



HUMAN SERVICES COMMITTEE

July 31, 2025

8:30 AM

Human Services Large Conference Room

810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the July 31, 2025 Agenda
4. Approval of the June 26, 2025 Minutes
5. Public Comment
6. Approval of Provider Contracts: None
7. In-Service Presentation: Economic Support, Shelby Jensen with Green Lake County
8. Financial Report: Brian Johnson
9. Human Services Director's Report: Melissa Annoye
10. Committee Updates:
 - a. Aging and Disability Resource Center
 - b. Lakeshore CAP
 - c. Violence Intervention Project
 - d. Kindness at Work in Kewaunee County
11. Other Items Authorized by Law
12. Next Meeting Date and Time
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

Public Hearing/ Kewaunee County Human Service Committee
810 Lincoln Street – Training Room
June 26, 2025
Meeting Minutes

Present for the meeting were Human Services Director Melissa Annoye, Human Services Committee Chairperson Linda Teske, committee members, Julie Janicsek, Donna Wallace, MaryAnn Szydel, Wendy Shelton, Milt Swagel, Paul Ravet, Tom Romdenne, Brian Patrycia, Rose Quinlan, and John Ortlieb.

Absent/Excused – none

Public Hearing

The Public Hearing was called to order by Chairperson Linda Teske at 8:30 a.m. Melissa reviewed the notice that was sent out inviting the public to attend the Public Hearing regarding service expectations, concerns, and proposals for the development of the 2026 Human Services Budget.

No one from the public was present, and no written documents were received.

John Ortlieb made a motion to close the Public Hearing. The motion was seconded by Julie Janicsek. Motion carried, meeting closed.

Human Services Committee Meeting

Chairperson Teske began the Human Service Committee meeting by requesting roll call be taken.

A motion to approve the June agenda as presented was made by Milt Swagel and seconded by Paul Ravet. Motion carried.

A motion to approve the May minutes was made by Julie Janicsek and seconded by Brian Patrycia. Motion carried.

Public Comment – None

Contract Reviews – None

In-Service/Presentation – Sheriff Matt Joski

Melissa introduced Sheriff Joski and invited him to speak about the ongoing collaboration between Law Enforcement and Kewaunee County Human Services, particularly around recent grant opportunities. Sheriff Joski provided a brief overview of the history of these collaborative efforts.

Matt then shared details about a new Deflection grant application currently in progress. He outlined the grant criteria, the required initial training, and considerations for sustaining any new programming once the grant period ends. The group also discussed how to evaluate the effectiveness of proactive and preventative programming. Matt noted that they are in the final stages of completing the application.

Financial Unit Update – Brian Johnson

Brian reviewed the monthly reports for April and May in general finance, billing, contract status, state aid, and vendor reports. He also provided clarification to committee member queries when requested. Everything is in line for this time of the year.

Human Services Director Updates – Melissa Annoye

- Personnel updates – The only current vacancy is the Economic Support Lead position. The initial posting closed with two experienced applicants; however, both withdrew after being contacted by HR. The position will be reposted.
- Wraparound House review. The home located at 606 Second Street in Luxemburg is no longer a viable option for the project due to the implications of Act 207. Discussions are underway to identify a new suitable home. Additional funding for the home will be explored in the 2026 budget process.
- Melissa gave a brief review of the 2026 Human Services budget process timeline.

Committee Updates –

ADRC- no update available

Lakeshore CAP-Milt Swagel

- Reviewed the Lakeshore CAP mission statement.
- Shared recent audit results.
- Lakeshore CAP was recently awarded a new grant.

VIP-Wendy Shelton

- Reviewed of upcoming fundraisers.

Kindness in Kewaunee County-Melissa Annoye, Chad Laluzerne

Melissa and Chad provided brief updates on the initiative's subcommittees. Melissa reported strong attendance at the most recent poverty subcommittee meeting. Chad shared highlights from a recent meeting focused on identifying resources for the Hispanic community. Both noted that the subcommittees are currently concentrating on mapping existing resources and raising community awareness about what is available. The next full committee meeting is scheduled for July 16, 2025.

Other items authorized by law – None

The next meeting is scheduled for Thursday, July 31st, 2025 at 8:30 a.m.

A motion to adjourn was made by Julie Janicsek and seconded by Paul Ravet. Motion carried.
Meeting adjourned at 9:30 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant