



Kewaunee County
JAIL NEEDS ASSESSMENT STUDY COMMITTEE

April 8, 2019

5:00 p.m.

Kewaunee County Health & Human Services Center, 810 Lincoln St., Kewaunee, WI

1. Call to Order
2. Roll Call
3. Approval of April 8, 2019 Agenda
4. Approval of March 5, 2019 Minutes
5. Discussion of Study Group Mission Statement
6. Presentation by Venture Architects: State of Current Jail Facilities
7. Presentation by Rod Miller: Preliminary Jail Needs Assessment
8. Next Meeting
9. Adjournment
- 10.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



**Kewaunee County
JAIL NEEDS ASSESSMENT STUDY COMMITTEE**

March 5, 2019

MINUTES

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Human Services Training Room

Call to Order: Chair Weidner called the meeting to order at 5:00 p.m.

Roll Call: Members Present – Robert Weidner, Gary Paape, John Mastalir, Chuck Wagner, Scott Feldt, Matt Joski, Dave Cornelius, Chris Van Erem, Jason Veaser, Bob Mattice, Jeff Wisnicky, Doak Baker, Pat Benes, Jeff Dorner, Anne Kulhanek, John Pabich. Also Warren Bluhm.

Approval of Agenda: Mastalir moved and Pabich seconded seconded to approve the agenda. Motion carried.

Approval of Minutes: Mastalir moved and Pabich seconded seconded to approve the February 13 minutes. Motion carried.

Tour of County Jail Facilities: Various members toured the current jail facility. Van Erem guided the tour and provided information as to jail operations and challenges faced with the current jail facility.

Discussion of Current Jail Facilities: Members commented on the age of the facility and the how the staff must employ “work arounds” to ensure that the facility operates. Discussion surrounded lack of space, the age of the facility and the difficulty staff faces in conducting their responsibilities. There appeared to be consensus that the current facility is outdated and lacks sufficient space.

Discussion of Study Group Mission Statement: Feldt reviewed the draft of the mission statement. General discussion followed as to the purpose of the mission statement. Cornelius offered alternative language. The group agreed that the mission statement should be short and relate specifically to the facilities. The Committee directed Feldt and Cornelius to present a mission statement for approval at the next meeting.

Discussion of Study Group Goals: Feldt reviewed the goals put forth for the committee. General discussion followed regarding the goals and suggestions offered by Baker. Wagner moved and Benes seconded to incorporate the language offered by Baker into the committee goals. Motion carried.

Next Meeting: April 8, 2019 if Venture Architects is presenting, otherwise May 13 at 5:00 p.m.

Adjournment: Joski moved and Pabich seconded to adjourn the meeting. Motion carried. Meeting adjourned at 7:00 p.m.

Mission Statement:

The mission of the Kewaunee County Jail Needs Assessment Study Group is to research and gather data to educate the community on the proper housing of inmates, review inmate housing options, reduce recidivism, ensure a safe environment for all and to assist the Kewaunee County Court system in the processing offenders in the most effective and efficient manner to the tax payer.