

HUMAN SERVICES COMMITTEE

August 28, 2025

8:30 AM

Human Services Large Conference Room

810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the August 28, 2025 Agenda
4. Approval of the July 31, 2025 Minutes
5. Public Comment
6. Approval of Provider Contracts:

Contract	Amount
Gaelin Speaks	\$8,000.00
Pheasant View Sober Living House LLC	\$900.00

7. In-Service Presentation: Exceptional Equestrians, Molly Kafka
8. Financial Report: Brian Johnson
9. Human Services Director's Report: Melissa Annoye
 - a. Consideration and action on expanding the property search for the Wraparound House Initiative
 - b. Agency Updates
10. Committee Updates:
 - a. Aging and Disability Resource Center
 - b. Lakeshore CAP
 - c. Violence Intervention Project
 - d. Kindness at Work in Kewaunee County
11. Other Items Authorized by Law
12. Next Meeting Date and Time
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee

810 Lincoln Street – Training Room

July 31, 2025

Meeting Minutes

The following individuals were present: Human Services Director Melissa Annoye; Human Services Committee Chairperson Linda Teske; and committee members Julie Janicsek, Donna Wallace, Wendy Shelton (virtual), Milt Swagel, Paul Ravet, Tom Romdenne, Rose Quinlan, and John Ortlieb

Absent/Excused – MaryAnn Szydel, and Brian Patrycia.

Chairperson Teske called the Human Services Committee meeting to order and directed that roll call be taken.

A motion to approve the July agenda as presented was made by Milt Swagel and seconded by Donna Wallace. Motion carried.

A motion to approve June meeting minutes was made by Julie Janicsek and seconded by Brian Patrycia. The motion carried. The Chair requested that the June minutes be amended to specify that the first motion to adjourn pertained solely to the Public Hearing portion of the meeting. This amendment has been made.

Public Comment – None

Contract Review – None

In-Service/Presentation – Melissa introduced Shelby Jensen, Economic Support Supervisor from Green Lake County, noting that Shelby has been instrumental in supporting the Economic Support (ES) unit during a time of significant staff turnover. When the county reached out to its consortium partners in late 2023, Shelby stepped in and has continued to provide valuable assistance. Her involvement has strengthened collaboration between agencies, creating opportunities to learn from and support one another.

Shelby provided a brief overview of her role and the ways she has supported Kewaunee County. She explained the mission of the Economic Support Program, outlined the services offered, and gave an overview of BadgerCare and Medicaid. She also reviewed handouts that highlighted key information about Kewaunee County's ES unit. During her presentation, Shelby shared her observations about Kewaunee County's operations, discussed the staffing transition process, and offered recommendations for strengthening internal systems.

Financial Unit Update – Brian Johnson

Brian reviewed the monthly reports for May and June, covering general finance, billing, contract status, state aid, and vendor activity. He also addressed committee members' questions as they arose. Brian noted that billing has been slightly higher than last year and mentioned the potential need for a contract addendum with Oak Ridge. At this time, he reported no significant financial concerns regarding the Human Services budget.

Human Services Director Updates – Melissa Annoye

- Personnel updates – Currently, the Economic Support Lead position continues to remain open. Three recent applicants lacked ES experience. We are working with Jeremy Kral to explore alternative recruitment options. The position has been reposted through the ES Consortium.
- The Children's Long-Term Support program's transition to third-party billing via Gainwell is nearing completion.
- Melissa gave a brief review of the 2026 Human Services budget highlights.
- Deflection Grant update – The grant has been officially approved, and the first planning meeting has been completed.

There are two site visits planned. One to Door County in the coming weeks. Brittany Kartheiser, CPS worker, will be actively involved in the program.

- Upcoming events include a staff appreciation lunch scheduled for September 16th, and an all-agency meeting/training set for September 23rd with guest speaker Gaelin Elmore.

Committee Updates –

ADRC- Linda Teske

- Last meeting was held on July 22nd.

- Farmers market vouchers are out.
- The ADRC continues to try to recruit volunteers.
- The Senior Resource Fair is scheduled for September 30th at the fairgrounds.

Lakeshore CAP- No updates

VIP-Wendy Shelton

- There is a "Taste of the Town" fundraiser scheduled for October 11th being held in Algoma.

Kindness Committee – Melissa Annoye/Chad LaLuzerne

- The full committee met on July 16th.
- Subcommittees have been meeting monthly, and the full committee meets every three months to report on progress.
- A discussion was held at the full committee meeting that there is a need to have more community presence. As a result, the committee participated in the recently held Algoma Night Out, and there are plans to participate in the upcoming Kewaunee Night Out on August 5th as well. They will also have a presence at the Back to School Event held on August 13th.
- The Algoma School District has taken the lead on increased social media engagement.
- Subcommittees will continue to meet monthly, with the next full committee meeting being held on October 17th at 11:00.

Other items authorized by law – None

The next meeting is scheduled for August 28th, 2025, at 8:30 a.m.

A motion to adjourn was made by Tom Romdenne and seconded by Donna Wallace. Motion carried. Meeting adjourned at 9:25 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant