

HUMAN SERVICES COMMITTEE
October 23, 2025
8:30 AM
Human Services Large Conference Room
810 Lincoln Street, Kewaunee, WI 54216

Please silence your phones so we can fully focus on our discussion. Thank you!

1. Call to Order: Human Services Committee Meeting
2. Roll Call
3. Approval of the October 23, 2025 Agenda
4. Approval of the September 25, 2025 Minutes
5. Public Comment
6. Approval of Provider Contracts:

Contract	Services	Amount
Delchambre, Imelda	Interpreter	\$4,050.00
Stangel, Heidi - MOU	Interpreter	\$500.00

7. In-Service Presentation: Mission: Thanksgiving, Immanuel Lutheran
8. Financial Report: Brian Johnson
9. Travel Approval: Deflection Training, Brittany Kartheiser
10. Human Services Director's Report: Melissa Annoye
 - a. Agency Updates
11. Committee Updates:
 - a. Aging and Disability Resource Center
 - b. Lakeshore CAP
 - c. Violence Intervention Project
 - d. Kindness at Work in Kewaunee County
12. Other Items Authorized by Law
13. Next Meeting Date and Time
14. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street – Training Room
September 25, 2025
Meeting Minutes

Present at the meeting were Human Services Director Melissa Annoye; Human Services Committee Chairperson Linda Teske; and committee members Donna Wallace, Julie Janicsek, Mary Ann Szydel, Wendy Shelton, Milt Swagel, Paul Ravet, Tom Romdenne, John Ortlieb, and Rose Quinlan.

Absent/Excused – Brian Patricia

Chairperson Teske began the Human Service Committee meeting by requesting a roll call. A motion to approve the September agenda as presented was made by Julie Janicsek and seconded by Tom Romdenne. Motion carried.

A motion to approve the August minutes was made by Wendy Shelton and seconded by John Ortlieb. Motion carried.

Public Comment – None

Contract Reviews – Reviewed contracts for International Translators and Lizbeth Ponce. A motion to approve contracts as reviewed was made by Donna Wallace and seconded by Paul Ravet. Motion carried.

In-Service/Presentation – Jacob Kumpfer and Sheriff Matt Joski – QPR

Jacob began by noting that since his last presentation to the committee in May, he has used the SCIP Grant to complete training and become certified as a QPR Trainer. Since then, he and Sheriff Joski have offered several QPR classes in Algoma and Kewaunee, which were well attended and positively received.

Jacob emphasized the importance of sharing information with the community. He and Matt have participated in local events to promote QPR training opportunities, including Dairy Dash Days, Heroes of Hope, and the Lions Club, which has also provided additional funding. Sheriff Joski added that it is encouraging to see strong community interest in these trainings.

Jacob then shared statistics illustrating how suicide impacts individuals, families, and communities, and the devastation it can cause. He reiterated his belief in the importance and effectiveness of QPR training.

Sheriff Joski concluded the presentation by discussing how these trainings help participants become “merchants of hope” for family members, neighbors, and community members struggling with mental health challenges, fostering a culture of openness and support.

Financial Unit Update – Brian Johnson

Brian reviewed the monthly reports for July and August in general finance, billing, contract status, state aid, and vendor reports. He provided clarification to committee member queries when requested. There are no financial concerns reported at this time.

Consideration of Resolution Supporting State Investment for Income Maintenance

Administration-Melissa Annoye

Melissa addressed this committee regarding the consideration of a resolution supporting State investment for Income Maintenance Administration, which was included in committee member packets. She noted that this resolution was supported by WCHSA. Melissa reviewed the resolution, which addresses recent federal changes to the SNAP/FoodShare Program. It includes extended work requirements for consumers, reduces exemptions, and cuts administrative funding for the program. The changes are expected to increase county workloads in Economic Support, reduce federal support, and expose counties to higher risks of penalties if payment errors rise. The resolution urges the State of Wisconsin to provide financial support to help counties administer the FoodShare Program effectively. A motion to support and accept the resolution and present it to the full county board was made by John Ortlieb and seconded by Tom Romdenne. Motion carried.

Human Services Director Updates – Melissa Annoye

- Reviewed the 2024 annual report.
- A recommendation to approve the 2024 annual report as presented and to forward to the full county board was made by Julie Janicsek and seconded by Wendy Shelton. Motion carried.

- Personnel update – James Slowinski has accepted the Economic Support Lead position.
- Update on the FACES Prevention Program regarding the Spanish language billboards. Handouts were provided to committee members to address questions related to the billboard content and locations.
- Review of the 2026 budget process and wage updates.
- The agency facilitated an Employee Appreciation Lunch, which focused on team building, communication, collaboration, morale, and relationship strengthening.
- Staff Travel Discussion – A handout was provided regarding a potential out-of-state training opportunity. A Human Services staff member is encouraged to attend the PTACC National Deflection and Pre-Arrest Diversion Summit in New Orleans.

The Deflection Program, which is developed in partnership with the Sheriff's Department, aims to divert individuals from the criminal justice system through treatment and recovery. One requirement of the grant is that Deflection workers attend the national summit and travel costs are fully covered by the grant award.

County policy for out-of-state travel requires approval by the Department Head, County Administrator, and the Oversight Committee. The Deflection Grant was awarded to the Sheriff's Department, which has already received Public Safety Committee approval for staff to attend the training.

Although the training cost would be covered by the grant and the Sheriff's Department received the grant, Melissa wanted to confirm whether or not committee approval for one of our staff to attend out-of-state training is needed to ensure compliance.

A motion to approve sending a Human Services Staff member to attend the PTACC Deflection and Pre-Arrest Diversion training being held in New Orleans was made by Wendy Shelton and seconded by Donna Wallace. Motion carried.

- Review of the recent all-agency training/presentation with keynote speaker, Gaelin Elmore. Key points included belonging and its importance for staff morale. Mr. Elmore has given his permission to record the session and will be sending a copy of the video. Melissa offered the availability of the video to any interested committee members.

Committee Updates –

ADRC- Linda Teske

- A new men's support group called "Dining with Dudes" has been established.

- As of January 1, 2025, the position of Information and Assistance Specialist will change its title to ADRC Specialist.
- They continue to recruit volunteers.
- They have added additional security cameras around the outside of their building.

Lakeshore CAP- Milt Swagel

- Review of consumer numbers served in Kewaunee County during 2024 and 2025 to date.
- Update on the previously discussed nursing program funding.
- Lakeshore CAP has changed insurance companies to get better savings and responses.
- Review of the recently held spaghetti dinner fundraiser.
- It was noted that part of one of their buildings will be used as a 12-bed warming shelter.

VIP-Wendy Shelton

- They continue with fundraising efforts to try to ease some of the burden caused by funding cuts.
- The Taste of the Town fundraiser originally scheduled for October has been postponed.
- The Mystery Dinner fundraiser will be held on November 8, 2025.

Kindness Committee – Melissa Annoye

- The Poverty subcommittee was recently held. The session was heavily focused on distributing information regarding resources that are already in place.
- They are proceeding with the Kindness Cows to acknowledge community kindness efforts.
- The full committee will be meeting again on October 17, 2025.

Following the updates, the committee discussed the possibility of converting a contracted position to a county position, as included in the proposed 2026 budget.

Other items authorized by law – None

The next meeting is scheduled for October 23, 2025, at 8:30 a.m.

A motion to adjourn was made by Julie Janicsek and seconded by Paul Ravet. Motion carried.
Meeting adjourned at 10:00 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant