funding supports this project.

Melissa states we are working with community partners on an initiative focusing on resilience, kindness, respect, empowerment and restorative practices. We are building on the principle of treating others as you would like to be treated. This is rooted in the Diversity, Equity, Inclusion and Belonging. The team is honing in on treating each other with kindness, even when we don't agree.

An update on the Wraparound House was given. The RFP should be posted by the end of the month.

The 2025 budget process has started and it will be further discussed at the August meeting.

Questions were asked by the committee and answered by Melissa.

**Other items authorized by law – None**

**The next meeting is scheduled for August 22, 2024 at 8:30 a.m.**

A motion to adjourn was made by Brian Patrycia and seconded by Wendy Shelton. Motion carried.  
Meeting adjourned at 9:48 a.m.

Respectfully Submitted,

Janine Bowers  
Program Assistant