

## MEETING NOTICE & AGENDA

### Board of Health Committee Meeting (Regular) or (Special)

**Date:** Monday, January 8, 2024

**Time:** 8:30 am

**Place:** Training Room

**Health and Human Services Bldg.**  
**810 Lincoln Street, Kewaunee**

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approval of December Minutes
5. Citizen input (maximum 3 minutes per appearance) (15 minutes total per meeting)
6. Reports from Cindy
  - December Monthly Report
7. Communicable Disease Update
8. Department Updates
  - Staff Introduction: Christi Shaw
  - Agency Update
  - Financial Report
9. Travel Request & Approval
10. Overtime Report
11. Next Meeting Date
12. Such other matters as authorized by law
13. Adjournment

## MEETING NOTICE AND AGENDA

### Veterans Services Committee Meeting

Date: Monday, January 8<sup>th</sup>, 2024

Time: 08:30 am

Place: Kewaunee County Human Services Large Conference Room

1. Call to order
2. Roll call
3. Public Input
4. Approval of Current Agenda
5. Approval of December Meeting Minutes
6. Departmental Operations
  - a. Monthly Reports/Office Business
    1. Donations received
    2. WDVA grant completed and submitted.
    3. ARPA funds spending, due end of month.
    4. Retro-Active funds recorded within our database for 2023: \$192,049.00
    5. Financial Aid approved for surviving spouse of veteran.
    6. Quote from Fly Me Flags- considering new flags for office area
    7. Still working on memorial bricks, veteran picture and notary.
  - b. Open Claims Trend Report
    - a. Open claims- 88
  - c. Latest VA News/ Programs update  
N/A
7. Travel Notifications
  - a. WDVA Spring conference in Green Bay, WI April 14<sup>th</sup>- April 19<sup>th</sup>, 2024
  - b. Registered for NACVSO Conference in Denver, CO. May 13<sup>th</sup>- May 17<sup>th</sup>, 2024
  - c. Request authorization to attend NACVSO Conference in Denver, CO.
8. Such other matters as authorized by law
9. Set next Veterans Service Committee meeting date:
10. Adjournment

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Please call (920) 388-7164 if you require reasonable accommodations due to a disability to participate in this meeting.

You should attend this meeting if a matter important to you on this agenda because it is possible members of the Kewaunee County Board of Supervisors or other standing committees will be present to listen, observe, and participate in the meeting. The committees of the Board include Finance & Public Property, Public Health and Veterans, UW-Extension, Land and Water, Public Safety and Justice, Highway and Solid Waste, Parks, Promotion and Maintenance, and Executive. The Board or any other committee will take no action if majorities of the Board or any of its other committees happen to be present.

**VETERANS SERVICE COMMITTEE MEETING**  
**December 11, 2023**  
**KEWAUNEE COUNTY HUMAN SERVICES CONFERENCE ROOM**

Date: Monday, December 11<sup>th</sup>, 2023

Time: 08:30 am

Place: Kewaunee County Human Services  
Large Conference Room

1. Call to order:

The meeting was called to order at 9:33am by Chairperson Kim Kroll.

2. Roll call:

Members present were Chairperson Kim Kroll, Linda Teske, Milt Swagel, Jeff Vollenweider, Dennis Langteau, CVSO Nathan Thomas and Recorder Dallas Hubbard.

3. Public Input:

a. None

4. Approval of Current Agenda:

A motion was made by Dennis Langteau and Milt Swagel seconded to approve the December Agenda. The motion carried.

5. Approval of November Meeting Minutes:

A motion was made by Dennis Langteau and Milt Swagel seconded to approve November meeting minutes. The motion carried.

6. Departmental Operations:

a. Monthly Reports/Office Business

1. Re-allocating Travel Program Funds

a. 3,280.49 remaining. Proposed 1,000 to be added to promotional (100.54701.000.326), 1,000 to be added to office supplies (100.54701.000.312) and 1,280.49 to be added to Veteran relief (100.54701.000.601).

b. Dennis Langteau made a motion to approve proposed re-allotment of travel program funds. Jeff Vollenweider seconded. Motion carried.

2. Donations Received

a. Donations made by Nicolet Bank, Stangel Forestry and Mr. and Mrs. Thomas.

b. Current Balance: 23,205.40

3. Post-Everlasting Form has been updated to present a more Patriotic appearance.

4. Visited Algoma Assisted Living to meet and greet with Veteran's

5. CVSO will attend American Legion Post 538 in Carlton, WI for December meeting

6. CVSO attended outreach event that covered Medi-Care associated with VA benefits
  7. CVSO is working on WDVA Grant.
    - a. Due February of 2024
  8. CVSO is looking to reach out to Spouses who may be missing out on potential benefits
  9. Discussed outreach to new Veteran's
    - a. Social Media
    - b. Newspaper ad
    - c. Meetup's for coffee / breakfast
  10. Discussed taking a new Veteran photo
  11. Contacted brick companies to provide Memorial Bricks
  12. CVSO to discuss with Veteran Commission having CVSO sign off on Veteran Relief applications instead of a notary
- b. Open Claims Trend Report
    1. Open Claims - 74
  - c. Latest VA News / Programs update
    1. WWII Veteran's are eligible for VA Healthcare (no restrictions)
7. Travel Notifications
    - a. NACVSO Conference in Denver, CO.
      1. Registration January 3<sup>rd</sup>, 2024
  8. Overtime Report
    - a. None
  9. Such other matters as authorized by law
    - a. None
  10. Set next Veterans Service Committee meeting date:
    - a. The next meeting is scheduled for January 8<sup>th</sup> at 8:30am in the Human Services Large Conference Room.
    - b. The following meeting is scheduled for February 12<sup>th</sup> at 8:30am in the Human Services Large Conference Room.
  11. Adjournment
    - a. A motion was made by Jeff Vollenweider and seconded by Dennis Langteau to adjourn. The motion carried and the meeting adjourned at 10:14am

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2023	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total
Scheduled Appointments/ Phone Appointments	21	17	28	14	14	21	18	27	17	28	25	17	247
Walk Ins	14	21	37	32	33	60	37	41	37	36	35	32	415
Incoming/Outgoing Phone Calls	411	304	428	487	248	358	265	322	266	156	145	213	3603
Outgoing Mail/E-mails/Fax	214	201	271	177	80	105	74	113	196	130	95	136	1792
File Reviews/ Other	0	0	0	0	0	0	0	0	49	61	220	126	456
Vet Relief Applications	1	0	0	2	1	0	1	0	1	0	1	2	9
Misc Office Activity (Training, Travel, Home Visits)	5	10	8	11	7	1	5	1	3	8	17	5	81
Veteran Travel Program	9	7	10	4	0	0	0	0	0	0	0	0	30
Green Bay /Local	6	5	9	3	0	0	0	0	0	0	0	0	23
Milwaukee	3	2	1	1	0	0	0	0	0	0	0	0	7
Applications Completed:													
Compensations	4	12	13	6	4	3	2	7	11	15	8	10	95
Pensions	5	5	2	2	0	0	1	0	12	1	0	1	29
Intent to Files	7	2	8	1	1	2	4	5	0	1	0	0	31
Appeals	1	0	1	1	2	0	1	2	6	3	0	3	20
Healthcare Applications	3	2	3	0	0	1	5	3	0	0	2	0	19
Misc (DIC, WI-PTC, Burial, Vet ID)	0	0	0	0	0	0	0	0	0	0	4	15	19
Pending Issues	0	0	0	0	0	0	0	0	0	79	74	88	241
Pay-outs													
Needy-Veteran	0	0	0	0	0	0	0	0	0	500	0	0	500
Retroactive Funds	2,946	0	0	0,00	0	11,238	808	1,900	3,845	13,700	12,979	144,633	192,049

2022	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total
Scheduled Appointments	17	14	9	8	11	11	15	34	32	21	31	17	220
Walk Ins/ Phone Appointments	22	19	22	20	24	9	5	21	29	18	19	21	229
Incoming Phone Calls	188	205	217	177	214	130	165	209	214	125	198	187	2229
Outgoing Phone Calls		135	183	151	172	128	214	265	231	153	203	196	2031
Outgoing Mail/E-mails/Fax	210	251	231	215	259	213	153	198	147	201	187	164	2429
Vet Relief Applications	2	1	1	0	1	0	0	1	3	2	2	3	16
Misc Office Activity (Training, Travel, Home Visits)	2	7	4	5	3	7	6	8	7	4	11	19	83
Applications Completed:													
Compensations	0	1	3	1	0	4	3	6	8	3	3	4	36
Pensions	5	2	1	1	0	0	1	1	3	1	1	1	17
Intent to Files	2	1	2	3	0	1	3	4	5	6	4	5	36
Appeals	1	1	0	1	1	2	1	3	2	2	3	2	19
Healthcare Applications	1	3	1	1	2	0	2	3	4	3	4	6	0



flymeflag.com  
 2190 S. Ashland Ave, Ste C  
 Green Bay, WI 54304

920.435.3524 custom@flymeflag.com

# Estimate

Quote Number      Date

2420	12/21/2023
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Name / Address

KEWAUNEE COUNTY VETERAN SERVICES  
 810 LINCOLN ST  
 KEWAUNEE, WI 54216

Ship To

KEWAUNEE COUNTY VETERAN SERVICES  
 810 LINCOLN ST  
 KEWAUNEE, WI 54216

Item	Description	Qty	Price Each	Amount
FLZ-5630000	ELITE BASES FOR INDOOR SET	6	70.00	420.00T
FLZ-5610610	ADJUSTABLE POLE FOR INDOOR SET	6	70.00	420.00T
FLZ-0422302	BRASS STAFF 7" ORNAMENT	6	45.00	270.00T
EDE-050453	64" LEATHERETTE FLAG COVER FOR INDOOR SETS	6	37.50	225.00T
EDE-070064	3' X 5' U.S. COAST GUARD FLAG WITH POLE HEM & FRINGE	1	90.00	90.00T
EDE-070062	3' X 5' U.S. AIR FORCE FLAG WITH POLE HEM & FRINGE	1	90.00	90.00T
EDE-070065	3' X 5' U.S. MARINE CORPS FLAG WITH POLE HEM & FRINGE	1	90.00	90.00T
EDE-070066	3' X 5' U.S. NAVY FLAG WITH POLE HEM & FRINGE	1	90.00	90.00T
EDE-070063	3' X 5' U.S. ARMY FLAG WITH POLE HEM & FRINGE	1	90.00	90.00T
ANN-4376	3' X 5' SPACE FORCE FLAG WITH POLE HEM & FRINGE	1	90.00	90.00T
DIS10	VETERAN DISCOUNT - 10% OFF		-10.00%	1,875.00 -187.50

**Subtotal**      \$1,687.50

**Sales Tax (5.5%)**      \$103.13

**Total**      **\$1,790.63**

Quotes are valid for 30 days.

# *Kewaunee County Veterans' Service Office*



810 Lincoln Street – County Administration Center - Kewaunee, WI 54216  
Nathan Thomas, Veterans Service Officer - Phone (920) 388-7198  
E-mail: [cvso@kewauneeeco.org](mailto:cvso@kewauneeeco.org) Fax: 920-388-7139

## Memorandum

Date: 01/03/2024

To: Edward J. Dorner- Kewaunee County Administrator

From: Nate Thomas- Kewaunee CVSO

Subject: Travel outside the State of Wisconsin for NACVSO Conference


Mr. Dorner,

I am requesting that I be approved to travel outside the State of Wisconsin to attend the National Association of County Veteran Service Officers annual conference held in Denver, CO from May 13<sup>th</sup> to May 17<sup>th</sup>, 2024. This conference is important for my continuing education and accreditation as a CVSO. The veterans budget allows for type of travel under line item 100.54701.000.332 (Travel Expenses).

Thank you for your consideration,

  
Nathan Thomas

Approve  Deny

  
Edward J. Dorner  
Kewaunee County Administrator