

HUMAN SERVICES COMMITTEE
October 26, 2023
8:00 AM
Human Services Training Room
810 Lincoln Street, Kewaunee, WI 54216

Zoom: <https://us06web.zoom.us/j/8284639598>
Meeting ID: 828 463 9598

1. Call to order Human Services committee meeting
2. Roll call
3. Approval of October 26, 2023 agenda & approval of September 21, 2023 minutes
4. Public comment
5. Approval of provider contracts-

Cisler Construction, LLC	\$43,558
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6. Financial report--Brian Johnson
7. Inservice-Staff Safety
8. Human Services Director report-- Melissa Annoye
 - a. Department Report
 - b. Personnel Updates
9. Other items authorized by law
10. Next meeting date and time
11. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street - Training Room
September 21, 2023
Meeting Minutes

Present for the meeting were Human Services Director, Melissa Annoye; Human Services Committee Chairperson, Virginia Haske. Committee members: Linda Teske, Paul Ravet, Mary Ann Szydel, Milt Swagel, Julie Janicsek, Tom Romdenne, Joanne Lazansky, Donna Wallace, and Rose Quinlan.

Absent/Excused – Tim Kinnard

This meeting was called to order by Chairperson, Virginia Haske at 8:00 a.m.

A motion to approve the August minutes and September agenda as presented was made by Milt Swagel and seconded by Joanne Lazansky. Motion carried.

Public Comment – Melissa Annoye addressed the public guests present at this meeting regarding the wraparound project and her meeting with the Luxemburg Village board. She summarized what had been shared and some of the feedback that was provided. There was a public comment/question regarding the possibility of having a sex offender, or another violent criminal living in the house. There was a more detailed discussion to clarify the intent of this project and the people they expect to be working with in the home, and also the difference between the wraparound house and a typical “half-way house.”

Contract Reviews – Melissa reviewed the contracts for the Robert E. Berry Halfway House. Inc., which is a new vendor/provider, and also for Trempealeau County Health Care Center, which is an existing provider. There was a motion made to approve the contracts by Julie Janicsek and seconded by Donna Wallace. Motion carried.

Financial Unit Update – Brian Johnson

Brian reviewed the monthly reports for July and August in general finance, billing, contract status, state aid, and vendor reports. He also provided clarification to committee member queries when requested. There were no notable issues/concerns. Bottom line is we would have a \$733,000 surplus if we ended in July.

In-Service/Presentation – Children and Families Unit Manager, Chad LaLuzerne

Chad shared information regarding truancy issues experienced by our schools. He gave a brief presentation/review of truancy numbers both present and historical, a myriad of possible reasons for trancies, school preventative efforts, community youth advocates, and the collaborative efforts between the schools and our Human Services agency staff to determine proactive/preventative ways to combat truancy issues.

Human Services Director Updates – Melissa Annoye

- ✓ Melissa reviewed her meeting with the Luxemburg board regarding the wraparound house project.
- ✓ Melissa has been doing exit interviews with staff members who have been leaving their agency positions. She stated it is becoming more and more apparent that secondary traumatic stress experienced by our staff is impacting them both personally and professionally and it is becoming a stronger reason for people to choose to leave our agency.
- ✓ It has been suggested by the management team that our County explore an employee assistance program to support our staff through difficult experiences.
- ✓ We are beginning to use the recently received Basic Needs Grant to support infant mental health needs and also fill some gaps that we identify with basic needs such as food, rent, and utilities.
- ✓ Last month our staff reached record high billable time.

- ✓ The Christmas Giving Program will continue under new leadership.
- ✓ The proposed 2024 Human Services Budget draft was presented to the administrative staff to be reviewed and it will be presented to the County Board.
- ✓ Melissa reiterated that the wage increase for the 2024 budget is still being considered. She advocated for Human Services staff wage increases. She asked this committee for their consideration and support; she pointed out that we have struggled significantly with resignations and recruitment.
- ✓ Interviews for the Transportation/Fiscal position have been completed and an offer is being made.
- ✓ An interview has been scheduled with an internal staff person interested in filling the vacancy in child protection. The Executive Committee has given approval to post any subsequent vacancies created by internal staff shifting departments.
- ✓ The CCS Director/Mental Health Therapist position will be filled this coming spring as we expect an internal candidate will have the necessary degree and licensure to fill that spot. In the meantime, Sue Norton will be taking on that workload.

The next meeting is scheduled for October 26, 2023 at 8:00 a.m.

A motion to adjourn was made by Julie Janicsek and seconded by Paul Ravet. Motion carried.
Meeting adjourned at 9:05 a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant