

HUMAN SERVICES COMMITTEE

November 25, 2025

8:30 AM

Human Services Large Conference Room

810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the November 25, 2025 Agenda
4. Approval of the October 23, 2025 Minutes
5. Public Comment
6. Approval of Provider Contracts: None
7. In-Service Presentation: Cindy Kinnard, Public Health Initiatives
8. Financial Report: Brian Johnson
9. Human Services Director's Report: Melissa Annoye
 - a. Agency Updates
10. Committee Updates:
 - a. Aging and Disability Resource Center
 - b. Lakeshore CAP
 - c. Violence Intervention Project
 - d. Kindness at Work in Kewaunee County
11. Other Items Authorized by Law
12. Next Meeting Date and Time: December 18, 2025, 9:00 AM
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee

810 Lincoln Street – Training Room

October 23, 2025, at 8:30 a.m.

Meeting Minutes

Present for the meeting were Human Services Director Melissa Annoye; Human Services Committee Chairperson Linda Teske; and committee members Donna Wallace, Julie Janicsek, Milt Swagel, Paul Ravet, Tom Romdenne, John Ortlieb, and Rose Quinlan.

Absent/Excused – Mary Ann Szydel, Wendy Shelton, and Brian Patricia

Chairperson Teske began the Human Service Committee meeting by requesting roll call be taken.

A motion to approve the October agenda as presented was made by Julie Janicsek and seconded by Paul Ravet. Motion carried.

A motion to approve the September minutes after making a date correction was made by Paul Ravet and seconded by Julie Janicsek. Motion carried.

Public Comment – None

Contract Reviews – Reviewed contracts for interpreter services by Imelda Delchambre and Heidi Stangel. A motion to approve contracts as reviewed was made by Julie Janicsek and seconded by Donna Wallace. Motion carried.

In-Service/Presentation – Pastor Matthew Sprunger and Amy Goodavish

Melissa welcomed and introduced Amy Goodavish, an Economic Support worker with our agency who will be transferring to the Finance Specialist role at the end of the year, and Pastor Sprunger from Kewaunee's Immanuel Lutheran Church. Their parish will be hosting this year's 2nd annual Mission Thanksgiving for Kewaunee County. Melissa explained that they were invited to this committee meeting to share information about the work they are doing to support both human services consumers and the broader community. Pastor Sprunger provided a brief overview of the Mission Thanksgiving project. He discussed how the project was conceived and organized, provided information on last year's meal bag distribution totals, and outlined goals for this year.

Amy Goodavish then reviewed the contents of the meal bags and highlighted other community groups involved in the project. She shared this year's goals, current distribution counts, application process, the number of bags allocated per family based on family size, and the packing and distribution process, including the volunteers

involved. Amy expressed excitement about continuing the project and noted that collaboration with the Human Services Department has helped expand and strengthen Mission Thanksgiving.

Pastor Sprunger added further details on packing and deliveries, shared positive feedback received from participants, and confirmed the parish's intention to continue hosting the program. An application was included in the Human Services Committee packets for members to distribute, and it was noted that the application is also available in Spanish.

Financial Unit Update – Brian Johnson

Brian reviewed the monthly reports for August and September, covering general finance, billing, contract status, state aid, and vendor reports. He also provided clarification to committee members' questions as needed. As of the end of August, the department has a positive balance of approximately \$616,000. Revenues are currently at 68.2% and expenses at 64.8%, which aligns with the budget projections through the first eight months. There are no financial concerns at this time.

Travel Approval: Deflection Training, Brittany Kartheiser

Melissa reviewed the travel request that was discussed at last month's meeting. Linda Teske entertained a motion to approve a staff member's attendance at the PTACC Deflection and Pre-Arrest Diversion training in New Orleans.

Tom Romdenne made the motion to approve the request, with expenses covered by the deflection grant. The motion was seconded by Donna Wallace and carried.

Human Services Director Updates – Melissa Annoye

There have been no recent staff changes to report. Melissa asked if there were any questions or input regarding the proposed 2026 Human Services Budget, but none were received. Information was shared about the federal shutdown and its impact on the community, including updates on FoodShare benefits for November. Melissa also discussed the effects of the shutdown on Affordable Care Act subsidies and the anticipated premium increases. Additionally, an Initiative One training is being held today, with our newest staff members in attendance. Overall, the agency continues to perform exceptionally well, demonstrating strong dedication and responsiveness in serving the community despite ongoing challenges.

Committee Updates –

ADRC- Linda Teske

- No new updates

Lakeshore CAP- Milt Swagel

- Review of their recent newsletter and mission statement.

- Update on the offered nursing school graduate grant, noting that funds are still available.

VIP-Wendy Shelton (not present today)

- No new updates

Kindness Committee – Melissa Annoye

- The full committee recently met to review updates from the various subcommittees. Melissa highlighted the current initiatives and projects of each subcommittee, which focus on behavioral health, the Hispanic/Latinx community, individuals with disabilities, people experiencing economic hardship, older adults, and LGBTQ+ individuals.

Other items authorized by law – None

The next meeting is scheduled for Tuesday, November 25th, 2025, at 8:30 a.m. December's meeting was also scheduled at this time for Thursday, December 18th, at 9:00 a.m.

A motion to adjourn was made by John Ortlieb and seconded by Donna Wallace. Motion carried. Meeting adjourned at 9:15 a.m.

Respectfully Submitted,

Lynn Clark

Program Assistant