



HUMAN SERVICES COMMITTEE
December 15, 2022
8:00 AM
Human Services Training Room
810 Lincoln Street, Kewaunee, WI 54216

1. Call to order Human Services committee meeting
2. Roll call
3. Approval of December 15, 2022 agenda & approval of November 17, 2022 minutes
4. Public comment
5. Approval of provider contracts-None
6. Human Services year in review-Melissa
7. Wisconsin Human Services Counties Association fall conference-Melissa, Virginia, Joanne, Linda
8. Financial report – Brian Johnson
9. Human Services Director/Deputy report
10. Other items authorized by law
11. Next meeting date and time
12. Adjournment

ZOOM Instructions:

<https://us06web.zoom.us/j/8284639598?pwd=ak1VRE9KSVEzQnlQbVBBKzFVWTV6QT09>

Meeting ID: 828 463 9598

Passcode: 1111

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street - Training Room
November 17, 2022
Meeting Minutes

Present for the meeting were Human Services Deputy Director Melissa Annoye, Human Services Interim Director, Scott Feldt, Human Services Committee Chairperson Virginia Haske. Committee members, Tim Kinnard, Linda Teske, Paul Ravet, Mary Ann Szydel, Milt Swagel, Tom Romdenne, Julie Janicsek, Joanne Lazansky, Mark Buchanan, and Rose Quinlan. Human Services management team was also present: Corinne Konkol, Susan Norton and Brian Johnson.

Absent/Excused – none

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the October minutes and November agenda was made by Tom Romdenne and seconded by Mary Ann Szydel. Motion carried.

Public comments –None

Contract Reviews – None

In lieu of a presentation/in-service, Melissa sought feedback from the committee regarding potential in-service options for 2023. She indicated that she wants the committee members to find value in the meetings; she seeks to make the meetings as informative and productive as possible. Melissa provided a list of potential options for 2023 committee meeting presentation topics. She talked about some of the options on the list and asked committee members to review the list and give their input and/or suggestions on the topics they would find helpful for future meetings.

Human Services Financial Unit Update –

Financial Manager, Brian Johnson, provided printouts and reviewed the monthly reports for September/October general finance, billing, contract status, state aid, and vendor reports, also providing clarification to committee member queries when requested. There are two contracts, which will probably need to have addendums done as they are close to going over. Overall, by year end we should be in the positive.

Human Services Director Updates – Melissa Annoye

- The Executive Committee met on November 7th and passed the proposal to fill the Family and Communities position along with the subsequent positions which may be left open as a result of internal staff transitions.
- Approval was also received by the Executive Committee to fill the position which will be left vacant upon Rhonda Rummel's retirement.
- The Transportation Committee meeting held last week highlighted the 85.21 Grant Application for 2023 which was reviewed and approved. They will move forward with submitting the application for funding for next year. The committee also reviewed some transportation policies to reflect a few changes that were needed in some areas. Transportation ride request numbers continue to increase, and they continue to try and recruit additional drivers. Another topic was related to the Commonwealth Development related to the new housing complex that is going up in Algoma. A representative was present via Zoom to talk about having our Transportation Program support a stop at the new complex to approve their ability to access additional grant funding.
- Initiative One Training is currently under way having one group finished and the other group completing today. Management staff had already participated. Melissa noted that there has been good feedback about this training.
- Implicit Bias Training was held for all staff here on November 1st. Melissa noted some amazing feedback for this training as well.
- Review of two Chileda placements. We continue to work effectively across our internal systems to support those two youths. The goal is to have them placed back in the community by January/February. Family members, service providers, and also school personnel have been collaborating to make the transition.

- Scott Feld noted that money was budgeted for the first quarter of 2023 for the two Chileda placements in case they are not in community placement as soon as planned. There would also be money available from the fund balance if need be.

Other Items as Authorized by Law – None

The next meeting is scheduled for December 15th at 8:00 a.m.

There was a brief discussion regarding committee recommendations for in service/presentation topics. It was also decided to have a staff meet and greet at our next committee meeting.

A motion to adjourn was made by Tom Romdenne and seconded by Tim Kinnard. Motion carried. Meeting adjourned at 9:35 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant