



HUMAN SERVICES COMMITTEE

~~January 19, 2023~~ *January 24, 2023*

8:30 AM

Human Services Training Room

810 Lincoln Street, Kewaunee, WI 54216

1. **Call to order Human Services committee meeting**
2. **Roll call**
3. **Approval of January 19, 2023 agenda & approval of December 15, 2022 minutes**
4. **Public comment**
5. **Approval of provider contracts**
6. **Human Services in-service: Christian Servants**
7. **Financial report – Brian Johnson**
8. **Human Services Director report**
 - a. **Recommendation to fill vacant Behavioral Health position**
9. **Other items authorized by law**
10. **Next meeting date and time**
11. **Adjournment**

ZOOM Instructions:

<https://us06web.zoom.us/j/8284639598?pwd=ak1VRE9KSVEzQnlqbVBBKzFVWTV6QT09>

Meeting ID: 828 463 9598

Passcode: 1111

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street - Training Room
December 15, 2022
Meeting Minutes

Present for the meeting were Human Services Deputy Director Melissa Annoye, Human Services Committee Chairperson Virginia Haske. Committee members, Tim Kinnard, Linda Teske, Paul Ravet, Mary Ann Szydel, Milt Swagel, Tom Romdenne, Julie Janicsek, Joanne Lazansky, and Rose Quinlan.

Absent/Excused – Mark Buchanan

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the November minutes and December agenda was made by Tim Kinnard and seconded by Joanne Lazansky. Motion carried.

Public comments –None

Contract Reviews – None

Melissa Annoye, Human Services Deputy Director, shared a “Year in Review” presentation. She reflected on topics such as this year’s changes in leadership, employee satisfaction, increased collaboration within the agency, and the impact of the insight gained as a result of the Initiative One training. She talked about the impact of the increased collaboration and the positive effects it has on so many of our families involved in multiple programs. Melissa also shared the collaborative progress made, and continuing to be made, in relocating our two consumers presently at Chileda. She praised the phenomenal work that is being done by Human Services staff. Melissa continued by reviewing that the last three years have been really successful financially for our agency. She believes that this is linked to a stronger level of oversight in regards to billable time and productivity expectations, and we have also been more fiscally responsible about insuring that our clients are connected to the right systems of care with the most appropriate funding sources.

Chairperson Virginia wished to share that she has been involved with Human Services for many years and noted that over the years it’s been progressively getting better and better. She noted she is “extremely impressed” with what she is seeing provided by the financial unit, and also liked the idea that we have been promoting from within.

This was followed by a brief review of the fall WCHSA conference. Committee member Joanne Lazansky noted that she was impressed with the presentations given at the conference. Chairperson, Virginia Haske also noted the positive experiences from the conference.

Human Services Financial Unit Update – Brian Johnson

Financial Manager Brian Johnson provided printouts and reviewed the monthly reports for October and part of November in general finance, billing, contract status, state aid, and vendor reports. He also provided clarification to committee member queries when requested. Brian noted we have received a \$415,000 payment from WIMCR. Overall, we are still in the positive. Brian also shared that 2023 contracts should be renewed and ready for approval by our next meeting. He also reminded the committee that final numbers for year-end won’t be fully completed until around March.

Human Services Director Updates – Melissa Annoye

- The agency self-assessment has been completed. A more thorough discussion will be held next month.
- Committee meeting presentation/in-service topics were discussed.
- Staff updates: Corinne officially posted into the Family and Community position. Chad Laluzerne has posted into Corinne’s position. The open position for CPS/Youth Justice will be posted. Rhonda Rummel will be retiring the end of January. Her position is posted externally. Currently there are two possible applicants out of the five received. Maureen O’Shea has provided notice of her retirement effective January 26, 2023.

- Updates were shared from the recent Birth-3/CCOP Committee meeting, noting Tina Paral's transition to Birth to 3 coordinator, and a substantial increase in referrals for that program as well as the CLTS program.
- Melissa shared that she attended her first CCS Committee meeting. This committee is made up of consumers. Melissa was very impressed with the insights provided by consumers and their positive comments about staff and services.
- The Christmas Giving Program, headed up by Brenda Vandermause for the second year now, was a great success. Our agency collaborates with community partners, and faith-based partners as well. We served over 300 consumers including 97 families. In addition to outside donations received, County staff also came through to help when one of our community partners lost their list of 30 kids. Melissa thanked Tim Kinnard for his help with transporting gifts from St. Louis Church. He noted that he was absolutely amazed at the amount received, and the level of organization.

Other Items as Authorized by Law – None

The next meeting is scheduled for January 19th at 8:30 a.m. (Please note time change from 8:00 to 8:30 for the winter months)

A motion to adjourn was made by Tom Romdenne and seconded by Joanne Lazansky. Motion carried.
Meeting adjourned at 8:45 a.m. Committee was invited to stay for refreshments and staff meet and greet.

Respectfully Submitted,

Lynn Clark
Program Assistant