



**Kewaunee County**  
**JAIL NEEDS ASSESSMENT STUDY COMMITTEE**  
**AGENDA**

May 13, 2019 5:00 p.m.

Kewaunee County Courthouse, 613 Dodge Street, Kewaunee, WI 54216  
Jury Assembly Room,

1. Call to Order
2. Roll Call
3. Approval of May 13, 2019 Agenda
4. Approval of April 8, 2019 Minutes
5. Discussion of Jail Bed Projection
6. Discussion of Optional Action Plans
7. Review of Draft Final Report
8. Review of Future Study Timeline
9. Next Meeting
10. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



**Kewaunee County**  
**JAIL NEEDS ASSESSMENT STUDY COMMITTEE**  
**MINUTES**

April 8, 2019 5:00 p.m.

Kewaunee County Courthouse, 613 Dodge Street, Kewaunee, WI 54216  
Jury Assembly Room,

**Call to Order:** Chair Weidner called the meeting to order at 5:01 p.m.

**Roll Call:** Robert Weidner, Gary Paape, John Mastalir, Tom Romdenne, Chuck Wagner, Scott Feldt, Matt Joski, Dave Cornelius, Chris van Erem, Jason Veaser, Nancy Thelen, Bob Mattice, Dana Johnson, Jeff Wisnicky, John Cain, Rod Miller, Doak Baker, Pat Benes, Jeff Dorner, Anne Kulhanek, John Pabich, Lee Luft, Jennifer Gonzalez.

**Approval of April 8, 2019 Agenda:** Paape moved and Wagner seconded to approve the agenda. Motion carried.

**Approval of March 5, 2019 Minutes:** Pabich moved and Benes seconded to approve the March 5, 2019 minutes. Motion carried.

**Discussion of Study Group Mission Statement:** Committee reviewed the proposed mission statement. Discussion followed regarding some minor adjustments. Pabich moved and Mattice seconded to approve the mission statement as follows: Motion carried.

"The mission of the Kewaunee County Public Safety Facility Needs Assessment Study Group is to research and gather data to educate the community on the proper housing of inmates, review inmate housing options, reduce recidivism, ensure a safe environment for all and to assist the Kewaunee County Court system in the processing offenders in the most effective and efficient manner to the tax payer."

**Presentation by Venture Architects - State of Current Jail Facilities:** Cain provided a summary presentation of Venture Architects preliminary findings. It was determined that the current facility does not meet a number of standards with regards to space requirements, support services, building layout, ADA compliance, etc. Concerns were also raised regarding current Sheriff's office space and its functionality. Cain indicated they will provide a complete summary in the near future and provide recommendations.

**Presentation by Rod Miller - Preliminary Jail Needs Assessment:** Miller provided average daily population data for the county jail. The preliminary data demonstrates the County has exceeded its rated capacity for a considerable amount of time. Miller will provide an analysis of the demographics of the inmate population and how the court system is affected by the limitations of the current jail facility.

**Next Meeting:** June 10, 2019 at 5:00 p.m.

**Adjournment:** Wisnicky moved and Benes seconded to adjourn the meeting. Motion carried. Meeting adjourned at 7:03 p.m.