



HUMAN SERVICES COMMITTEE

March 26, 2026

8:30 AM

Human Services Large Conference Room

810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the March 26, 2026 Agenda
4. Approval of the February 19, 2026 Minutes
5. Public Comment
6. Approval of Provider Contracts:

Contract	Services	Amount	
Oak Ridge Counseling & Consulting LLC	Planning, Psychotherapy, Skills, Wellness	\$905,472.00	2025 Addendum
Kendra Kaul, LLC	Counseling and Therapeutic Services	\$46,860.00	
Delchambre, Imelda	Interpreter	\$11,000.00	2025 Addendum

7. Committee Approval: Conference Attendance Request: Melissa Annoye, WCHSA Spring Conference
8. In-Service Presentation: Lizbeth Ponce, Interpreter Services
9. Financial Report: Brian Johnson
10. Human Services Director's Report: Melissa Annoye
 - a. Agency Updates
11. Committee Updates:
 - a. Aging and Disability Resource Center
 - b. Lakeshore CAP
 - c. Violence Intervention Project
 - d. Kindness at Work in Kewaunee County
12. Other Items Authorized by Law
13. Next Meeting Date and Time
14. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street – Training Room
February 19, 2026, at 8:30 a.m.
Meeting Minutes

Attendance:

Present at the meeting were Human Services Director Melissa Annoye; Human Services Committee Chairperson Linda Teske; and committee members Julie Janicsek, Donna Wallace, Mary Ann Szydel, Debby Shimanek, Wendy Shelton, Milt Swagel, Paul Ravet, Bryan Patricia, and John Ortlieb.

Absent/Excused:

Tom Romdenne.

Chairperson Linda Teske called the Human Services Committee meeting to order and requested that a roll call be taken. Prior to beginning the meeting, Chairperson Teske introduced and welcomed new committee member Debby Shimanek, who was appointed to fill the vacancy left by Rose's departure.

A motion to approve the February agenda as presented was made by Paul Ravet and seconded by Donna Wallace. The motion carried.

A motion to approve the January minutes as presented was made by Julie Janicsek and seconded by John Ortlieb. The motion carried.

Public Comment – None

Contract Reviews:

Several contracts were up for renewal, none of which involved new providers, along with a few addendums for 2025. A motion to approve the renewals and addendums as reviewed was made by Bryan Patricia and seconded by Wendy Shelton. The motion carried.

In-Service/Presentation – Chad LaLuzerne, Children & Families Unit Manager

Chad LaLuzerne provided an overview of the Children & Families Unit's accomplishments in 2025 and shared information regarding plans for 2026. Chad presented a PowerPoint to the committee that included program statistics covering the past three years.

He highlighted several initiatives the unit worked on in 2025 that will continue into 2026, including collaboration with community partners and holding monthly or quarterly meetings with the three area school districts to address the needs of families. Other initiatives include contracting with LHBM to support the needs of Youth Justice youth, contracting with Oak Ridge for parenting services, partnering with the Sheriff's Department through the Deflection Grant, collaborating with Behavioral Health staff for crisis response, and providing additional QPR training opportunities.

Chad also noted that some CST funding was used to make improvements to the small conference room, creating a more trauma-informed, welcoming visitation space for supervised visits and other meetings involving families with young children.

The presentation concluded with a review of program statistics from 2023 through 2025 for CPS, CHIPS, Youth Justice, Foster Care, Kinship Care, and CST.

Financial Unit Update – Brian Johnson

Brian Johnson reviewed the monthly financial reports for December and part of January, including general finance, billing, contract status, state aid, and vendor reports. He also provided clarification in response to questions from committee members as requested. At this time, all areas are in line with expectations.

Brian noted that by year-end, the department is projected to have a positive balance of approximately \$326,000.

Human Services Director Updates – Melissa Annoye

Melissa Annoye reported that there have been no new staff changes since the last meeting. She also provided several program and administrative updates.

Melissa shared that the department has applied for a new SCIP Grant. She reported that the Deflection Grant program continues to do well, and the team hopes to begin serving one or two additional consumers in the near future. A new brochure for the Deflection Grant has also been created by Kewaunee County Tourism and Public Information staff member Josh Viste.

Melissa noted that there was a meeting with several realtors to explore potential options for the Wraparound House Project. She also reported that the Family Assistance Training was held on January 22 at the Emergency Operations Center (EOC) in Luxemburg, which provided staff with the opportunity to view the operations setup for the future Family Assistance Center.

Additionally, the department has completed the 2025 performance evaluations for agency staff, which have been submitted to the County Administrator's Office for review. Melissa shared that a fiscal structure has also been developed for the Kindness at Work initiative in Kewaunee County to ensure donations are allocated appropriately.

Lastly, the first meeting has been scheduled to begin the next steps in conducting a security risk assessment for the agency.

Committee Updates

ADRC- Linda Teske –

- Their most recent meeting was held on January 27 in Manitowoc.
- As of January, the office of Information and Assistance will be renamed ADRC Specialists.
- This year, the ADRC will be marking 20 years in Manitowoc and 15 years in Kewaunee.
- There were 379 long-term referrals for 2025, with 300 coming from Manitowoc and 79 coming from Kewaunee. Currently, for 2026, they have received 30 referrals.

Lakeshore CAP- Milt Swagel

- This month's meeting was held yesterday in Manitowoc.
- Grant applications were reviewed.
- Review of food delivery program.
- They continue to look to find new board members. Reviewed qualifications required.

VIP-Wendy Shelton

- No new updates. Continuing to work on fundraising opportunities.

Kindness Committee – Melissa Annoye

- The Behavioral Health subcommittee continues to focus on suicide prevention efforts. The next meeting is scheduled for March 27 and will include a discussion regarding potential NAMI affiliation for the county.
- The Economically Disadvantaged meeting will be held on March 5. Discussions at the previous meeting included potential donations having financial oversight and non-lapsing account options. It was also noted that Milt dropped off resource guides at the Piggly Wiggly to be included in grocery bags. They also talked about a generous donation from a community member that has allowed the Algoma School District to begin redistributing weekend food bags.
- The Elderly sub-committee will be merging with the Aging Friendly Coalition due to overlapping missions.

Other items authorized by law – None

The next meeting is scheduled for Thursday, March 26, at 8:30 a.m. The April meeting was scheduled for April 30 at 8:30 a.m.

A motion to adjourn was made by Julie Janicsek and seconded by John Ortlieb. Motion carried. Meeting adjourned at 9:46 a.m.

Respectfully Submitted,

Lynn Clark - Program Assistant