



HUMAN SERVICES COMMITTEE

February 22, 2024

8:00 AM

Human Services Training Room

810 Lincoln Street, Kewaunee, WI 54216

Zoom: <https://us06web.zoom.us/j/8284639598>

Meeting ID: 828 463 9598

1. Call to order Human Services committee meeting
2. Roll call
3. Approval of February 22, 2024 agenda & approval of January 18, 2024 minutes
4. Public comment
5. Approval of provider contracts

Contract	Services	Amount
Docu-sign	Electronic Documents	\$4,880.00

6. Financial report--- Brian Johnson
7. Inservice: Adult Protective Services and Public Health
8. Human Services Director report--- Melissa Annoye
 - a. Department Report
 - b. Personnel Updates
9. Other items authorized by law
10. Next meeting date and time
11. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street - Training Room
January 18, 2024
Meeting Minutes

Present for the meeting were: Human Services Director, Melissa Annoye and Human Services Committee Chairperson, Virginia Haske. Committee members in attendance included: Linda Teske, Paul Ravet, Mary Ann Szydel, Milt Swagel, Tim Kinnard, Julie Janicsek, Donna Wallace, Joanne Lazansky, and Rose Quinlan.

Absent/Excused – Tom Romdenne

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the December minutes and January agenda as presented was made by Tim Kinnard and seconded by Milt Swagel. Motion carried.

Public Comment – None

Contract Reviews –

A list of renewed contracts for 2024 was provided for committee review. A motion to approve the listed contracts was made by Donna Wallace and seconded by Julie Janicsek. Motion carried.

Financial Unit Update – Paul Kunesh was present at this meeting to provide the financial update. Paul noted where Human Services is currently at is comparable to where it was last year and we are on track to hit the projected year-end that was put together with the 2024 budget. Paul shared that, looking at December's information, he expects a positive year-end, probably a little better than Brian had projected. The final pre-audit statements should be out around March or April and are expected to be comparable to last year, which was a good year as well.

In-Service/Presentation – Management Group -Year in Review

Rather than having an outside agency come here to do a presentation, Melissa thought it would be a nice opportunity to reflect on the positive things we are doing within the agency. She invited the management team to consider what they are most proud of from 2023 and talk about planned accomplishments for 2024.

Each of the managers went on to give brief reviews of 2023 accomplishments and highlights.

Human Services Director Updates – Melissa Annoye

- * Review of System of Care Analysis. Areas of improvement included family choice and youth choice, collaboration efforts, and the practice of strength based approach to care. Areas needing improvement include having outcome-driven services, and also cultural and linguistic responsiveness.
- * Beginning in February 2024, the CST teams currently part of Corinne's unit, will be transitioning to the Children's and Families Unit led by Chad.
- * Update provided on Initiative One Training.
- * Wraparound House updates provided.
- * Safety measures update - It was decided that bullet proof glass for the reception area was deemed not to be beneficial for our needs. It looks like the better option would be to look into an alarm system. Also, the camera systems are still in the works as they were recently approved by the County Board.
- * Staff updates – There has been a complete turnover in the Economic Support unit. The Income Maintenance Consortium has been extremely supportive, assisting with call center responsibilities, and also providing a huge level of support to our new staff. One of the vacant positions was offered to and accepted by Wava Zirbel. The second open position has been offered, but not yet accepted. The only other position left open is the CCS Director

position, which is being left open intentionally due to an internal candidate who is working on completing the required level of education.

The next meeting is scheduled for February 22, 2024 at 8:00 a.m.

A motion to adjourn was made by Joanne Lazansky and seconded by Tim Kinnard. Motion carried.
Meeting adjourned at 9:05 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant