



**HUMAN SERVICES COMMITTEE**

December 18, 2025

9:00 AM

**Human Services Large Conference Room**

810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the December 18, 2025 Agenda
4. Approval of the November 25, 2025 Minutes
5. Public Comment
6. Approval of Provider Contracts:

**2025**

PauseAbility GB	Social Emotional, Social Skills	\$900.00
LHBM Legacy LLC	Respite Mentoring Health & Wellness	\$50,016.00

**2026**

PauseAbility GB	Social Emotional, Social Skills	\$10,800.00
Ponce, Lizbeth	Interpreter	\$1,650.00
Justice Point	Monitoring	\$1,505.70
You Belong Together, INC	Respite, Health & Wellness, Grief Bereavement	\$453.00
Delchambre, Imelda	Interpreter	\$23,500.00
East Shore Industries	Adult Activity Hours	\$9,712.00
360 Transcription Corporation	Transcribing Services	\$15,001.25

7. In-Service Presentation: Laura, VIP
8. Financial Report: Brian Johnson
9. Human Services Director's Report: Melissa Annoye
  - a. Agency Updates
10. Committee Updates:
  - a. Aging and Disability Resource Center
  - b. Lakeshore CAP
  - c. Violence Intervention Project
  - d. Kindness at Work in Kewaunee County
11. Other Items Authorized by Law
12. Next Meeting Date and Time
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

**Kewaunee County Human Service Committee**

**810 Lincoln Street – Training Room**

**November 25, 2025, at 8:30 a.m.**

**Meeting Minutes**

Present at the meeting were Human Services Director Melissa Annoye, Human Services Committee Chairperson Linda Teske, and committee members Donna Wallace, Julie Janicsek, Mary Ann Szydel, Wendy Shelton, Milt Swagel, Paul Ravet, and Tom Romdenne.

Absent/Excused – John Ortlieb, and Brian Patricia.

Chairperson Teske began the Human Service Committee meeting by requesting roll call be taken.

A motion to approve the November agenda as presented was made by Donna Wallace and seconded by Wendy Shelton. Motion carried.

A motion to approve the October minutes as presented was made by Julie Janicsek and seconded by Paul Ravet. Motion carried.

**Public Comment – None**

**Contract Reviews – None**

**In-Service/Presentation – Public Health Director, Cindy Kinnard**

Melissa welcomed the committee and introduced Cindy, who provided an overview of the many initiatives in which the Human Services Agency collaborates with the Public Health Department.

Cindy began by noting that the Public Health Department is required to conduct a Community Health Assessment every five years. This assessment involves developing a plan focused on three main initiatives: Drugs and Alcohol Use and Abuse, Physical Activity and Nutrition, and Mental Health. She then shared information and discussed various initiatives involving close collaboration with Human Services Agency staff, including the Behavioral Health Unit, AODA Unit, Birth to 3 Unit, Adult and Child Protective Services, and the WIC Program, as well as several school and community-based initiatives.

**Financial Unit Update – Brian Johnson**

Brian reviewed the monthly reports for September and October, covering general finance, billing, contract status, state aid, and vendor reports. He also provided clarification in response to committee members'

questions. Some questions were raised regarding the status of the Wraparound House project; these were addressed by Brian and County Administrator Jeremy Kral, followed by committee discussion.

Brian continued his updates, noting that the budget remains on track.

#### **Human Services Director Updates – Melissa Annoye**

Melissa began her updates by noting that there have been no staff changes since the last meeting. She then provided an update on the federal shutdown and its impact on SNAP payments, noting that Kewaunee County has approximately 1,390 SNAP recipients. Melissa also reviewed several other items, including local food banks, the SCIP Grant, QPR Trainings, the Deflection Grant in collaboration with the Sheriff's Department, the 2026 budget process, and the Wraparound House Project, noting that efforts are underway to identify a different suitable property.

#### **Committee Updates –**

##### **ADRC- Linda Teske**

- No new updates at this time.

##### **Lakeshore CAP- Milt Swagel**

- Lakeshore CAP has elected two new board members.
- They are increasing efforts to promote awareness of the programs they offer.
- Grant monies are still available for some graduating nursing program students.

##### **VIP-Wendy Shelton**

- The recent Mystery Dinner fundraiser was well attended and well received.
- They have a fundraiser mailing currently in the works.

##### **Kindness Committee – Melissa Annoye**

- Review of the full committee meeting recently held, review of some of the subcommittee meetings, including the Behavioral Health committee, the Economically Disadvantaged committee, and also a review of the Kindness Cows initiative.

**Other items authorized by law – None**

**The next meeting is scheduled for Tuesday, December 18, 2025, at 9:00 a.m.**

A motion to adjourn was made by Julie Janicsek and seconded by Wendy Shelton. Motion carried. Meeting adjourned at 9:23 a.m.

Respectfully Submitted,

Lynn Clark - Program Assistant