

**HUMAN SERVICES COMMITTEE**

February 19, 2026

8:30 AM

**Human Services Large Conference Room**

810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the February 19, 2026 Agenda
4. Approval of the January 15, 2026 Minutes
5. Public Comment
6. Approval of Provider Contracts:

Contract	Services	Amount
Samantha McKenzie dba Sam Mckenzie Consulting	Consulting	\$127,600.00
LHBM Legacy LLC	Respite Mentoring Health & Wellness	\$136,672.00
Family Services	Crisis Services	\$224,281.20
International Translators	Interpreter	\$2,400.00
Brown County Community Treatment Center	Community Treatment/Shelter Care	\$50,000.00
Country Kids	Birth to Three Therapy	\$30,695.00
Innovative Care Services	Supportive Home Care, Respite, DLS	\$161,210.00
Bellin Memorial Hospital	Psychiatric Services	\$43,896.56
Dorner, Rachel Leigh	Speech Therapy	\$16,000.00
Rehab Resources Inc	Speech Therapy	\$60,987.50
Stangel, Heidi - MOU	Interpreter	\$1,000.00
Fond du Lac County	Inpatient	\$51,000.00
DocuSign	Electronic Documents	\$5,709.60
JusticePoint	Electronic Monitoring	\$2,151.00 2025 Addendum
Pheasant View Sober Living House LLC	Sober Living	\$1,250.00 2025 Addendum
Imelda Delchambre	Interpreter	\$11,000.00 2025 Addendum

7. In-Service Presentation: Chad Laluzerne, Children and Families Unit Overview
8. Financial Report: Brian Johnson
9. Human Services Director's Report: Melissa Annoye
  - a. Agency Updates
10. Committee Updates:
  - a. Aging and Disability Resource Center
  - b. Lakeshore CAP
  - c. Violence Intervention Project
  - d. Kindness at Work in Kewaunee County
11. Other Items Authorized by Law
12. Next Meeting Date and Time
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

**Kewaunee County Human Service Committee**

**810 Lincoln Street – Training Room**

**January 15, 2026 at 8:30 a.m.**

**Meeting Minutes**

Present at the meeting were Human Services Director Melissa Annoye; Human Services Committee Chairperson Linda Teske; and committee members Julie Janicsek, Donna Wallace, Mary Ann Szydel, Wendy Shelton, Milt Swagel, Paul Ravet, and John Ortlieb.

Absent/Excused – Tom Romdenne, and Brian Patrycia.

Chairperson Teske began the Human Service Committee meeting by requesting roll call be taken.

A motion to approve the January agenda as presented was made by Julie Janicsek and seconded by Paul Ravet.

Motion carried.

A motion to approve the December minutes as presented was made by Wendy Shelton and seconded by Paul Ravet. Motion carried.

**Public Comment – None**

**Contract Reviews** – There were several contracts up for renewal, none of which were with new providers. A motion to approve the renewals as reviewed was made by Donna Wallace and seconded by Julie Janicsek. Motion carried.

**In-Service/Presentation – Melissa Annoye, Human Services Director**

Melissa presented her findings from the Stay Interviews recently completed with all Human Services staff. She described the process as highly valuable and provided a written summary for committee members to review at their convenience.

She expressed hope that addressing staff concerns proactively, while continuing to build on the strengths identified, will help reduce turnover and improve employee retention.

Overall, the summary indicates that staff morale is generally strong and continuing to improve. Identified strengths include organizational culture, teamwork, leadership accessibility, flexibility, and support for professional growth and training. The most consistent areas of concern remain pay, benefits, time off, and workload. Most staff expressed loyalty to the agency and a desire to remain, provided core strengths are maintained, and capacity pressures are addressed.

**Financial Unit Update – Brian Johnson**

Brian reviewed the November and December monthly reports, including general finance, billing, contract status, state aid, and vendor reports. He provided clarification in response to committee member questions as needed. All areas are currently in line with projections, with no concerns identified at this time. Brian noted that by year-end, the department anticipates a positive balance between \$200,000 and \$300,000.

#### **Human Services Director Updates – Melissa Annoye**

It was noted that there have been no recent staffing changes.

Melissa provided an update on the SCIP Grant, explaining that the original grant is sunsetting. She is currently preparing and submitting an application for a new SCIP Grant to continue suicide prevention efforts and outlined what the proposed grant would entail.

She also briefly reviewed the Deflection Grant, noting that the program is progressing well. Brittany Kartheiser is serving as the Deflection Worker and is collaborating with the Sheriff's Department to support consumers actively engaged in the program. Efforts are also underway to enroll additional participants.

Melissa then provided an update on the Wraparound House Project. Following their most recent meeting, the team plans to reach out to several local realtors to invite them to learn more about the initiative and explore potential collaboration.

Finally, she reviewed the Family Assistance Center project, which is coordinated in partnership with Tracy Nollenberg and the Emergency Government Department. She noted that a training exercise is scheduled for next week. Melissa shared that Tracy requested she inform committee members that volunteers are needed to participate in the exercise.

#### **Committee Updates –**

**ADRC- Linda Teske – no updates**

**Lakeshore CAP- Milt Swagel – no updates**

**VIP-Wendy Shelton**

- VIP is currently working on putting together the Taste of the Town event to be held sometime in the late Spring.

**Kindness Committee – Melissa Annoye**

- The Behavioral Health Subcommittee continues to focus on suicide prevention efforts.
- The Economically Disadvantaged Group met last week and is working to ensure resource handouts are readily available throughout the community. The group is also advancing the Kindness Cows initiative. In addition, members discussed the success of the holiday community support efforts and potential donations, as well as related financial oversight.
- The Elderly Subcommittee will be merging with the Aging-Friendly Subcommittee.

- The Food Bag Program in area schools was reviewed. It was noted that the grant funding the Algoma School District program had lapsed, requiring a significant reduction in the number of students served. Through the Kindness Initiative, a donor was secured who committed to contributing \$1,000 per month to fully fund the Algoma program and provide snack bags to all eligible participants.

**Other items authorized by law – None**

**The next meeting is scheduled for Thursday, February 19, at 8:30 a.m. The March meeting is scheduled for March 26 at 8:30 a.m.**

A motion to adjourn was made by Julie Janicsek and seconded by John Ortlieb. Motion carried. Meeting adjourned at 9:40 a.m.

Respectfully Submitted,

Lynn Clark - Program Assistant