



**Kewaunee County
HUMAN SERVICES COMMITTEE**

May 21, 2020 8:00 a.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
County Board Room

1. Call to Order
2. Roll Call
3. Approval of May 21, 2020 Agenda
4. Approval of February 20, 2020 Minutes
5. Election of Vice-Chair
6. Public Comment – Temporarily Suspended
7. Unit/Program Manager Reports
 - a. Caseload report
 - b. Waiting List Report
 - c. Client Contacts Report
 - d. Other items
8. Financial Report – Brian Johnson
 - a. Billing Report
 - b. State Aid Report
 - c. Contracts Report
 - d. Review Vendor Payments
 - e. Monthly Financial Report
9. Human Services Director's Update
10. Other Items as Prescribed by Law
11. Next Meeting –
12. Adjournment

Due to COVID-19, ALL in-person committee meetings are temporarily CLOSED to the public. The public is able to watch the meetings LIVE via YouTube by:

Going to: www.kewauneeco.org

Once you are on the homepage, on the left hand side, click on *Committee Meetings – LIVE* Then click on the link for the meeting you want to watch

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

**Kewaunee County Human Services Committee
Human Services Large Training Room
810 Lincoln Street
February 20, 2020
Meeting Minutes**

Present for the meeting were committee members Kaye Shillin, Linda Teske, Rose Quinlan, Virginia Haske, Julie Janicsek, Paul Ravet, Mary Ann Szydel, and Mark Buchanan. Also present at the meeting were Dana Johnson, Human Services Director, and Lynn Clark, Program Assistant.

Absent/Excused –Kent Treml, Lee Luft, and Mary Ellen Dobbins.

This meeting was called to order by Chairperson Kaye Shillin at 10:00 a.m.

A motion was made by Virginia Haske and seconded by Linda Teske to approve the February agenda. Motion carried. A motion was made by Julie Janicsek and seconded by Paul Ravet to approve the January meeting minutes. Motion carried.

In-Service/Presentation – Lauren Flunker, from Outagamie County was in attendance to give a presentation and provide information on human trafficking. A handout was provided which showed a state map depicting breakdown of anti-human trafficking regional hubs. Lauren is the Regional Coordinator for the anti-human trafficking grant for region two which includes Kewaunee County. Lauren went on to provide information regarding county liaisons, and an overview of information and resources available to the county in the event of a case involving human trafficking survivor.

Human Services Director Updates –

- Update of Continuous Quality Improvement (CQI) project was slated for the next committee meeting.
- Director Johnson presented a review of the fiscal dashboard.

Contract Approvals – none

Vendor Report – none

Travel Voucher(s) – none

Public Comments – None

Other Items as Authorized by Law – Reviewed out of home placement numbers.

Action Items – none

Important dates –

- Eastern Regional Board Member WCHSA meeting to be held April 17th at 9:00 a.m. being held at Fox Valley Technical College
- Human Services Department All Agency meetings will be held every other month. The next meeting is on April 16th at 8:00 a.m.
- WCHSA Spring Conference is being held at the Best Western Premier in Oshkosh on May 27th– 29th.

The next meeting is scheduled for March 19, 2020 at 10:00 a.m.

A motion to adjourn was made by Virginia Haske and seconded by Julie Janicsek. Motion carried. The meeting was adjourned 11:00 at a.m.

Respectfully Submitted,

Lynn Clark
Program Assistant