

HUMAN SERVICES COMMITTEE

September 26, 2024

8:30 AM

Human Services Training Room

810 Lincoln Street, Kewaunee, WI 54216

Zoom: <https://us06web.zoom.us/j/8284639598>

Meeting ID: 828 463 9598

1. Call to Order Human Services Committee Meeting
2. Roll Call
3. Approval of September 26, 2024 Agenda
4. Approval of August 22, 2024 Minutes
5. Public Comment
6. Approval of Provider Contracts:

Greater Green Bay YMCA, Inc

Daily Living Skills

\$18,817.40

7. In-Service, Suicide Prevention
8. Financial Report---Brian Johnson
9. Human Services Director Department Report--- Melissa Annoye
10. Committee Updates
 - a. Aging and Disability Resource Center
 - b. Lakeshore CAP
 - c. Violence Intervention Project
11. Other Items Authorized by Law
12. Next Meeting Date and Time
13. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 before the meeting so that accommodations may be arranged.

Kewaunee County Human Service Committee
810 Lincoln Street – Training Room
August 22, 2024
Meeting Minutes

Present for the meeting were: Human Services Director, Melissa Annoye and Human Services Committee Chairperson, Linda Teske. Committee members present included: Julie Janicsek, John Ortlieb, Brian Patrycia, Rose Quinlan, Paul Ravet, Tom Romdenne, Wendy Shelton, Milt Swagel, Mary Ann Szydel, and Donna Wallace.

Absent/Excused – None

The meeting was called to order by Chairperson Linda Teske at 8:32 a.m.

A motion to approve the August agenda was made by Julie Janicsek and seconded by Tom Romdenne. Motion carried.

A motion to approve the July minutes with the change made to the meeting date was made by Wendy Shelton and seconded by Brian Patrycia. Motion carried.

Public Comment – None

Contract Reviews – A list of contracts for 2024 was provided for committee review. Melissa explained the contracts and what services are provided. A motion to approve the listed contracts was made by Donna Wallace and seconded by Julie Janicsek. Motion carried.

In-Service/Presentation – Transportation – Corinne Konkol, Laurie Bouche and Jodi Vandervest

Corinne briefly explained the transportation program. She started by explaining the Driver Escort Program where volunteer drivers use their vehicles and collect reimbursement for mileage or use one of the County owned wheelchair-accessible vans. They provide rides to medical appointments, basic needs, or recreational appointments. Rides are provided Monday through Friday in Brown, Kewaunee, and Door Counties.

The other program provided is the Algoma Bus Service. This service runs Wednesday and Friday from 10 am until 2 pm. We partner with ESI and use one of their vehicles to provide rides in the City of Algoma for the same reasons as the Driver Escort Program.

The population served is ambulatory seniors aged 55+ or any individuals of any age with a disability.

Corinne introduced Laurie Bouche as the Transportation Coordinator. She has been doing this since 1997 and she manages drivers, riders, and training. Janine Bowers is the Program Assistant and handles ride requests, gets information to Laurie, and organizes the billing process and transportation payments, driver training, and onboarding of new drivers. Jodi Vandervest is our Transportation case manager. She is responsible for new participant assessments. She meets with new participants and goes over the program rules and policies. She also helps with driver recruitment and training and handles policy compliance.

Laurie explained that the County owns three wheelchair vans with seven drivers trained to drive. 34 volunteer drivers provide medical rides, nutrition, basic needs, and other rides such as haircuts, work, bank, or other recreation.

There has been a steady increase in rides since 2020. Almost 5,000 rides were given in 2023. Jodi talked about the importance of remembering that the Transportation Program helps people to stay independent in their homes.

There is minimal cost to the County as grants are used to fund the program. These provide for the costs of running the program and for vehicles. The cost to participants is minimal copays.

Corinne played the recruitment video that was created for the program.

Questions were asked and answered.

Financial Unit Update – Brian Johnson

Brian provided the financial update. Brian reports that the billing for June and July is a little lower than this time last year. State Aid has been submitted and 100% of funding for some programs has been received as of May. Brian noted vendor payments for July. The bottom line is that we are within budget and where we need to be for the year.

Human Services Director Updates – Melissa Annoye

Melissa started by talking about the 2025 budget. She thanked Brian for all his hard work. The budget has been submitted to Finance for review. The proposed budget summary was provided for review. A few highlights of the budget include a 3% pay increase and a 5% health insurance cost increase. These numbers could change and will be updated when finalized. No new staffing positions have been added to the 2025 Human Services budget. The outlay is captured and includes things like office chairs and computers. We are still waiting for the RFP for the Wrap Around House, the amount for the budget won't be known until that is completed.

Melissa reports that Human Services has received notice of Barb Benzshawel's retirement as of 1/3/25. Melissa sought approval to fill the position with a one-month overlap. Tom Romdenne made a motion and Brian Patricia seconded the recommendation to the executive committee to fill the vacancy. Motion carried.

Economic Support has filled their open position. Angela Rude will start with the agency on September 3, 2024. Onboarding the new staff member will be done with the help of Green Lake County. The CCS position that was being held is open for an internal candidate and the interview process will be held soon.

Chad gave an update on the Kindness Initiative. He states we are working with Kewaunee County school districts, the Sheriff's Department, Public Health, and UW-Extension. They are discussing the change process and reviewing the group's action base. The group is trying to establish values and mission. The next meeting is scheduled for September 20, 2024.

Other items authorized by law – None

The next meeting is scheduled for September 26, 2024, at 8:30 a.m.

A motion to adjourn was made by Brian Patricia and seconded by Wendy Shelton. Motion carried. The meeting adjourned at 9:23 a.m.

Respectfully Submitted,

Janine Bowers
Program Assistant