

**Kewaunee County  
Land & Water Conservation Committee  
- Regular Monthly Meeting –  
Agenda**

**Tuesday, July 13, 2021**

**8:15 am**

Luxemburg Expo Center – 4-H Room  
Luxemburg, WI 54217

- 1) Call to Order
- 2) Roll Call
- 3) Approval / Repair of Agenda
- 4) Approval / Repair of Minutes
- 5) Public Comment
- 6) Glacierland RC&D Presentation on Invasive Species & Partnerships
- 7) Department Report
  - a) Animal Waste Storage Permits
  - b) Farmland Preservation/Standards and Prohibitions Walkovers
  - c) Conservation Plans for Approval
  - d) Notice of Non-Compliance Updates
  - e) Public Health & Groundwater Protection Ordinance
  - f) Chapter 39 Update "Agricultural Standards & Prohibitions"
  - g) Well Testing Update (as information is available)
  - h) Zoning / Sanitation Report
- 8) Cooperating Agency Reports
  - a) USDA-Natural Resources Conservation Service (NRCS)
  - b) UW-Extension
  - c) USDA APHIS Wildlife Services
  - d) Comments from State Legislators
  - e) Other Agency/Organization Reports
- 9) Other Matters to Discuss *(if needed)*
  - a) Department of Natural Resources (DNR) Workgroup Update
  - b) Northeast Total Maximum Daily Load (TMDL) Update
  - c) Vote (Action Item) on sending out a liability (informational) landowner letter and posting sample lease agreements on County website.
- 10) Scheduling of Future Committee Meetings
- 11) Chairman's Wrap Up Comments
- 12) Adjournment

*NOTE: Deviations from the agenda order shown may occur*

NOTE: Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting  
Kewaunee County Fairgrounds Office June 8, 2021 8:15 AM  
Minutes**

1). **Call to Order:** Meeting called to order at 8:15 AM by Chairman Charles Wagner

2). **Roll Call:** Committee Members present: Charles Wagner, Tim Kinnard, Nick Guilette, Aaron Augustian & Clark Riemer

Present: Laura Watson (NRCS)

3). **Approval/Repair of Agenda:** Motion to approve the June 8<sup>th</sup> agenda was made by Tim Kinnard and seconded by Aaron Augustian. Committee vote was unanimous in favor of the motion.

4). **Approval/Repair of Meeting Minutes:** Motion to approve the May 9<sup>th</sup> meeting minutes was made by Nick Guilette and seconded by Clark Riemer. Committee vote was unanimous in favor of the motion.

5). **Public Comments:**

There were 2 members of the public in attendance and 1 public comments including (1) disappointment that the landowner informational letter was shelved in May's meeting; and a request for a sample lease agreement should be put on the LWCD website and the public concerns that have yet to be addressed should be on the July's meeting agenda.

6). **Department Reports:**

a. *Animal Waste Storage Permits:* Steinberger – Manure Storage Abandonment

b. *NR151 Update:* Update June

Total 34 landowners walked for a total of 3,641 acres walked

Compliance Schedules – 8. Issues were comprised of soil erosion (Gullies) and DNR Streams missing the 5ft minimum tillage setback. Full Compliance- 26

Nutrient Management Farmer Education Class:

- 22 Participants totaling approximately 6400 acres

- Submittal for reimbursement for soil samples & stipend will begin early July with checks to landowner by end of August.

c. *Conservation Plans for Approval:* S. Selner (updated); Vanlaanen & Lee (new)

d. *Notice of Non-Compliance Updates (from DNR):* N/A

e. *Public Health & Groundwater Protection Ordinance:* N/A

f. *Chapter 39 update:* None

g. *Well Testing Update:* None

h. *Zoning / Sanitation Report:* May

a. Soil Inspections: 4

b. Septic Inspections: 6

c. Existing Inspection Reports: 19

d. Permit Applications: 6

e. House Number: 0

## 7). Cooperating Agency Reports:

a). USDA Natural Resources Conservation Service (NRCS): Laura Watson (NRCS-Kewaunee County) provided an update on the hiring status of a new District Conservationist who will cover Brown/Door/Kewaunee was posted. NRCS is currently working on contracts for EQIP and GLRI.

b). UW-Extension: N/A

c). Wildlife Services: N/A

d) Comments from State Legislators:

e). Other Agency/Organization Reports: Tim provided an update to the Casco Daycare in which their nitrates went back up to 10ppm. The village is testing all their sewer lines in the area to rule out they are the source. Tim continues to work with local farms who have cropland in the area and has reached out to State Legislators.

## 8). Other Matters to Discuss (if needed)

a) Department Natural Resources (DNR) Workgroup Update: Davina will reach out to DNR to for an update.

b) Northeast Total Maximum Daily Load (TMDL) update: No new updates

c) **DRAFT** LIST OF Actions/Discussion Topics from LCC Public Comment: Committee held a discussion about the public concerns list, including the liability letter to landowners and/or putting a sample lease agreement on the LWCD website. Committee agreed to hold a vote at the July meeting regarding these two items.

## 9). Scheduling of Future Committee Meetings: July 13<sup>th</sup>, 2021 @ 8:15am; August 10<sup>th</sup> 2021 @ 8:15am

**10). Chairman's Wrap-Up Comments:** Chairman Wagner thanked the public for attending and the committee for their discussion.

**11). Adjournment:** A motion to adjourn the meeting at 9:12 am was made by Tim Kinnard and seconded by Aaron Augustian. Motion carried unanimously.

Septic update: June 3, 2021

### **OLD AND OUTSTANDING SEPTICS (PRIOR TO 2017):**

3 septic systems that are still non-compliant.

\*\*Jeff is handling these, citations were issued.

### **2017 SEPTIC SYSTEM ENFORCEMENTS:**

Originally 52 enforcement letters were mailed out. 1 is still non-compliant. Breakdown is as follows:

1 - Permit have been issued, waiting to install.

\*\*Jeff is handling these.

### **2018 SEPTIC SYSTEM ENFORCEMENTS:**

Originally 110 enforcement letters were mailed March 2018 with a 1 year deadline to prove soil compliance. Breakdown is as follows:

1 - Permit has been issued, waiting to install.

102 – Systems have passed inspection/or new systems have been installed.

4 – Systems are no longer in use.

3 – Soil tests are completed.

\*\*Jeff is handling these.

### **2019 SEPTIC SYSTEM ENFORCEMENTS:**

2

146 Enforcement letters were mailed March 2019 with a 1 year deadline to prove soil compliance.

20– Permit has been issued, waiting to install.

103 – Systems have passed inspection/or new systems have been installed.

20 – Soil tests are completed.

3 – System no longer in use.

**2020 SEPTIC SYSTEM ENFORCEMENTS:**

124 Enforcement letters were mailed July 2020 with a 1-year deadline to prove soil compliance.

4 – Permit has been issued, waiting to install.

63 – Systems have passed inspection/or new systems have been installed.

27 – Soil tests are completed.

1 – Hooked to village sewer.

**Kewaunee County**  
**LAND AND WATER CONSERVATION**  
**Revenue & Expenditures**  
**Year: 2021**  
**Month: May**

AcctYear  
 Ledger Type  
 Year  
 Format  
 Period  
 DesignerGL  
 Reverse sign?

NEXT ACTUAL 2021  
 PER 5  
 GFS 1

NEXT ACTUAL 2021  
 YTD 5  
 GFS 1

CURRENT ACTUAL 2020  
 YTD 5  
 GFS 1

NEXT REVISED 2021  
 YTD 13  
 GFS -1

Benchmark  
**39.85%**

Payroll:  
**38.85%**

Fund	L20	L30	L40	Descr-L40	2021 May ACTUAL	2021 YTD ACTUAL	2020 YTD ACTUAL	2021 Budget REVISED	Remaining Budget	YTD Budget % *
<b>LAND AND WATER CONSERVATION FUND</b>										
<b>Revenue</b>										
240	56101			GENERAL PROPERTY TAXES	0.00	(345,260.00)	(371,571.00)	(345,260.00)	0.00	100.00%
240	43249	160		ROUTES 2 RECOVERY-LCZ	0.00	0.00	0.00	0.00	0.00	100.00%
240	43585	000		LAND CONSERVATION STATE AID	0.00	0.00	0.00	(157,771.00)	(157,771.00)	0.00%
240	43593	000		NR135 PLAN & REVIEW FEES	0.00	0.00	0.00	0.00	0.00	100.00%
240	44300	000		BUILDING PERMITS	(275.00)	(2,525.00)	(1,100.00)	(1,500.00)	1,025.00	168.33%
240	44401	000		MISC/OTHER ZONING	(550.00)	(750.00)	(1,100.00)	(1,500.00)	(750.00)	50.00%
240	44403	000		SANITARY PERMITS	(1,450.00)	(9,350.00)	(11,700.00)	(20,000.00)	(10,650.00)	46.75%
240	44404	000		WISCONSIN FUND GRANT APP	0.00	0.00	(400.00)	0.00	0.00	100.00%
240	44405	000		SHORELAND REVISION ORDINANCE	0.00	0.00	0.00	0.00	0.00	100.00%
240	44406	000		SEPTIC SYSTEM SURCHARGE	0.00	(47,360.00)	(47,020.00)	(48,500.00)	(1,140.00)	97.65%
240	44407	000		SOIL TEST FEES	(75.00)	(850.00)	(425.00)	(1,500.00)	(650.00)	56.67%
240	44500	000		ANIMAL WASTE STORAGE FAC	0.00	0.00	(4,500.00)	(4,000.00)	(4,000.00)	0.00%
240	44510	000		WASTEWATER IRRIGATION PERMIT	0.00	0.00	0.00	0.00	0.00	100.00%
240	45110	005		GROUNDWATER ORDINANCE VIOLTN	0.00	0.00	0.00	0.00	0.00	100.00%
240	45110	151		NR151 ORDINANCE VIOLATION	(500.00)	(500.00)	(2,698.42)	0.00	500.00	100.00%
240	46820	000		LAND CONSERVATION	0.00	0.00	0.00	0.00	0.00	100.00%
240	46820	033		TREE PLANTER COLLECTIONS	(107.12)	(906.61)	(918.27)	(1,300.00)	(393.39)	69.74%
240	46820	054		NON-METALLIC MINING PERMIT	0.00	(17,306.00)	(17,306.00)	(17,743.00)	(437.00)	97.54%
240	46820	066		WELL TESTING	0.00	0.00	0.00	(5,393.00)	(5,393.00)	0.00%
240	46820	074		NRCS CONTRIBUTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	100.00%
240	46820	076		FPP/WLI WALKOVER FEES	(1,874.00)	(28,862.00)	(25,066.00)	(30,000.00)	(1,138.00)	96.21%
240	48103	000		NR 243 INTEREST	0.00	0.00	0.00	0.00	0.00	100.00%
240	48301	000		SALE OF COUNTY PROPERTY	0.00	0.00	0.00	0.00	0.00	100.00%
240	48400	000		MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	100.00%
240	49200	000		TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	100.00%
240	49202	000		TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00	100.00%
<b>Expenditures</b>					(4,831.12)	(453,669.61)	(483,804.69)	(634,467.00)	(180,797.39)	71.50%
240	56101	000	111	SALARIES	22,857.60	125,716.80	123,640.00	297,062.00	171,345.20	42.32%
240	56101	000	121	WAGES-REGULAR	6,649.81	33,780.59	40,134.54	87,512.00	53,731.41	38.60%
240	56101	000	125	WAGES-TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00	100.00%
240	56101	000	141	BOARD OF ADJUSTMENT PER DIEM	0.00	80.00	240.00	0.00	(80.00)	100.00%

**Kewaunee County**  
**LAND AND WATER CONSERVATION**  
**Revenue & Expenditures**  
**Year: 2021**  
**Month: May**

AcctYear  
 Ledger Type  
 Year  
 Format  
 Period  
 DesignerGL  
 Reverse sign?

Benchmark  
 39.85%

Payroll:  
 38.85%

Fund	L20	L30	L40	Descr-L40	2021		2020		2021		YTD Budget REVIS	Remaining Budget	YTD Budget % *
					May ACTUAL	YTD ACTUAL	YTD ACTUAL	YTD ACTUAL	Budget REVIS				
240	56101	000	151	SOCIAL SECURITY	2,118.47	11,374.79	11,785.38	29,420.00	18,045.21	38.66%			
240	56101	000	152	RETIREMENT	1,991.75	10,766.07	10,891.47	25,959.00	15,192.93	41.47%			
240	56101	000	153	WORKMEN'S COMPENSATION	906.15	4,969.61	4,788.20	11,752.00	6,782.39	42.29%			
240	56101	000	154	HEALTH INSURANCE	9,945.17	58,650.13	53,411.10	141,032.00	82,381.87	41.59%			
240	56101	000	155	DENTAL INSURANCE	401.85	2,255.29	2,203.80	5,105.00	2,849.71	44.18%			
240	56101	000	156	HEALTH REIMBURSEMENT ACCOUNT	0.00	0.00	0.00	0.00	0.00	100.00%			
240	56101	000	213	ACCOUNTING & AUDITING	0.00	1,375.00	1,329.00	1,329.00	(46.00)	103.46%			
240	56101	000	225	TELEPHONE	417.53	1,227.24	1,081.56	4,900.00	3,672.76	25.05%			
240	56101	000	241	CAR/TRUCK MAINTENANCE	0.00	175.50	48.00	850.00	674.50	20.65%			
240	56101	000	242	MACHY & EQUIP MAINT/REPAIRS	0.00	0.00	0.00	250.00	250.00	0.00%			
240	56101	000	249	MAINTENANCE AGREEMENTS	0.00	2,977.33	3,021.19	3,200.00	222.67	93.04%			
240	56101	000	254	INVESTIGATIONS	0.00	0.00	0.00	400.00	400.00	0.00%			
240	56101	000	296	CONTRACTED SERVICES	0.00	0.00	0.00	1,000.00	1,000.00	0.00%			
240	56101	000	311	POSTAGE	0.00	1,850.00	1,470.00	2,200.00	350.00	84.09%			
240	56101	076	311	POSTAGE-WALKOVER	0.00	0.00	0.00	245.00	245.00	0.00%			
240	56101	000	312	OFFICE SUPPLIES	0.00	488.52	80.99	1,900.00	1,411.48	25.71%			
240	56101	000	313	PRINTING	0.00	0.00	0.00	100.00	100.00	0.00%			
240	56101	000	314	WELL TESTING	0.00	0.00	0.00	5,393.00	5,393.00	0.00%			
240	56101	151	314	SURFACE WATER TESTING	0.00	0.00	0.00	250.00	250.00	0.00%			
240	56101	000	315	NON-METALLIC MINING	0.00	0.00	0.00	2,130.00	50.00	97.65%			
240	56101	000	321	PUBLICATIONS OF LEGAL NOTICE	0.00	0.00	2,080.00	350.00	350.00	0.00%			
240	56101	000	322	SUBSCRIPTIONS	0.00	0.00	72.06	100.00	100.00	0.00%			
240	56101	000	324	MEMBERSHIP DUES	150.00	1,592.00	1,593.00	1,650.00	58.00	96.48%			
240	56101	000	332	TRAVEL EXPENSES	0.00	31.05	171.67	1,450.00	1,418.95	2.14%			
240	56101	000	336	TRAINING	0.00	0.00	120.00	1,500.00	1,500.00	0.00%			
240	56101	000	351	GASOLINE & DIESEL FUEL	434.87	1,037.82	1,133.35	5,000.00	3,962.18	20.76%			
240	56101	000	431	LATH & EROSION NETTING SUPP	0.00	0.00	0.00	0.00	0.00	100.00%			
240	56101	000	432	TREE PLANTER	0.00	698.98	1,160.23	728.00	29.02	96.01%			
240	56101	000	533	EQUIPMENT RENTAL & LEASES	66.09	306.43	310.95	1,100.00	793.57	27.86%			
240	56101	000	733	MEETING/BANQUET	0.00	0.00	0.00	0.00	0.00	100.00%			
240	56101	000	734	LICENSE	0.00	0.00	0.00	600.00	600.00	0.00%			
240	56101	000	813	OUTLAY	0.00	0.00	4,710.88	0.00	0.00	100.00%			
240	59200	000	601	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	100.00%			
					45,939.29	261,433.15	265,477.37	634,467.00	373,033.85	41.21%			

**Kewaunee County** AcctYear  
**LAND AND WATER CONSERVATION** Ledger Type  
**Revenue & Expenditures** Year  
**Year: 2021** Format  
**Month: May** Period  
 DesignerGL  
 Reverse sign?

Benchmark  
 39.85%

Payroll:  
 38.85%

Fund	L20	L30	L40	Descr-L40	2021		2020		2021		Remaining Budget	YTD Budget % *
					Actual	YTD Actual	Actual	YTD Actual	Revised	Revised		
240	56104			<b>WILDLIFE DAMAGE ABATEMENT</b>	41,108.17	(192,236.46)	(218,327.32)	0.00	0.00	192,236.46		
				Revenue								
240	43582	000		WILDLIFE DAMAGE ABATEMENT	0.00	0.00	0.00	0.00	(15,919.00)	(15,919.00)		0.00%
				Expenditures								
240	56104	000	144	CLAIM REVIEWER	0.00	2,403.32	2,427.84	8,861.00	8,861.00	6,457.68		27.12%
240	56104	000	147	DEER PROCESSING	0.00	250.00	0.00	5,200.00	5,200.00	4,950.00		4.81%
240	56104	000	312	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00		100.00%
240	56104	000	332	TRAVEL EXPENSES	0.00	251.29	229.93	1,106.00	1,106.00	854.71		22.72%
240	56104	000	425	ABATEMENT COSTS	0.00	0.00	0.00	752.00	752.00	752.00		0.00%
240	56109			<b>SWRM GRANT COST SHARING</b>	0.00	2,904.61	2,657.77	15,919.00	15,919.00	13,014.39		18.25%
				Revenue	0.00	2,904.61	2,657.77	0.00	0.00	(2,904.61)		
240	43588	000		SWRM GRANT REVENUE	0.00	0.00	0.00	(40,000.00)	(40,000.00)	(40,000.00)		0.00%
				Expenditures	0.00	0.00	0.00	(40,000.00)	(40,000.00)	(40,000.00)		0.00%
240	56109	000	601	SWRM COST SHARING	0.00	0.00	0.00	40,000.00	40,000.00	40,000.00		0.00%
				Revenue	0.00	0.00	0.00	40,000.00	40,000.00	40,000.00		0.00%
				Expenditures	0.00	0.00	0.00	0.00	0.00	0.00		0.00%
240	43585	117		<b>LAND CONSERVATION-OTHER</b>	(4,075.74)	(4,075.74)	0.00	0.00	0.00	4,075.74		100.00%
				Revenue	(4,075.74)	(4,075.74)	0.00	0.00	0.00	4,075.74		100.00%
240	43585	117		NUTRIENT MGT-FARMER ED GRANT	0.00	0.00	0.00	(10,900.00)	(10,900.00)	(10,900.00)		0.00%
240	43590	000		TARGETED MANAGEMENT	0.00	(108,279.30)	0.00	0.00	0.00	108,279.30		100.00%
240	43594	000		GROUNDWATER EDUCATION	0.00	0.00	0.00	(476.00)	(476.00)	(476.00)		0.00%
240	43595	000		COASTAL MGT-INVASIVE SPECIES	(4,075.74)	(4,075.74)	0.00	0.00	0.00	4,075.74		100.00%
				Revenue	(4,075.74)	(4,075.74)	0.00	0.00	0.00	4,075.74		100.00%
				Expenditures	(4,075.74)	(4,075.74)	0.00	0.00	0.00	0.00		0.00%
240	56117	000	601	NUTRIENT MGMT-FARMER EDUCATION	0.00	2,347.12	502.69	10,900.00	10,900.00	8,552.88		21.53%
240	56110	000	601	TARGETED RUNOFF MANAGEMENT	0.00	108,279.30	0.00	0.00	0.00	(108,279.30)		100.00%
240	56113	000	601	GROUNDWATER EDUCATION	0.00	0.00	75.00	476.00	476.00	476.00		0.00%
240	56119	000	601	COASTL MGT-INVASIVE SPECIES	3,744.92	3,851.68	187.06	0.00	0.00	(3,851.68)		100.00%
				Revenue	3,744.92	3,851.68	187.06	0.00	0.00	(3,851.68)		100.00%
				Expenditures	3,744.92	3,851.68	187.06	0.00	0.00	(3,851.68)		100.00%
				Revenue	3,744.92	114,478.10	764.75	11,376.00	11,376.00	(103,102.10)		#####

**Kewaunee County**  
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**Year: 2021**  
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AcctYear  
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 Reverse sign?

NEXT ACTUAL 2021  
 PER 5  
 GFS 1

NEXT ACTUAL 2021  
 YTD 5  
 GFS 1

CURRENT ACTUAL 2020  
 YTD 5  
 GFS 1

NEXT REVISIED 2021  
 YTD 13  
 GFS -1

Benchmark  
**39.85%**

Payroll:  
**38.85%**

Fund	L20	L30	L40	Descr-L40	2021 May ACTUAL	2021 YTD ACTUAL	2020 YTD ACTUAL	2021 Budget REVISED	Remaining Budget	YTD Budget % *
					(330.82)	2,123.06	764.75	0.00	(2,123.06)	
				<b>TOTAL LAND CONSERVATION FUND</b>	<b>40,777.35</b>	<b>(187,208.79)</b>	<b>(214,904.80)</b>	<b>0.00</b>	<b>187,208.79</b>	
100	56105			<b>WISCONSIN FUND GRANT PROGRAM</b>						
				Revenue						
100	43586	000		WISCONSIN FUND GRANT PROGRAM	0.00	0.00	0.00	0.00	0.00	100.00%
				Expenditures	0.00	0.00	0.00	0.00	0.00	100.00%
100	56105	000	601	WISCONSIN FUND GRANT PROGRAM	0.00	0.00	0.00	0.00	0.00	100.00%
				<b>Total General Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
				<b>Total Department</b>	<b>40,777.35</b>	<b>(187,208.79)</b>	<b>(214,904.80)</b>	<b>0.00</b>	<b>187,208.79</b>	

**FUND BALANCE - Beginning of year**  
**LAND CONSERVATION FUND**

(191,434.38)

INTEGRITY CHECK:							
100	[56400.56 *	*	Total (report)	49,684.21	378,815.86	268,899.89	701,762.00
240	50000.59t *	*	Total Dept expenditures(Zon)	0.00	0.00	0.00	0.00
			Total Dept Exp (LC)	49,684.21	378,815.86	268,899.89	701,762.00
				0.00	0.00	0.00	0.00