

**PUBLIC NOTICE AND AGENDA  
KEWAUNEE COUNTY BOARD MEETING**

**DATE:** April 27, 2021

**TIME:** 6:00 PM

**PLACE:** Kewaunee County Administration Center  
810 Lincoln Stsreet  
Kewaunee, WI

1. Call to Order
2. Pledge of Allegiance and Prayer by Supervisor Lazansky
3. Roll Call
4. Approve County Board Agenda
5. Approve the Previous County Board Minutes
6. Citizen's Input (maximum 3 minutes per appearance)  
(20 minutes total per meeting)
7. Appointments
  - a. Kewaunee County Census Subcommittee
  - b. Kewaunee County Sheriff's Union Contract Negotiating Subcommittee
  - c. Kewaunee County Human Services Director – Jeffrey R. Wisnicky
8. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:
  - a. Kewaunee County Administrator – Scott Feldt
9. Committee Reports:
  - a. Highway/Solid Waste Committee
  - b. Executive Committee
  - c. Public Health & Veterans Committee
  - d. UW Extension Committee
  - e. Land & Water Committee
  - f. Public Safety & Justice Committee
  - g. Finance & Public Property Committee
  - h. Human Services Committee
  - i. Parks, Promotion & Maintenance Committee
  - j. Business Development Loan Fund Committee
  - k. KCEDC
  - l. Broadband Study Committee
  - m. Public Safety Facility Study Committee
10. Recess, if necessary

11. **First Reading of Ordinance (vote to be taken at the next County Board meeting)**
  - a. **None**
12. **Consideration of Resolutions:**
  - a. **Resolution Celebrating the Life and Honoring the Memory of William J. Wolske**
  - b. **Resolution Supporting Increased Funding for Aging and Disability Resource Centers**
  - c. **Resolution Requesting the State of WI Take Action to Address the Public Defender Crisis**
13. **Consideration of Ordinance read at previous County Board Meeting**
  - a. **Kewaunee County Sales & Use Tax Ordinance**
14. **Communications:**
  - a. **Resolutions from Other Counties**
  - b. **Kewaunee County Events**
15. **Chair Comments**
16. **Set meeting date for next County Board Meeting**
  - a. **May 18, 2021 at 6:00 p.m. (previously scheduled)**
  - b. **June 15, 2021 at 6:00 p.m. (previously scheduled)**
  - c. **July 20, 2021 at 6:00 p.m. (proposed date, if needed)**
17. **Adjournment**

/s/ Daniel A. Olson  
Daniel A. Olson  
Kewaunee County Board Chairman

/s/Jamie Annove  
Jamie Annove  
Kewaunee County Clerk

*Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.*

**\*The public is able to watch the meetings LIVE via YouTube by going to: [www.kewauneeco.org](http://www.kewauneeco.org)**

**MARCH SESSION  
KEWAUNEE COUNTY ADMINISTRATION CENTER  
MARCH 16, 2021**

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Daniel Olson, on March 16, 2021 at 6:01 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Augustian, Baker, Doell, Guilette, Haske, Jahnke, Kinnard, Kroll, Lazansky, Lukes, Mastalir, Olson, Paape, Piesler, Romdenne, Swagel, Teske, Vollenweider, Wagner (virtual) and Wochos (20) were present.

Supervisors Swagel moved and Haske seconded to approve the County Board agenda. Motion carried. Supervisors Swagel moved and Baker seconded to approve the previous County Board minutes.

**Citizens Input:**

Jane Seidl spoke regarding jake brakes and exhaust system concerns

**Recognition:**

Dave Cornelius was recognized on his retirement from the Sheriff's Dept.

**APPOINTMENT  
HUMAN SERVICES BOARD APPOINTMENT**

I hereby make the following appointment to the Kewaunee County Human Services Board subject to County Board approval.

TERM: March 16, 2021 – April, 2022

Milton Swagel – County Board Member

Respectfully Submitted,  
Daniel Olson, Kewaunee County Board Chairman

Supervisors Haske moved and Kinnard seconded for confirmation. Motion carried.

**APPOINTMENT  
EXTENSION EDUCATION & ZONING COMMITTEE APPOINTMENT**

I hereby make the following appointment to the Kewaunee County Extension Education & Zoning Committee subject to County Board approval.

TERM: March 16, 2021 – April, 2022

Joanne Lazansky – County Board Member

Respectfully Submitted,  
Daniel Olson, Kewaunee County Board Chairman

Supervisors Romdenne moved and Lukes seconded for confirmation. Motion carried.

**APPOINTMENT  
JAIL STRATEGY COMMITTEE APPOINTMENT**

I hereby appoint the following to the Kewaunee County Jail Strategy Committee subject to County Board approval.

Term March 16, 2021 to April, 2022

Dan Olson (Jail Strategy Committee Chairman)

John Mastalir (County Board Member)

Gary Paape (County Board Member)

Doak Baker (County Board Member)

Respectfully Submitted,  
Dan Olson, Kewaunee County Board Chairman

Supervisors Vollenweider moved and Kroll seconded for confirmation. Motion carried.

**Annual Reports & Other Reports:**

County Administrator – Scott Feldt

**Committee Reports:**

Highway/Solid Waste Committee – Supervisor Paape  
Executive Committee – Supervisor Olson  
Health and Vets Committee – Supervisor Kroll  
University Extension Committee – Supervisor Romdenne  
Land & Water Conservation Committee – Supervisor Wagner  
Public Safety & Justice Committee – Supervisor Mastalir  
Finance & Public Property Committee – Supervisor Mastalir  
Human Services Committee – Supervisor Haske  
Parks, Promotion & Maintenance Committee – Supervisor Jahnke  
Revolving Loan Fund Committee – Paul Kunesh  
KCEDC – Supervisor Paape  
Broadband Study Committee – Administrator Feldt  
Public Safety Facility Study Committee – Supervisor Olson

**First Reading of Ordinances (vote to be taken at next County Board Meeting):**

Chapter 35 – County Sales & Use Tax Ordinance

**Consideration of Resolutions:**

**RESOLUTION NO. 45-03-2021**

**A RESOLUTION AUTHORIZING AN APPLICATION FOR AND ACCEPTANCE OF FINANCIAL ASSISTANCE FOR 2021/2022 COUNTY SNOWMOBILE TRAIL AND ATV TRAIL REHABILITATION PROJECTS.**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, grant monies are available annually through State of Wisconsin, Department of Natural Resources for recreational trail maintenance and rehabilitation; and

**WHEREAS**, Kewaunee County seeks financial assistance through the State of Wisconsin for ATV and snowmobile trail rehabilitation of:

- 177.9 miles of State-funded Snowmobile Trails
- 20 miles of All Terrain Vehicle (ATV) trails at the Riverview ATV Park; and

**WHEREAS**, the State of Wisconsin and the Department of Natural Resources annually provide 100% of the eligible project costs; and

**WHEREAS**, the Kewaunee County Board has reviewed the need for the proposed project(s) and the benefit(s) to be gained therefrom; and

**WHEREAS**, it is necessary for the Kewaunee County Board, to approve the application before funds can be disbursed from this account.

**NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 16th day of March 2021, that the Board does approve and authorize the application for the above-named projects; the Kewaunee County Promotion and Recreation Director is hereby authorized to sign all necessary documents on behalf of the County of Kewaunee; and that authority is hereby granted to the Promotion and Recreation Director to take the necessary steps to disburse funds under this program in accordance with this resolution.

**BE IT FURTHER RESOLVED** that Kewaunee County will comply with the contract mandates for the project.

Respectfully Submitted,  
Scott Jahnke, Chair  
Parks, Promotion and Maintenance Committee

FISCAL IMPACT STATEMENT:  
\$53,370 in Snowmobile funding.  
\$9,500 in ATV funding.

Supervisors Vollenweider moved and Doell seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

**RESOLUTION NO. 46-03-2021**

**COUNTY SURVEYOR**  
Mau & Associates LLP

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, pursuant to Wis. Stat. §59.20(2)(c), a county may by resolution direct that the duties of land surveying and placement of monuments under Wis. Stat. §§59.45 & 59.74 be performed by a professional land surveyor employed by the county; and

**WHEREAS**, the Finance and Public Property Committee considered and hereby recommends contracting with Mau & Associates LLP to perform the duties of county surveyor.

**NOW, THEREFORE BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 16<sup>th</sup> day of March 2021, that the Board designates Mau & Associates LLP to perform the duties of land surveying and placement of monuments under Wis. Stat. §§59.45 & 59.74; and

**BE IT FURTHER RESOLVED**, Corporation Counsel is directed to prepare a contract between Kewaunee County and Mau & Associates LLP for the provision of surveying services and the County Administrator is authorized to execute the same on behalf of Kewaunee County.

Respectfully Submitted,  
Finance and Public Property Committee  
BAKER, HASKE, MASTALIR, ROMDENNE, VOLLENWEIDER

FISCAL IMPACT STATEMENT:  
Fees are only incurred when professional services are provided to replace monuments or other required services.

Supervisors Haske moved and Lukes seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

**RESOLUTION NO. 47-03-2021**

**A RESOLUTION AWARDING THE CONTRACT FOR THE  
CTH AB/Main Street Resurfacing Project**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Kewaunee County Highway and Solid Waste Committee received bids for the resurfacing of CTH AB/Main Street in the Village of Luxemburg from Ash Street south to the village limits; and

**WHEREAS**, the bids received by the Highway and Solid Waste Committee are as follows:

Dorner, Inc., Luxemburg, WI	\$507,673.00
Jossart Brothers, De Pere, WI	\$542,320.00
De Groot, Inc., Green Bay, WI	\$551,329.49
Advance Construction, Green Bay, WI	\$526,957.50
Peters Concrete, Green Bay, WI	\$536,802.50

**WHEREAS**, the Highway and Solid Waste Committee considered and hereby recommends awarding the contract for the resurfacing of CTH AB/Main Street to the lowest qualified and responsible bidder, Dorner, Inc., for a total bid of \$507,673.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 16<sup>th</sup> day of March 2021, that the Board hereby awards the contract for the contract for the resurfacing of CTH AB/Main Street to the lowest qualified and responsible bidder, Dorner, Inc., for a total bid of \$507,673.00; and

**BE IT FURTHER RESOLVED**, the Kewaunee County Highway Commissioner is authorized to negotiate the final terms of the contract, including negotiations to achieve project savings, but the final terms of the contract shall not detract from the scope of the project as authorized by this resolution; and

**BE IT FURTHER RESOLVED**, the Board authorizes the Kewaunee County Highway Commissioner to execute all necessary contracts consistent with this Resolution.

Respectfully Submitted,  
Highway and Solid Waste Committee  
AUGUSTIAN, LUKES, MASTALIR, PAAPE, ROMDENNE

FISCAL IMPACT STATEMENT: \$507,673.00 from 2021 Highway Department Budget
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Supervisors Paape moved and Augustian seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

**RESOLUTION NO. 48-03-2021**

**RESOLUTION APPROVING PROPERTY LEASE AGREEMENT**  
Bale House to Riverview Transfer Inc.

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Riverview Transfer, Inc. (formerly operating as Blue Water Services LTD), has requested to extend the Parties' current Lease Agreement until December 31, 2031 under the terms and conditions of the attached Lease Agreement; and

**WHEREAS**, Riverview Transfer, Inc., intends to make substantial investments in new compacting equipment and long overdue maintenance to the bale house; and

**WHEREAS**, the Finance and Public Property Committee considered and hereby recommends approving the Lease Agreement attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 16<sup>th</sup> day of March 2021, that the Board hereby approves the attached Lease Agreement and directs the Kewaunee County Administrator to execute the same on behalf of Kewaunee County.

Respectfully Submitted,  
Finance and Public Property Committee  
BAKER, HASKE, MASTALIR, ROMDENNE, VOLLENWEIDER

FISCAL IMPACT STATEMENT: \$6,151 annual rent subject to CPI increases. Tonnage Tipping Fees: \$1.00 per ton for the first 1,000 tons \$2.00 per ton for 1,001 to 2,500 tons \$3.00 per ton for any tonnage in excess of 2,500 tons \$4.00 per ton for any tonnage in excess of 10,000 tons
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Supervisors Romdenne moved and Baker seconded for adoption. Roll call vote: 19 ayes, 0 nays, 1 (Mastalir) abstain. Motion carried.

**Consideration of Ordinances (Read at Previous Board Meeting):**  
None

**Communications:**  
Resolutions from other counties (5)  
Ben Nelson, KCEDC's new Executive Director was at the meeting

**Chairman's Comments:**  
None

Supervisors Romdenne moved and Baker seconded that the June County Board Meeting will held on June 15, 2021 at 6:00 p.m. Motion carried.

Supervisors Wagner moved and Baker seconded to adjourn. Motion carried.

Board adjourned at 6:44 p.m.

\_\_\_\_\_  
Daniel A. Olson, Kewaunee County Board Chairman

\_\_\_\_\_  
Jamie Annoye, Kewaunee County Clerk

CERTIFICATION STATE  
OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held at the Kewaunee County Administration Center in Kewaunee on March 16, 2021.

\_\_\_\_\_  
Jamie Annoye, Kewaunee County Clerk



# KEWAUNEE COUNTY BOARD OF SUPERVISORS

**Dan Olson-Chairman**

**Gary Paape-Vice-Chairman**

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I hereby appoint the following to the Kewaunee County Census Subcommittee subject to County Board approval.

**Term April 27, 2021 to April, 2022**

Gary Paape (Subcommittee Chairman)

Tom Romdenne (County Board Member)

Linda Teske (County Board Member)

Chuck Wagner (County Board Member)

Respectfully Submitted,

Dan Olson

Kewaunee County Board Chairman



# KEWAUNEE COUNTY BOARD OF SUPERVISORS

**Dan Olson-Chairman**

**Gary Paape-Vice-Chairman**

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I hereby appoint the following to the Kewaunee County Sheriff's Union Contract Negotiating Subcommittee subject to County Board approval.

**Term April 27, 2021 to April, 2022**

Daniel Olson (County Board Chairman)

Gary Paape (County Board Vice-Chairman)

Jeff Vollenweider (County Board Member)

Respectfully Submitted,

Dan Olson  
Kewaunee County Board Chairman



# KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

*Scott Feldt*  
*County Administrator*

April 27, 2021

## APPOINTMENT

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 46.23(6m), I hereby make the following appointment subject to County Board approval, to the position of Kewaunee County Human Services Director:

Effective: April 26, 2021

Jeffrey R. Wisnicky

Respectfully submitted,

A handwritten signature in cursive script that reads "Scott Feldt".

Scott Feldt  
Kewaunee County Administrator

Kewaunee County is an Equal Opportunity Employer

Kewaunee County  
810 Lincoln Street  
Kewaunee, WI 54216

PHONE (920) 388-7164  
FAX (920) 388-7195  
WEB SITE <http://www.kewauneeco.org>



**RESOLUTION NO.**

**CELEBRATING THE LIFE AND HONORING  
THE MEMORY OF WILLIAM J. WOLSKE**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

1 **WHEREAS**, on April 1, 2021, Kewaunee County lost a dear friend and valued Family Court Commissioner in  
2 the passing of William J. Wolske; and  
3

4 **WHEREAS**, the Kewaunee County Board of Supervisors wishes to recognize and honor William's life and his  
5 legacy of public service; and  
6

7 **WHEREAS**, William was a lifelong resident of Kewaunee and graduated from the Kewaunee High School in  
8 1965; and  
9

10 **WHEREAS**, After graduating law school from the University of Arizona in 1972, William returned to Kewaunee  
11 and entered private law practice with Attorney Glenn J. Slatky and was later joined by Attorney - now Judge -  
12 Keith A. Mehn; and  
13

14 **WHEREAS**, William was elected District Attorney in 1972 at age 25, and served as the District Attorney and  
15 Corporation Counsel from 1973 to 1977; and  
16

17 **WHEREAS**, the Honorable S. Dean Pies appointed William to serve as the Family Court Commissioner for  
18 Kewaunee County beginning in January of 1991 where William continued to serve until his passing on April 1,  
19 2021; and  
20

21 **WHEREAS**, throughout his years of service, William was well respected and admired as an attorney and for his  
22 civic contributions to the citizens of Kewaunee County.  
23

24 **NOW, THEREFORE, BE IT RESOLVED**, that the Kewaunee County Board of Supervisors, duly assembled  
25 this 27<sup>th</sup> day of April 2021, herewith makes public its recognition of William J. Wolske's dedicated service to the  
26 citizens of Kewaunee County and expresses its heartfelt sympathy to all members of the William J. Wolske  
27 family; and  
28

29 **BE IT FURTHER RESOLVED**, that the Clerk forward a copy of this Resolution to members of the William J.  
30 Wolske family.

Respectfully Submitted,

**KEWAUNEE COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Daniel A. Olson, Chair

\_\_\_\_\_  
Gerald Paape, Vice Chair

\_\_\_\_\_  
Nicholas Guilette, District 2

\_\_\_\_\_  
Charles R. Wagner, District 3

\_\_\_\_\_  
Doak Baker, District 4

\_\_\_\_\_  
Matthew Piesler, District 5

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Tim Kinnard, District 7

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Douglas R. Doell, District 8

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Scott Jahnke, District 9

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Jack Wochos, District 10

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Aaron Augustian, District 11

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Milt Swagel, District 12

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Kim Kroll, District 13

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Thomas J. Romdenne, District 14

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Linda J. Teske, District 15

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Virginia Haske, District 16

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Joe Lukes, District 17

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Jeffrey Vollenweider, Sr., District 18

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John Mastalir, District 19

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Joanne Lazansky, District 20



## RESOLUTION NO.

### A RESOLUTION SUPPORTING INCREASED FUNDING FOR AGING AND DISABILITY RESOURCE CENTERS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Aging and Disability Resource Centers (ADRC) are the first place to go to get accurate unbiased  
2 information on all aspects of life related to aging or living with a disability; and  
3

4 **WHEREAS**, ADRC services include providing information and assistance, options and benefits counseling,  
5 coordinating short-term services, conducting functional screens, and enrollment processing and counseling;  
6 and  
7

8 **WHEREAS**, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-county/tribal ADRCs, and  
9 seven tribal Aging and Disability Resource Specialists that work with an ADRC; and  
10

11 **WHEREAS**, ADRCs serve the fastest growing demographic of our state's population; and  
12

13 **WHEREAS**, the funding method for ADRCs has not been revised in more than a decade, and funding for ADRCs  
14 has not increased since 2006; and  
15

16 **WHEREAS**, it has become evident that ADRC funding needs revision for a number of reasons, including:

- 17 • The current inequitable distribution of funding among ADRCs.
- 18 • The need to increase funding so that all ADRCs may effectively meet their mission, as outlined in  
19 the Scope of Services contract addendum; and  
20

21 **WHEREAS**, the Office for Resource Center Development (ORCD) within the Department of Health Services  
22 (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and  
23

24 **WHEREAS**, the stakeholder advisory group identified a number of issues with the current funding formula, such  
25 as:

- 26 • Dollars are distributed based on the date of ADRC establishment - older ADRCs (Generation  
27 One) receive more funding than ADRCs established at a later date (Generation Two and Three  
28 ADRCs);
- 29 • The current formula does not take into account elements associated with health and social  
30 inequity that require a greater need for ADRC services;
- 31 • The current formula does not adjust with need – Wisconsin's aging and disability populations  
32 continue to grow and are expected to grow significantly over the next 20 years;
- 33 • The current formula does not account for needed cost of living adjustments; and  
34

35 **WHEREAS**, a significant state GPR investment is needed to implement the recommendations of the  
36 stakeholder advisory group; and  
37

38 **WHEREAS**, such a significant state investment would provide consistency in ADRC funding statewide, cover  
39 the services required and recommended in the Scope of Services contract addendum, and equalize services  
40 among ADRCs; and  
41

42 **WHEREAS**, the work of the stakeholder advisory group complements the work of the Governor's Task Force  
43 on Caregiving.  
44

45 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this  
46 27<sup>th</sup> day of April 2021, that the Board does hereby support the following increases in the 2021-23 state biennial  
47 budget to ensure access to critical services provided by ADRCs to Wisconsin's aging and disability populations:

- 1 • Provide an additional \$27,410,000 GPR in funding to our state's ADRCs. It is important to note that the
- 2 proposed change in the ADRC allocation methodology cannot occur unless the full \$27.4 million is
- 3 allocated.
- 4 • Provide additional funding to expand/equalize ADRC services across the state:
- 5     o Expand Dementia Care Specialist Funding Statewide: \$3,320,000
- 6     o Fully Fund Elder Benefit Specialists Statewide: \$2,300,000
- 7     o Expand Caregiver Support and Programs: \$3,600,000
- 8     o Expand Health Promotion Services: \$6,000,000
- 9     o Expand Care Transition Services: \$6,000,000
- 10    o Fund Aging and Disability Resources in Tribes: \$1,180,000
- 11    o Fully Fund Aging and Disability Resource Support Systems: \$2,650,000; and

12 **BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Tony Evers, DOA Secretary  
 13 Joel Brennan, DHS Interim Secretary Karen Timberlake, the Wisconsin Counties Association, Senator André  
 14 Jacque, and Representative Joel Kitchens.  
 15

Respectfully Submitted,

**HUMAN SERVICES COMMITTEE**

\_\_\_\_\_  
 Virginia Haske, Chair

\_\_\_\_\_  
 Linda J. Teske, Vice Chair

\_\_\_\_\_  
 Matt Piesler

\_\_\_\_\_  
 Doak Baker

\_\_\_\_\_  
 Tim Kinnard

\_\_\_\_\_  
 Joanne Lazansky

**Citizen Members:** Mark Buchanan, Julie Janicsek, Rose Quinlan, Paul Ravet &  
 Mary Ann Szydel

**APPROVED AS TO FORM**

Jeffrey R. Wisnicky  
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Augustian, A.				
Baker, D.				
Doell, D.				
Guillette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Piesler, M.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
Wagner, C.				
Wochos, J.				
TOTALS				



## RESOLUTION NO.

### A RESOLUTION REQUESTING THE STATE OF WISCONSIN TAKE ACTION TO ADDRESS THE PUBLIC DEFENDER CRISIS

#### TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the State of Wisconsin funds the Wisconsin State Public Defender's Office (the "SPD"),  
2 an executive-branch state agency tasked with ensuring that Wisconsin meets its constitutional  
3 requirement of providing legal representation to the indigent, and which operates in all of Wisconsin's  
4 72 counties through its 37 local trial offices and two appellate offices. The SPD utilizes staff attorneys,  
5 as well as contract private attorneys, who handle conflict and overflow criminal cases; and  
6

7 **WHEREAS**, the SPD local trial office that serves Brown County, Kewaunee County and Door County  
8 is located in Green Bay, WI; and  
9

10 **WHEREAS**, A shortage of public defender attorneys is straining court systems across the state, with  
11 some defendants waiting in jails without an attorney for weeks, if not months; and  
12

13 **WHEREAS**, The State Public Defender's Office in Green Bay currently has about 350 cases where  
14 an outside attorney needs to be assigned; and  
15

16 **WHEREAS**, on 01-20-2021, the District 3 Wisconsin Court of Appeals dismissed a criminal case  
17 originating in Marathon County after the defendant there was held in custody for 101 days without  
18 counsel while the SPD searched for an attorney willing and able to represent him, and did not have a  
19 preliminary hearing until 113 days after his initial appearance; and  
20

21 **WHEREAS**, the Governor and State Legislators need to take swift and appropriate action to remedy  
22 the current Public Defender Crisis in Wisconsin before more criminal cases result in dismissal due to  
23 lack of appointment of attorneys by the SPD, and before constitutional rights such as the Right to a  
24 Speedy Trial are violated.  
25

26 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly  
27 assembled this 27th day of April 2021, that the Board hereby requests that the Governor and State  
28 Legislators address the above-described Public Defender Crisis in Wisconsin by taking one or more  
29 of the following actions:

- 30 1. Create Regional Response Offices on a temporary or permanent basis, to be staffed with  
31 experienced SPD employees or with experienced SPD contracted attorneys, to provide  
32 Public Defender representation in counties that have a significant backlog of criminal cases  
33 where defendants are and remain in need of representation for extended periods of time,  
34 and operate and maintain such Regional Response Offices until the Public Defender Crisis  
35 currently being experienced in many Wisconsin counties is brought under control; and/or  
36 2. Pass legislation to bring parity between the rate the SPD is allowed to pay contracted  
37 attorneys, and the rate Courts are authorized to pay contracted attorneys; and  
38

- 1 **BE IT FURTHER RESOLVED**, the Clerk is directed to send a copy of this Resolution to Governor
- 2 Tony Evers, Senator André Jacque, Representative Joel Kitchens and State Public Defender Kelli
- 3 Thompson.

Respectfully Submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

\_\_\_\_\_  
John Mastalir, Chair

\_\_\_\_\_  
Doak Baker

\_\_\_\_\_  
Doug Doell

\_\_\_\_\_  
Scott Jahnke

\_\_\_\_\_  
Joe Lukes

**APPROVED AS TO FORM**  
Jeffrey R. Wisnicky  
Corporation Counsel

FISCAL IMPACT STATEMENT:

Unknown

	Y E S	N O	A B S E N T	A B S T A I N
Augustian, A.				
Baker, D.				
Doell, D.				
Guillette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Piesler, M.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
Wagner, C.				
Wochos, J.				
TOTALS				



**ORDINANCE NO.**

**KEWAUNEE COUNTY SALES AND USE TAX ORDINANCE**

**THE KEWAUNEE COUNTY BOARD OF SUPERVISORS DO HEREBY ORDAIN AS FOLLOWS:**

- 1 **STATUTORY AUTHORIZATION.** This ordinance is adopted pursuant to the authorization of
- 2 subchapter V of chapter 77 of the Wisconsin Statutes.
- 3
- 4 **NOW, THEREFORE, BE IT RESOLVED,** by the Kewaunee County Board of Supervisors, duly
- 5 assembled this 27<sup>th</sup> day of April 2021, that the Board hereby adopts the Kewaunee County Sales and
- 6 Use Tax Ordinance, as set forth in the attachment hereto.
- 7
- 8 **EFFECTIVE DATE.** This ordinance shall become effective upon passage and publication.

Respectfully Submitted,

**FINANCE & PUBLIC PROPERTY COMMITTEE**

\_\_\_\_\_  
John Mastalir, Chair

\_\_\_\_\_  
Doak Baker

\_\_\_\_\_  
Virginia Haske

\_\_\_\_\_  
Thomas Romdenne

\_\_\_\_\_  
Jeffrey Vollenweider, Sr.

**APPROVED AS TO FORM**  
Jeffrey R. Wisnicky  
Corporation Counsel

**FISCAL IMPACT STATEMENT:**  
County sales tax collections to continue until 12/31/2026.  
  
County sales tax revenues for 2020 were approximately \$1,300,000.

	Y E S	N O	A B S E N T	A B S T A I N
Augustian, A.				
Baker, D.				
Doell, D.				
Guillette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Piesler, M.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
Wagner, C.				
Wochos, J.				
<b>TOTALS</b>				

## Chapter 35

### County Sales and Use Tax Ordinance

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- 35.01 Authority
  - 35.02 Purpose
  - 35.03 County Sales and Use Tax
  - 35.04 Sales and Use Tax Rate
  - 35.05 Surplus Sales and Use Tax Collection
  - 35.06 Conformity to State Laws
  - 35.07 Effective Date
  - 35.08 Sunset
  - 35.09 Notice to the Secretary of Revenue
- 

- 35.01 Authority. This ordinance is enacted under the authority of subchapter V of chapter 77 of the Wisconsin Statutes, and acts amendatory thereto.
- 35.02 Purpose. The sole purpose of enacting this ordinance is to utilize revenues from the county sales and use tax to reduce the property tax levy.
- 35.03 County Sales and Use Tax. Pursuant to, and in strict conformity with, the provisions of subchapter V of chapter 77 of the Wisconsin Statutes, Kewaunee County does hereby elect to impose a county sales and use tax in the manner and to the extent permitted by subchapter V of chapter 77 of the Wisconsin Statutes.
- 35.04 Sales and Use Tax Rate. The sales and use tax imposed by this ordinance shall be at the rate of 0.5%.
- 35.05 Surplus Sales and Use Tax Collection. Sales and use tax collections in excess of budget forecasts shall be used to increase Kewaunee County fund balances and may not be appropriated for any other purpose in the year they are collected.
- 35.06 Conformity To State Laws. It is the express intent of Kewaunee County that the construction, application, and administration of this ordinance to all persons in all situations shall conform to the laws of the State of Wisconsin in all respects, and it shall be so construed, applied and administered.
- 35.07 Effective Date. This ordinance shall become effective April 1, 2017.

- 35.08 Sunset. The Kewaunee County Sales and Use Tax shall sunset and be repealed effective December 31, 2021 2026.
- 35.09 Notice to the Secretary of Revenue. The Kewaunee County Clerk is directed to provide the secretary of revenue a certified copy of this ordinance upon passage at least 120 days prior to its effective date. The Kewaunee County Clerk is likewise directed to provide a certified copy of this ordinance at least 120 days prior to its repeal on December 31, 2021 2026.

**LEGAL NOTE:**

This Amended Sales and Use Tax Ordinance extends the sunset date of the Kewaunee County Sales and Use Tax from December 31, 2021 to December 31, 2026 (five-year extension).

# Highway/Solid Waste Committee Minutes

**February 4, 2021**

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, and Joe Lukes and Aaron Augustain. Others present; Greg Gabriel (CTH C).

Staff present: Highway Commissioner Todd Every, Patrol Superintendent Jesse Schley

**Adoption of Agenda:** Joe Lukes made a motion to adopt today's agenda. Second by Tom Romdenne. Motion carried unanimously.

**Approval of Minutes:** Joe Lukes made a motion to approve the minutes from the January 14<sup>th</sup>, 2021 meeting. Second by Tom Romdenne. Motion carried unanimously.

**Public Comments:** None

## **Reports:**

Patrol Superintendent Jesse Schley had the following to report for work being completed:

- Winter Maintenance as needed
- Patching as needed
- Brush cutting
- Salt Shed Repairs
- Equipment maintenance on construction equipment
- Pre-Treating bridges and shaded locations with salt brine

### ➤ Financial Hand-Outs:

- ✓ Finance Department Reports thru December 2020
- ✓ County Roads and Bridge Budget Report (January 1 thru January 26, 2021)

Commissioner Every had the following information to report:

Commissioner Every will be working with administration in order to begin recruiting for establishing a Highway Worker eligibility list.

Staff is working with the Finance Department to close out the 2020 financials and prepare for the annual audit.

Staff is completing the annual revision to the department's Capital Improvement Program (CIP). Commissioner Every will review the updated documents at next month's meeting.

Commissioner Every reviewed the latest work regarding the Hillside Shop Soil Contamination issue. Our engineering consultant, General Engineering, completed the semi-annual report required by the DNR in January. Also, a second round of groundwater samples were taken for analysis, along with vapor testing under the concrete floor of the shop. Pending the results of this round of tests, we should be able to submit the Site Closure request for this site.

Staff has prepared the annual documentation for the DNR regarding reimbursement approval for Long Term Care costs associated with the landfill. We are waiting for reimbursement approval.

On January 13, 2021, Commissioner Every received a Notice of Non-Compliance from the DNR regarding the late groundwater monitoring data submissions for the landfill. Although the data was submitted in 2020, it was not in the proper format. This was an oversight on our engineering consultant. All missing data was submitted in the proper format on January 28<sup>th</sup>, 2021. Commissioner Every transmitted our response letter addressing the non-compliance on January 28<sup>th</sup>, 2021.

Staff is working with our consultant to study our flare operation. It does not seem to be operating efficiently. Possible ideas to investigate are the quality of the gas, amount of gas, and the size of the flare. Once the weather breaks we will be able to take a closer look at its operation.

As requested at the last meeting, Commissioner Every reviewed the recommendations from the 2018 Traffic Control Safety Study for the CTH C curves just north of Casco near River Road. In the recent past, there have been several accidents involving vehicles not negotiating the curves. The study discussed several potential improvements; Flashing chevron signs (\$25,000), Shoulder widening and rumble strips (\$100,000), High Friction Surface Treatment (\$125,000), and Roadway redesign and Realignment (\$700,000). Discussion followed. Commissioner Every will discuss other potential idea feasibility with our engineer and discuss the information at the next meeting.

### **Trailer Purchase Proposals**

#### **Background**

Staff has been researching equipment trailer options in order to replace one of our current equipment trailers. This trailer sees a lot of use hauling the backhoe loader to job sites.

Trailer #110 is a 1992 Trail King (15-ton capacity). Please see the attached pictures. #110 has deteriorated to the point that it is not usable and some replacement parts (brake system) are no longer available.

Staff requested proposals for replacing the hauler with a 20 Ton equipment trailer. A summary of the proposals received is also included. Although some of the proposals are dated in 2020, staff verified the pricing is still valid.

Staff is recommending purchasing the Trail King TK40LP trailer from Aring Equipment Co. Trailer King is a well-known brand and higher quality trailer.

#### **Financial Impact**

The proposed cost of the trailer is \$21,950.

Funds to purchase the trucks are available from the Highway Department Internal Service Fund and this purchase is in the Capital Purchase Program.

#### **Recommendation**

Motion by Joe Lukes to approve purchase of a Trail King TK40LP equipment trailer from Aring Equipment, Inc. of Green Bay, WI for \$21,950. Seconded by Tom Romdenne. Motion carried unanimously.

### **CTH AB/Main Street Resurfacing (CHIP-D Project) Contract Approval:**

## **Background**

In 2016, Kewaunee County and the Village of Luxemburg agreed to share costs associated with resurfacing CTH AB/Main Street from STH 54 south to the village limits. Resurfacing work was completed by the Village of Luxemburg in 2016 from STH 54 to Ash Street. The Village funded this work. As part of the agreement, the County agreed to resurface the remaining area (Ash Street – Village limits).

Staff discussed and included resurfacing of CTH A (CTH AB/Main Street – Village Limits) as a separate project in the designs. The pavement on this section of highway is the same age as CTH AB./Main Street and needs resurfacing. The Village of Luxemburg, under the terms of the 2016 agreement, also agreed to split the costs on this section within the village.

Robert E. Lee & Associates completed the design engineering and bidding documents. Bids were opened on 1-28-21. A summary of the proposals received is included. The apparent low bidder withdrew their bid due to a clerical error. Dorner, Inc. is the next low bidder.

The Village of Luxemburg will be replacing sewer and water mains in this area as part of another contract.

## **Financial Impact**

The proposed cost of the resurfacing is \$507,673. Final costs will vary based upon materials used for the project.

Funds for the projects are budgeted in the 2021 Highway Department annual budget.

Staff submitted the CTH AB/Main Street project as a Local Road Improvement Program – County Highway Improvement – Discretionary (CHI-D) project and received \$195,000.

After the project is completed, the Highway Department will invoice the Village of Luxemburg for their share of the resurfacing projects, per the terms of the 2016 agreement.

## **Recommendation**

Motion by John Mastalir to approve a contract to resurface CTH AB/Main Street and CTH A with Dorner, Inc. of Luxemburg for **\$507,673** and to forward this information to the Finance Committee for approval and recommendation to the County Board. Seconded by Aaron Augustain. Motion carried unanimously.

## **Town of Red River Bridge Aid Request – Thiry Daems Road**

Commissioner Every presented a Bridge Aid Petition for the replacement of culverts on Thiry Daems Road in the Town of Red River.

Motion made by Tom Romdenne to approve the Town of Red River – Thiry Daems Road bridge aid request in the amount of \$39,596. Second by Joe Lukes. Motion carried unanimously.

## **Highway Department Operating Policies:**

This topic is an ongoing discussion item for the committee. Commissioner Every presented the most recent revisions to the Highway Department Internal Services Fund, Cost Sharing, and Winter Maintenance policy drafts. Discussion followed.

**Main Shop Replacement / Upgrade Project:**

Commissioner Every informed the committee the geotechnical firm has completed the geotechnical investigation of the site. The final report was transmitted to our architect and the county on February 1, 2021. Barrientos Design and Consulting is analyzing the information and how it relates to site plans. Commissioner Every has a conference call scheduled for mid-February with Barrientos. The committee agreed to set March 25<sup>th</sup> as a tentative date for Barrientos to present their recommendations.

**Any other business as allowed by law:**

None

**Next Meeting Dates:**

- Thursday, March 11<sup>th</sup>, 2021 @ 7:00 AM
- Thursday, March 25<sup>th</sup> 2021 @ (TBD)

**Adjournment:** Motion by Aaron Augustine to adjourn the meeting. Seconded by Joe Lukes. Motion carried unanimously. Meeting adjourned at 9:30 AM.

Respectfully submitted:

Todd Every, Highway Commissioner

# Highway/Solid Waste Committee Minutes

March 11, 2021

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, and Joe Lukes and Aaron Augustain.

Staff present: Highway Commissioner Todd Every, Patrol Superintendent Jesse Schley, and Office Manager Mary Meyer

**Adoption of Agenda:** Aaron Augustine made a motion to adopt today's agenda. Second by John Mastalir. Motion carried unanimously.

**Approval of Minutes:** Aaron Augustine made a motion to approve the minutes from the January 14<sup>th</sup>, 2021 meeting. Second by John Mastalir. Motion carried unanimously.

**Public Comments:** None

## **Reports:**

Patrol Superintendent Jesse Schley had the following to report for work being completed:

- Winter Maintenance as needed
- Patching as needed
- Placed Crusher Dust on culvert patches on CTH C and CTH H due to frost heaves
- Brush cutting – Town of Ahnapee, Town of West Kewaunee, CTH C, CTH D, CTH D
- Hauling materials to the plant
- Mastic work on STH 54 and County Highways
- Guardrail Repair

- Office Manager Mary Meyer presented the following financial information:
  - ✓ Finance Department Reports thru January 2021
  - ✓ County Roads and Bridge Budget Report (January 1 thru February 20, 2021)
  - ✓ Staff is working with the Finance Department to close out the 2020 financials and prepare for the annual audit.

Commissioner Every had the following information to report:

Commissioner Every is working with Administration in order to begin recruiting for establishing a Highway Worker eligibility list. Summer Help position advertisements are also in the paper.

Commissioner Every reviewed the latest work regarding the Hillside Shop Soil Contamination issue. As reported last month, our engineering consultant, General Engineering, completed the semi-annual report, the second round of groundwater samples, and vapor testing under the concrete floor of the shop. All testing results came back within the allowable limits.

As a result of the latest round of test results, General Engineering prepared the Case Site Closure request submitted the request to the Wisconsin Department of Natural Resource for consideration. When approved, our case for this site will be closed and no further investigation or reporting will be needed.

We are waiting for reimbursement approval from the DNR for 2020 for Long Term Care costs associated with the landfill.

The CTH C (Mullys) Bridge Deck Overlay project bids are due on 3-11-21 at 1:00. Commissioner Every will place the contract approval of this project on the next agenda.

Commissioner Every prepared the bid documents for our asphalt oil proposals. Proposals are due on March 23<sup>rd</sup>. This item will be placed on the March 25<sup>th</sup> meeting agenda.

Commissioner Every presented an invoice for annual National Association of County Engineers (NACE) provided by the Wisconsin County Highway Association (WCHA). Annual dues is \$275. Prior to 2020, WCHA paid the annual NACE dues for each county. However, WCHA has since decided the dues should be paid by each county. Commissioner Every answered questions regarding the benefits of the membership. Discussion followed. Motion by Tom Romdenne to approve payment of the NACE annual dues. Seconded by John Mastalir. Motion carried unanimously.

### **County Highway C Curves Traffic Evaluation:**

Staff followed up with our engineers to discuss engineering feasibility for some of the items discussed at the last committee meeting. Discussion centered around possible other options to improve safety in the curves. Lower cost items include; installation of oversize curve arrows, flags on the Curve Ahead signs, Curve Ahead Stencil on highway, Flashing LED Curve Ahead Sign (\$2,000-\$4,000 per sign), and some type of rumble strips entering the curves.

Regarding rumble strips entering the curves, the engineers said this not a typical practice/use of this device, but there is nothing against it in the standards. The issue with this alternative is the noise created by the vehicles and how far the noise carries. Staff feels there would need to be a notification of the residents in the area to hear their comments on this alternative.

Other higher cost items include Radar Activated Flashing LED Chevron Signs (\$15,000 per sign) and guardrail installation.

Committee discussion followed.

The committee asked staff to estimate the cost of installing guardrail in these locations and to bring the information back to the committee at a future meeting.

**Highway Department Capital Improvement Program:** Commissioner Every reviewed the Highway Department's Capital Improvement Program for the Roads and Bridge Fund (Construction Projects) and the Enterprise Fund (Equipment Replacement). This is the information recently sent out by the Finance Department after our annual revision.

### **Crushing and Screening Proposals:**

#### **Background**

Staff contacted potential contractors to provide crushing and screening services needed in the Stangelville Quarry, Sipiorski Pit, and Rankin Pit. Materials will be used for construction projects, hot mix asphalt raw materials, and winter sand salt.

#### **Analysis**

A copy of the proposal summary is attached.

Michels Corporation costs are significantly lower than the other contractors and they are familiar with our pits as they have previously provided these services for the Highway Department.

**Recommendation**

Motion by Joe Lukes to accept the proposal for crushing and screening services in Stangelville Quarry, Sipiorski Pit, and Rankin Pit from Michels Corporation for the cost per ton price indicated in the proposal summary. Seconded by Tom Romdenne. Motion carried unanimously.

**Highway Department Operating Policies:**

This topic is an ongoing discussion item for the committee.

**Main Shop Replacement / Upgrade Project:**

The committee will here Barrientos Design and Consulting's recommendations and estimates for phased building improvements to the Main Shop on March 25<sup>th</sup>.

**Travel Requests**

Motion by Tom Romdenne to approve Commissioner Every's attendance for the WCHA Spring Commissioner Training in WI Dells April 27-28, and to approve any committee member and Highway Commissioner Every to attend the WCHA Summer Highway Conference in WI Dells June 7-9. Seconded by Aaron Augustine. Motion Carried.

**Any other business as allowed by law:**

None

**Next Meeting Dates:**

- Thursday, March 25<sup>th</sup> @ 8:00 AM
- Thursday, April 22<sup>nd</sup> @ 7:00 AM
- Thursday, May 6<sup>th</sup> @ 7:00 AM

**Adjournment:** Motion by Joe Lukes to adjourn the meeting. Seconded by Aaron Augustine. Motion carried unanimously. Meeting adjourned at 9:00 AM.

Respectfully submitted:

Todd Every, Highway Commissioner



Kewaunee County  
EXECUTIVE COMMITTEE MEETING  
**MINUTES**

March 8, 2021 5:00 p.m., County Board Room  
County Administration Building 810 Lincoln Street, Kewaunee

**Call to Order:** Chair Olson called the meeting to order at 5:00 p.m.

**Roll Call:** Members Present – Dan Olson, Gary Paape, Chuck Wagner, Scott Jahnke, Tom Romdenne, John Mastalir, Aaron Augustian, Kim Kroll, Virginia Haske. Others Present: Matt Joski, Jeff Wisnicky, Scott Feldt, Julie Schleis, Ross Loining, Eric Pieschek.

**Approve March 8, 2021 Agenda:** Haske moved, Wagner seconded to approve the agenda. Motion carried.

**Approve February 1, 2021 Meeting Minutes:** Haske moved, Wagner seconded to approve the February 1, 2021 minutes. Motion carried.

**Public Comment:** None.

**Administrator's Report**

**Personnel Report:** Feldt provided a summary of the personnel report. Feldt indicated there are a number of upcoming resignation within the Human Services Department as well as two employees that will be on leave due to pregnancy. Feldt notified the committee that he and Wisnicky will attend the Town of Lincoln meeting to answer any questions

**Approval – Filling of Vacant Positions**

**Social Worker – Child & Family Unit:** Wagner moved and Romdenne seconded to approve the filling of the social worker position. Motion carried.

**Human Services Director:** Feldt indicated to the committee that the skills he is looking for in a Director candidate is someone who has strong administrative and financial skills first. A strong candidate will also have knowledge of human services programs with a preference of knowing how Kewaunee County operates. Haske moved and Augustian seconded to approve the filling of the Human Services Director position. Motion carried.

**Eligibility List – Sheriff's Department:** Paape moved and Jahnke seconded to approve the creation of an eligibility list.. Motion carried.

**Register in Probate Secretary (0.5 FTE) – Register in Probate:** Wagner moved and Augustian seconded to approve the filling of the Register in Probate Secretary position. Motion carried.

**Approval of GIS Parcel Editor/Help Desk Specialist Job Description and Wage Scale:** Feldt provided an amended job description and proposed wage scale. Feldt gave a summary of the new duties that would be assigned to the new position. Feldt explained that the employee training for the position would begin with simpler tasks and as he gains in knowledge and experience, more difficult tasks were performed by Rueckert Mielke would assigned to him. Feldt explained the methodology related to the wage scale. Data were collected from other counties to provide a reference point in calculating the new wage scale. Discussion followed regarding the job duties and



wage scale. Mastalir moved and Haske seconded to approve the job description and wage scale. Motion carried.

**Approval of Salary Compensation Request – Sheriff’s Department:** Joski and Pieschek provided a proposal with a summary of the duties of the Patrol Lieutenant and how those responsibilities have required the position to work beyond the normal 40-hour work week. Information was provided to the committee that outlines. Discussion followed regarding the expectations of salaried employees. The issue did not move forward as no motion was brought forward from the committee.

**Approval of One-Time Supplemental Compensation – Public Health:** Olson provided a summary as to the rationale for considering a supplemental payment to the Public Health Director. Olson explained that the pandemic has greatly impacted the public health department in which the Director is the only salaried employee. Discussion followed regarding the expectations of salaried employees and what signifies an extraordinary amount of hours required to address a once in a lifetime event. Paape moved and Mastalir seconded to approve a supplemental payment of \$2000 to the Public Health Director. Motion carried.

**Discussion - County Housing Study:** Feldt provided information to the committee with regards to a housing program that allows homeowners to make improvements to their homes. Feldt indicated that promotion of this program could be a good “next step” to assist in addressing housing issues. The committee asked questions regarding the program. Romedenne inquired about the program whether it is similar to a program that operated in Algoma in the past. Feldt indicated that it was. Wagner moved and Paape seconded that the county support and promote participation in the program. Motion carried.

**Chairman’s Report:** Olson reported to the committee that the Pay Plan Subcommittee met to study and review the current the plan. Olson believes the subcommittee will meet one additional time. Olson notified that he County Board will meet in the County Board Room, and not the Exhibition Hall in Luxemburg for the March 16<sup>th</sup> meeting. Olson asked Jahnke about Winter Park. Jahnke informed the committee the tube hill and ice rink are closed. Still, it was a good season with regards to attendance.

**Next Meeting:** Haske moved and Augustian seconded to set the next meeting date for April 5, 2021 at 6:00 p.m. Motion carried.

**Adjournment:** Wagner moved, Paape seconded to adjourn the meeting. Motion carried. Meeting adjourned at 5:58 p.m.

**KEWAUNEE COUNTY  
EXECUTIVE COMMITTEE - MEETING MINUTES**

Date: April 05, 2021 Time: 6:00 PM

Location: Administration Center–County Board Room

Call to order: The meeting was called to order at 6:00PM by Chairman Olson.

Roll call: Members present: Dan Olson, Gary Paape, Chuck Wagner, Scott Jahnke, Tom Romdenne, Aaron Augustian, Virginia Haske. Excused: John Mastalir, Kim Kroll.

Approve the agenda: Motion by Paape, second by Wagner to adopt the agenda. Motion carried.

Approve minutes: Motion by Augustain, second by Haske to approve the 03/08/2021 meeting minutes. Motion carried.

Public Comment: none

Administrators Report:

- a. Personnel Report – Chairman Olson discussed the Human Services Director vacancy and the possibility of Jeff Wisnicky serving as Corporation Counsel as well as Human Service Director. Corporation Counsel already spends a significant amount of time working with Human Services & would provide strong administrative leadership. Jeff would cease his roll as Assistant District Attorney to make this possible.

2021 Issues Discussion:

- a. Deputy Sheriff's Union Contract- Notice was received from the union and negotiations will be this summer.
- b. Space Planning – this issue will be brought back next month when Administrator Feldt returns.

Chairman's Report: The County & Bug Tussel have received another grant for broadband in the amount of \$1.4 million for connecting towers with fiber.

Next committee meeting: May 3<sup>rd</sup> 6:00PM

Adjournment: Motion by Paape, second by Wagner to adjourn the meeting. Motion carried. Meeting adjourned at 6:32PM.

Submitted by:  
Paul Kunesh



## **Regular Board of Health Minutes April 12, 2021**

The monthly meeting of the Board of Health was called to order at 8:30 am at the County Board Room at the Administrative Center on Monday, March 8, 2021 by Vice Chairperson Linda Teske.

Members present were Kathy Janosky, Julie Janicsek, Cindy Kinnard, Milt Swagel, Julie Thoreson, Jeffrey Vollenweider, Sr., and Virginia Haske.

Members excused: Kim Kroll

Members unexcused: None.

Public present were: None.

A motion was made by Virginia Haske and seconded by Milt Swagel to approve the April 12, 2021 agenda as mailed. The motion carried.

A motion was made by Julie Janicsek and seconded by Jeff Vollenweider, Sr. to approve the minutes of the March 8, 2021 meeting. The motion carried.

Citizen input: None

COVID-19 update was given by Cindy. As of this morning, April 12, 2021 the County has 2,588 positive cases with 23 cases currently active. 35 deaths to date. Active case counts have been on the rise for the past two weeks and is now three times what it was two weeks ago. There continues to be an increase in younger children who are COVID positive and this may be related to not being vaccinated, attending school, sports and get together of this age group.

The County has vaccinated 3,259 people with their first dose, 2396 people have completed their second doses with a total of 5,655 doses administered by the Health Department. 70% of the 65+ population in our County have at least received one dose of the vaccine. Vaccination efforts continue on all eligible populations. Many businesses have been offered vaccine on site and we will continue this effort. The statewide masking mandate was overturned. We have issued a Public Health Masking Advisory in its place. We continue to encourage schools to follow their masking policies through the remainder of the year. A discussion followed on why numbers may be on the rise within schools.

March monthly report was shared to the board members by Cindy. She indicated that WIC averages remain the same. Immunization for the month of February were primarily COVID-19 vaccinations. Communicable Diseases remained high again this month and were primarily COVID-19 cases.

Jessica DePas came in to report on the PALS program and efforts to have this program restart by June. The program focuses on seniors, changes in lifestyles, and safe exercising. Jessica DePas is approved to lead this program.

Cindy indicated that she will present the 2020 Annual Report at the May meeting. This is a statutory requirement for all public health departments. She also indicated the agency is working on plans to support summer school efforts within our public and parochial schools. Finally, the healthy department will be hosting two summer interns who will focus their time on completing the Community Health Assessment and Community Health Improvement Plan.

Cindy discussed the February, 2021 financial report as well as the 2020 Year End Financial report. We will continue to spend COVID-19 and other grant monies first before County tax levy monies are spent.

Travel requests: None.

Overtime to report. Cindy advised that contact tracers are working limited hours on Saturdays. The Public Health staff have minimal overtime hours due to vaccination clinics at the Expo Center.

The upcoming meeting is scheduled for Monday, May 10, 2021 at 8:30 a.m.

Other items as authorized by law: none

A motion was made by Kathy Janosky, and seconded by Virginia Haske to adjourn the meeting. The meeting was adjourned at 9:10 am. The motion was carried.

Respectfully Submitted,

Cindy Kinnard

# **VETERANS SERVICE COMMITTEE MEETING**

**March 8, 2021**

## **KEWAUNEE COUNTY BOARD ROOM**

### **Call to Order:**

The meeting was called to order at 9:15 a.m. by Chairperson Kim Kroll.

### **Roll Call:**

Members present were Chairperson Kim Kroll, Virginia Haske, Milt Swagel, Linda Teske, Jeffrey Vollenweider, and CVSO Rob Stearns.

### **Approval of Agenda:**

A motion was made by Virginia Haske and seconded by Milt Swagel to approve the agenda. The motion carried.

### **Approval of January Meeting Minutes:**

A motion was made by Milt Swagel and seconded by Virginia Haske to approve the January 4, 2021 minutes. The motion carried.

### **Department Operations:**

CVSO Stearns reviewed the monthly reports.

He then informed the committee that on February 7, 2021, the VA made a change to the rating schedule for skeletal and muscle injuries. It is now easier for doctors to understand, and the office will be reviewing the new laws to see if any claims can be reopened.

CVSO Stearns went over the new leadership changes in the VA including the new VA Secretary.

VA medical debt relief is being continued thru September 2021. All copays are being tabled and then the VA will issue bills and offer payments plans to veterans. Veterans do have the option to still make a point of service payment.

VA medical centers are providing vaccinations to enrolled veterans age 55 and up. CVSO Stearns is meeting with Congressman Gallagher this week and will find out if the VA vaccines are being reported to local counties.

The VA has pushed back the eligibility for the wartime pension for Vietnam boots on ground veterans, the start date is now 1955.

CVSO Stearns informed the committee that the NACVSO conference scheduled in Madison in June has been cancelled. WICVSOA is now planning a spring conference in June at the Dells. The office will not be attending that conference. NACVSO will be offering CEUs electronically this year in late July/early

August, the office will plan on attending that training to save on travel costs. CVSO Stearns will be attending the fall WICVSO conference in Fond du Lac.

Travel Notifications:

None

Overtime:

None

Such Other Matters as Authorized by Law:

None

Next Meeting Dates:

The next meeting is scheduled for April 12, 2021 at 8:30 a.m. at the Kewaunee County Board Room.

Adjournment:

A motion to adjourn was made by Jeffrey Vollenweider and seconded by Virginia Haske. The motion carried and the meeting adjourned at 9:36 a.m.

Respectfully Submitted,



Tara LaCrosse  
Recording Secretary

# **VETERANS SERVICE COMMITTEE MEETING**

**April 12, 2021**

## **KEWAUNEE COUNTY BOARD ROOM**

### **Call to Order:**

The meeting was called to order at 9:20 a.m. by Vice Chairperson Linda Teske.

### **Roll Call:**

Members present were Vice Chairperson Linda Teske, Virginia Haske, Milt Swagel, Jeffrey Vollenweider, and CVSO Rob Stearns and County Board Chairperson Dan Olson. Chairperson Kim Kroll was excused.

### **Approval of Agenda:**

A motion was made by Virginia Haske and seconded by Jeff Vollenweider to approve the agenda. The motion carried.

### **Approval of March Meeting Minutes:**

A motion was made by Milt Swagel and seconded by Virginia Haske to approve the March 8, 2021 minutes. The motion carried.

### **Department Operations:**

CVSO Stearns reviewed the monthly reports.

Regional CVSOs met with Congressman Gallagher's office this last month. The VA previously made a decision to defer all copays from April 2020 to September 2021, which they have now amended to state that all copays will be waived for that period of time. Any copays paid by veterans will be reimbursed.

VA vaccines are not reported to the state, since they are a federal entity they are reported straight to the CDC. All veterans are currently available for the vaccine, and caregivers will be eligible shortly.

### **Travel Notifications:**

None

### **Overtime:**

None

### **Such Other Matters as Authorized by Law:**

None

### **Next Meeting Dates:**

The next meeting is scheduled for May 10, 2021 at 8:30 a.m. at the Kewaunee County Board Room.

Adjournment:

A motion to adjourn was made by Jeffrey Vollenweider and seconded by Milt Swagel. The motion carried and the meeting adjourned at 9:30 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara LaCrosse".

Tara LaCrosse  
Recording Secretary

**MINUTES**  
**Agriculture & Extension Education Committee Meeting**  
**County Board Room**  
**810 Lincoln St, Kewaunee, WI**  
**Wednesday, March 10, 2021**  
**8:30 AM**

1. Call to Order. Chair Romdenne called meeting to order at 8:30 a.m.
2. Roll Call. Present: Supervisor Paape, Supervisor Romdenne, Supervisor Wagner. Educators Aerica Bjurstrom, Jill Jorgenson, Renee Koenig, and Interim Area Extension Director Judy Knudsen. Chair Romdenne announced the committee will have a new member joining in April.
3. Approval of Agenda. Motion made by Supervisor Wagner and seconded by Supervisor Paape to approve the agenda of the March 10, 2021 meeting.
4. Review/Approval of Minutes of the February 3, 2021 meeting. Motion made by Supervisor Paape and seconded by Supervisor Wagner to approve minutes of this meeting. Motion carried all voting aye.
5. Public Input. No input.
6. Educators Reports – Written/Narrative/Q/A (VIA REMOTE/ZOOM)
  - a. Aerica Bjurstrom reported she is working on a research project focusing on the Phenotype of Dairy Beef cross calves. She was able to collect data on the first 25 calves at a farm in Kewaunee County. Two researchers from UW-Madison were also present and collected 3-D images of the calves for later use. The group will return to the farm in April to reweigh and measure the calves. In the meantime, I plan to enroll more calves in the project from the same farm and another one in the county.
  - b. Renee Koenig shared information regarding of what a day entails of providing education and support to families along with sharing quality Extension materials for families with organizations and businesses in Kewaunee County serving families.
  - c. Jill Jorgenson shared as of April 1, 2021 guidance will be enacted allowing larger groups to gather. She provided an update on conversations being held by the statewide Fair Advisory Board in which she is a member. Identified a need for better communication among the organizations serving on this advisory committee.
7. Department Head/Area Director Report – Judy Knudsen
  - a. Extension Updates.
    - Supervisors serving as chairs of Door and Manitowoc Agriculture and Extension Committees will serve on the Wisconsin Extension Association

(WEXA) Board of Directors representing a region that includes Kewaunee County.

- Discussed the proposed funding by Governor Evers for additional Extension Educators focusing on agriculture.
- b. Door/Kewaunee Legislative Days. Issues have been collected and reviewed. Event is scheduled for April 7 and 8, 2021. Three school districts in the two counties as well as 4-H have interested youth.
8. Review and Set Future Committee Meeting Dates. April 14, 2021 and May 5, 2021 are dates for upcoming committee meetings. The April 14, 2021 meeting will be held at the Kewaunee Highway Shop.
  9. Adjourn: Motion made by Supervisor Wagner and seconded by Supervisor Paape to adjourn meeting at 9:07 a.m. Motion carried all voting aye.

Respectfully Submitted,

Judy Knudsen

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including:

Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, and others may be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**MINUTES**  
**Agriculture & Extension Education Committee Meeting**  
**Highway Department Meeting Room**  
**E4280 County Road F, Kewaunee, WI**  
**Wednesday, April 14, 2021**  
**8:30 AM**

1. Call to Order. Chair Romdenne called meeting to order at 8:30 a.m.
2. Roll Call. Present: Supervisor Paape, Supervisor Romdenne, Supervisor Wagner, Supervisor Lazansky. Educators Aerica Bjurstrom, Jill Jorgenson, Renee Koenig. Interim Area Extension Director Judy Knudsen.
3. Approval of Agenda and Approval of Minutes of the March 10, 2021 meeting. Motion made by Supervisor Wagner and seconded by Supervisor Lazansky to approve the April 14, 2021 meeting agenda and minutes of the March 10, 2021 meeting. Motion carried all voting aye.
4. Public Input. No input.
5. Educators Reports – Written/Narrative/Q/A (VIA REMOTE/ZOOM)
  - a. Renee Koenig shared information regarding annual review process for educators which was recently completed.
  - b. Aerica Burstrom responded to questions regarding the District 7 Holstein Show which will be held at the Kewaunee County Fairgrounds on June 15, 2021.
  - c. Jill Jorgenson provided an update on 4-H youth involvement Door/Kewaunee Days and opportunity for them to have opportunity to share and be engaged in issues impacting residents living in Kewaunee County.
6. Department Head/Area Director Report – Judy Knudsen
  - a. Extension Updates
    - Jill Jorgenson was asked to provide an update regarding guidance related to an increase in person programming. She has been completing many program approvals as 4-H clubs want to meet face-to-face.
    - Educators are expected to return to the office fulltime on July 1, 2021. Educators are currently spending time working at the Extension Kewaunee Office.
    - A meeting will be held later this month related to vacant agriculture educator positions in Northeast Wisconsin.
7. Review and Set Future Committee Meeting Dates. May 5, 2021 and June 2, 2021 are dates for upcoming committee meetings. These meetings will be held in the County Board Room.
8. Adjourn: Motion made by Supervisor Paape and seconded by Supervisor Wagner to adjourn meeting at 8:58 a.m. Motion carried all voting aye.

Respectfully Submitted,

Judy Knudsen

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including:

Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, and others may be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.



## Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Educator

April 2021

**Kewaunee and Door County Legislative Day:** I recruited eight Kewaunee County youth to be part of this year's Kewaunee and Door County virtual Legislative Day. Typically, we prep the teen members from our county, travel to Madison and meet with the legislators. This year, the entire process was done virtually through Zoom, including virtual visits with legislators. Prior to the event, teens attended multiple training sessions that with information, tools, and tips that would be pertinent to meeting with legislators. I developed handouts and worksheets to help the delegation prepare for Legislative Day. At the first training, an adult volunteer and I educated the group on the legislative agenda topics, public speaking, elevator speeches, introductions and handshaking, and other pertinent topics. At subsequent meetings we went through topics and answered questions and practiced public speaking. To help create as safe of a situation as possible, students met in two small groups at two locations with members from the adult delegation. Special thank you to Sarah Monfils for the great help in setting up at virtual connection for the students at Luxemburg-Casco. Thank you to adult delegate members, Scott Feldt and Ben Nelson that were the young people's group partners for day with the virtual visits. Often, there is a misconception about youth not wanting to be engaged in their community. In actuality, the young people in our communities are looking for a place where they can use their voice and their opinions are given serious consideration. Legislative Day provides an opportunity where youth can learn about issues directly affecting their county and use their voice to personally connect with legislators. This is an opportunity that the majority of these youth will not experience any other place.

**National 4-H Ag Summit:** Over a weekend at the beginning of March, I had an opportunity to attend this National Conference virtually with the Wisconsin delegation. Also, I nominated Savannah Bailey as a delegate for the conference and she was chosen from nominations across the state to receive a scholarship to represent Wisconsin with five other youth delegates and a team of county and state-based staff. During the National 4-H Youth Summit on Agri-Science, high school students develop the skills and knowledge needed for the challenges facing agriculture, food security, and sustainability. At the summit students learn from each other and experts in the agricultural community. The summit doesn't end when the weekend is over, student teams and adult mentors are tasked with creating and implementing a Community Action Plan that focuses on an agriscience need in their community or state. I continue to work with the group of young people and educators from throughout the state on this portion of the project. The youth members will be presenting their plan at the end of the month and moving forward with their action plan.

**Virtual and Small Group County Project and Club Meetings:** I continue to work with several clubs, project groups, and committees to host their meetings by zoom. Volunteers, club members, and I have worked together to come up with door drop activities that can be done together or before meetings, fun games, educational experiences, polling activities for voting a much more. Youth members, adult volunteers, and guest speakers have been providing some awesome learning opportunities.

**Program Approval Plans for In-person Meetings:** Due to the updated guidance and larger group meeting capacity, I am working with a number of groups to put together program approval plans to hold in-person meetings and activities as appropriate. This involves preparing the plan, having it approved, communicating expectations to participants, often pre-registering, and following through with the plan. Additionally, contact tracing sheets are completed in the event they are needed. I also put together go bags with materials to help with following the guidelines including disposable masks, hand sanitizer, signs, and other supplies.

**Fairs Advisory Committee:** I continue to meet bi-monthly with this committee. The group is intended to maintain communication and relationships between Extension and partner organizations and to address issues related to county fairs as we navigate COVID and focus on our educational role. The committee includes representation from DATCP, Wisconsin State Fair, FFA, and the Wisconsin Association of Fairs along with Extension colleagues. Additionally, we have been holding meeting statewide with county colleagues to discuss working together with our fair partners.



Renee Koenig, Associate Professor, Family Development & Wellbeing Educator,  
University of Wisconsin-Madison, Division of Extension, 810 Lincoln Street, Kewaunee, WI 54216  
Office: 920-388-7137, Email: [renee.koenig@wisc.edu](mailto:renee.koenig@wisc.edu)

## Report for April 2021

### Parenting Education

This month, I have been working with my colleagues in Crawford, Dodge, Grant, Racine, Richland and Sauk counties. We are planning and presenting a six week workshop series for parents where participants learn the importance of social emotional development of their children. This series is designed to build parent confidence and decrease parental isolation while increasing parental skills. These sessions are translated in Spanish and offer live simultaneous language interpretation.

### Financial Education

The national Money Smart Week is held in April and I am working on a series of financial education topics including:

- Savings
- Student Loans
- Tax Fraud and Identity Theft
- Managing Personal Finances
- Housing Protections & Resources
- Managing Money Ups & Downs

I am partnering with the Algoma and Kewaunee libraries to promote Money Smart Week and resources.



Two additional financial education programs include **Mindful Money Moments** and **Money As You Grow**. We created UW Mindful Money Moments video segments covering topics such as how to deal with a drop in income, strategies for paying back student loans, how to communicate with creditors when you can't pay a bill, and many other subjects. In the past year, we had recorded 41 videos and 782 people had viewed the videos. Money As You Grow book reads feature educators reading all 29 of the books in the Dollars During Development series, posing questions to viewers, and suggesting activities related to the themes of the books that families can do together. During the past year, 496 people had viewed at least one of the videos. A sampling of the videos can be viewed on this YouTube playlist <https://www.youtube.com/c/UniversityofWisconsinExtension/videos>

### Powerful Tools for Caregivers Program - Managing Stress Curriculum

The managing stress curriculum has been frequently requested from parents. This program is offered as a stand-alone session that can later become part of a six-week class series. I have adapted curriculum in other programs to include self-care for adults who are caregivers.

**Family Science** – I continue to work with UW specialists to make sure the best research and evidence-based strategies are put into the hands of families and professionals who support families. I am in the process of accessing scholarly articles from Steenbock library on the Madison campus to complete a literature review for co-parenting and digital parenting education.



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON  
KEWAUNEE COUNTY

**Aerica Bjurstrom**

Agriculture Agent

Prepared for April 14, 2021

**Department of Extension Faculty (DEF) Agriculture Section Leadership Team** – I am a member of a five-person faculty team that advises and works with the section Vice-Chair. As a team member between January and April, I am responsible for conducting annual reviews and submitting a summary report to the vice chair. I reviewed three faculty colleagues in March and also had my review conducted. My performance in 2020 was determined to exceed expectations. Unfortunately due to budget constraints, no merit awards (which are normally professional development funds) will be given out for 2020 performance.

**Program Planning** – My position requires me to be a generalist, but I focus primarily on dairy production. My primary affiliation with the agriculture institute is dairy, so I participate in dairy program development on the state level and local level. The dairy program met in three separate meetings in March to develop a plan of work based on the needs of the dairy industry and what dairy farmers need for programming. Program members will meet again and fine tune the plan of work so it can be implemented on a local level.

**Spring program planning** – I'm working with two county educators and a veterinarian from the UW School of Veterinary Medicine to plan and present a program in May focusing on hoof health and how it impacts overall herd health. The program will be presented in three meetings, two of which will be presented in Spanish. The Spanish programs will be focused on content to help Spanish speaking employees understand the *why* behind the tasks they do on the farm and how it impacts herd health. The programs are scheduled for May 11, May 18, and May 25.

**Summer events** – I serve on a variety of planning committees for dairy-related events. Breakfast on the Farm planning continues and is planned for Sunday, June 20 at Augustian Farms. I have been hosting Zoom based meetings for those who don't want to, or cannot attend in person, but starting in April, meetings will be in person.

Kewaunee County will host the 2021 District 7 Holstein Show at the fairgrounds on Tuesday, June 15. A planning group met to start planning the show and broke down tasks and started finding volunteers to help at the event. Livestock can start entering the fairgrounds on June 13, so a small crew will need to be on-hand to run the milkhouse and handle logistics. Other volunteers needed will help with set up/clean up, decorations, awards, volunteers, and other tasks needed to run the show. Proceeds from milk sales (cows need to be milked while housed at the fairgrounds) will go to the 4-H dairy committee. An educational meeting for youth exhibitors will be held on June 14 and will count towards outstanding exhibitor awards at the Kewaunee County Fair.

The Kewaunee County Dairy Futurity committee met in March to start planning their event that is held at the Kewaunee County Fair. The show is an event where exhibitors dress in formal attire and show animals 3+ years old that were entered as baby calves. The premise of the show is to enter the animal based on what you think it may be as a three year old (or older). The event features two shows, one for four years old and older cows, and the main event for three year old cows. Show winners take home over \$1,000 in prizes and every animal shown gets a payout depending on the number of animals in the show. The 2021 show will be the 14<sup>th</sup> annual show.



*2020 Dairy Futurity Winners*

**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting  
Kewaunee County Fairgrounds Office March 9, 2021 8:15 AM  
Minutes**

**1). Call to Order:** Meeting called to order at 8:15 AM by Chairman Charles Wagner

**2). Roll Call:** Committee Members present: Charles Wagner, Tim Kinnard, Aaron Augustian & Clark Riemer

Present: Aerica Bjurstrom-UWEX

Excuse: Nick Guilette

**3). Approval/Repair of Agenda:** Motion to approve the March 9th agenda was made by Tim Kinnard and seconded by Clark Riemer Committee vote was unanimous in favor of the motion.

**4). Approval/Repair of Meeting Minutes:** Motion to approve the February 9th meeting minutes was made by Aaron Augustian and seconded by Tim Kinnard. Committee vote was unanimous in favor of the motion.

**5). Public Comments:**

There was 9 members of the public in attendance and 3 public comments including (1) tracking the water bills at the State level and push to get them passed; (2) 5<sup>th</sup> year of DNR workgroup recommendations and an informational letter to all landowners who rent their land needs to be sent immediately; (3) fees should pay for these letters; (4) Kids Daycare in Casco has a high nitrate problem and is licensed for very young babies who cannot drink the water and they are working with DNR on a well plan but it will be very expensive to drill a new well – asking LCC to look into the nitrate issue specifically in the Village of Casco and (4) lack of testing and we need to find more solutions.

**6. Department Reports:**

a. *Animal Waste Storage Permits:* None

Motion to suspend rules of order and discuss with Randy Ebert his Slaughter house – Butcher Shop project and allow LCC to ask questions was made by Clark Riemer and seconded by Aaron Augustian. Committee vote was unanimous in favor of the motion.

Davina had asked Randy Ebert to attend the LCC meeting to discuss his project and clear up some misinformation that was circling the county.

Randy gave an overview of the Slaughter House/Butcher Shop project being constructed which includes repurposing an existing building on 10<sup>th</sup> Road. 10-20 animals a week will be going through the facility on either a Wednesday or Thursday; only occurring 1 day a week. An inspector (DATCP) will be onsite the entire butcher day. The blood, hides, inners all will be collected separately and leaving the shop on the same day the butchering occurs by a 3<sup>rd</sup> party rendering company. No blood, hides or inners will be land applied or added to the manure storage at any time.

In addition to the septic holding tank, there are 3 additional holding tanks that will collect the wash down water, which DATCP requires between 200-300 gallons per animal to be collected. This wash water will be pumped out by a 3<sup>rd</sup> party sanitation company and brought to an approved treatment plant. At this point in time, none of this wash water will be land applied or stored in the manure storage. If in the future Ebert's decide to put any of this wash water in the manure storage, they will go through the appropriate DNR/LWCD approvals. But again, at this point, nothing will be entering the manure storages or be land applied.

b. *NR151 Update:* Working on sending out the next round of letters for 2021 walkovers

c. *Conservation Plans for Approval:* None

- d. *Notice of Non-Compliance Updates (from DNR) – None*
- e. *Public Health & Groundwater Protection Ordinance: In effect, no spreading on 0-20 feet to bedrock from January 1<sup>st</sup> through April 15<sup>th</sup>. No violations to date.*
- f. *Chapter 39 update: None*
- g. *Well Testing Update: None*
- h. *Zoning / Sanitation Report: February*
  - a. Soil Inspections: 0
  - b. Septic Inspections: 1
  - c. Existing Inspection Reports: 3
  - d. Permit Applications: 3
  - e. House Number: 1

**7). Cooperating Agency Reports:**

- a). USDA Natural Resources Conservation Service (NRCS): N/A
- b). UW-Extension: Aericia discussed
  - Midwest Manure Summit is virtual this year on 2/24/2021 (free event)
  - Hauler applicator meetings will be March 11, March 23 and March 29<sup>th</sup> at a fee for \$10.00. All online and last approximately 3 hours.
- c). Wildlife Services: N/A
- d) Comments from State Legislators: Rep. Kitchens called Chuck last week and several legislators are working on various water bills. Kitchens will keep Chuck up to date on bills in Madison. Staffing grant was increased and added to the preliminary budget, but those numbers could change.
- e). Other Agency/Organization Reports: Glacierland RC&D is going well with 12 employees.

**8). Other Matters to Discuss (if needed)**

- a) Department Natural Resources (DNR) Workgroup Update: No new updates
- b) Northeast Total Maximum Daily Load (TMDL) update: No new updated
- c) **DRAFT** LIST OF Actions/Discussion Topics from LCC Public Comment: Committee discussed well testing and the need for more wells to be tested. The LWCD is waiting for final approval on a well testing grant, but that grant will be pinpointed at specific individuals because it is a research grant and therefore will not be first come-first serve. Letters will be mailed out to individuals selected in July/November.
- D). Casco Nitrates: Tim Kinnard brought up the Casco DayCare nitrate issue as well as the nitrate issue as a whole in the Village of Casco and Township of Casco. Approximately 7.5% of the wells "tested" in Casco are above the 10ppm state limit for nitrates and another 34.7% of tested wells are in the elevated nitrates (2.1-9.9ppm). NR151 is being revised at the state level to include stricter nitrate rules in sandy soils, but will not be done before 2022. Tim Kinnard is going to talk to several of the adjacent farmers to see if they will voluntary reduce nitrates on land application of manure/fertilizer and will look at where the Village spreads their own municipal sludge. Tim Kinnard will

also send the LCC the Casco Daycares well testing results as well as the cost estimate of that business drilling a new well. This nitrate issue will remain a focus of the LCC and Tim will provide an update at the April meeting.

**9). Scheduling of Future Committee Meetings:** April 13, 2021 @ 8:15am; May 11, 2021 @ 8:15am

**10). Chairman's Wrap-Up Comments:** Thanked everyone in attendance.

**11). Adjournment:** A motion to adjourn the meeting at 9:25 am was made by Aaron Augustian and seconded by Clark Riemer. Motion carried unanimously.

**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting**  
**Kewaunee County Fairgrounds Office April 13, 2021 8:15 AM**  
**Minutes**

1). **Call to Order:** Meeting called to order at 8:15 AM by Chairman Charles Wagner

2). **Roll Call:** Committee Members present: Charles Wagner, Tim Kinnard, Nick Guilette, Aaron Augustian & Clark Riemer

Present: Aerica Bjurstrom-UWEX; Kate Nelson (LWCD)

3). **Approval/Repair of Agenda:** Motion to approve the April 13th agenda was made by Aaron Augustian and seconded by Nick Guilette. Committee vote was unanimous in favor of the motion.

4). **Approval/Repair of Meeting Minutes:** Motion to approve the March 9th meeting minutes was made by Tim Kinnard and seconded by Clark Riemer. Committee vote was unanimous in favor of the motion.

5). **Public Comments:**

There were 6 members of the public in attendance and 3 public comments including (1) sending a letter to all landowners renting their land to farms regarding liability issues as stated in the DNR workgroups recommendations 5 years ago; (2) requiring signed land contracts, the need to monitor all manure trucks/hauling, leaking manure pits and not allowing any manure on less than 50 feet to bedrock; and (3) needing accountability in the land agreements from renters, issues with landowners not knowing who is spreading on their land and/or what is being spread, and AgroPur permit hearing coming up and requested LWCD and LCC to submit comments regarding this permit and their pollution discharge into the East Twin River.

6. **Department Reports:**

a. *Animal Waste Storage Permits:* None

b. *NR151 Update:* 2021 Walkovers have started

c. *Conservation Plans for Approval:* (3) Cedar Springs Acres Trust, Paul Novak Trust, Michael Sinkula

d. *Notice of Non-Compliance Updates (from DNR) – None*

e. *Public Health & Groundwater Protection Ordinance:* In effect, no spreading on 0-20 feet to bedrock from January 1<sup>st</sup> through April 15<sup>th</sup>. No violations to date. Spreading may resume on less than 20 feet on April 16<sup>th</sup>. Committee discussed the process if they would vote to lift the ban early in any calendar year.

f. *Chapter 39 update:* None

g. *Well Testing Update:* None

h. *Zoning / Sanitation Report: March*

a. Soil Inspections: 11

b. Septic Inspections: 1

c. Existing Inspection Reports: 13

d. Permit Applications: 10

e. House Number: 5

i. *Action Item/Vote:* Lakeshore Invasive Species Management Area Memorandum of Understanding

Kate Nelson (LWCD) discussed the MOU and the coop of agencies/non-profits involved. This MOU would assist in collaboration and partnerships to address invasive species (both plant and animal) in Kewaunee County.

Motion to approve Davina Bonness (County Conservationist) to sign and enter into the Lakeshore Invasive Species Management Area Memorandum of Understanding was made by Tim Kinnard and seconded by Clark Riemer. Committee vote was unanimous in favor of the motion.

**7). Cooperating Agency Reports:**

- a). USDA Natural Resources Conservation Service (NRCS): N/A
- b). UW-Extension: Aerica discussed
- Hauler applicator meetings were March 11, March 23 and March 29<sup>th</sup> at a fee for \$10.00. All online and last approximately 3 hours. Approximately 250 people attended all 3 dates; and approximately 20% were from Kewaunee County.
- Badger Crop Connect online meetings: April 14 & April 28 (see Extensions website for details).
- c). Wildlife Services: N/A
- d) Comments from State Legislators:
- e). Other Agency/Organization Reports: Tim Kinnard gave an update on Casco Daycare nitrates. They re-cased their well and the nitrates went down from 12ppm to 10ppm and then ran the water for several days/weeks and got down to a 5ppm nitrates. Mr. Kinnard also talked to the surrounding farms (large and small) on the nitrate issues to see if different practices could be done on surrounding fields to address nitrate issues.

**8). Other Matters to Discuss (if needed)**

- a) Department Natural Resources (DNR) Workgroup Update: No new updates
- b) Northeast Total Maximum Daily Load (TMDL) update: No new updates
- c) **DRAFT** LIST OF Actions/Discussion Topics from LCC Public Comment: Committee held a discussion on land rental/liability letters and whether a letter should be sent to all landowners in the County. LCC asked LWCD to get a total number of landowners and a potential cost, as this would need (if approved by LCC) to go to finance committee for final approval and send a copy of Door County's letter they sent to landowners to the LCC for review. Possible vote/action item next month (May).

**9). Scheduling of Future Committee Meetings:** May 11, 2021 @ 8:15am; June 8, 2021 @ 8:15am

**10). Chairman's Wrap-Up Comments:** Chairman Wagner thanked everyone for attending and the good discussion.

**11). Adjournment:** A motion to adjourn the meeting at 9:20 am was made by Tim Kinnard and seconded by Nick Guilette. Motion carried unanimously.

**Kewaunee County Public Safety & Justice Committee Minutes**  
**March 10, 2021**

The Public Safety & Justice Committee meeting was held on March 10, 2021 in the County Board Room, at the Kewaunee County Administration Building.

**Call to Order:** John Mastalir called the meeting to order at 8:16 a.m.

**Members Present:** John Mastalir, Joe Lukes, Doak Baker, Doug Doell, and Scott Jahnke. Emergency Management Director Tracy Nollenberg, Sheriff Matt Joski and Chief Deputy Jason Veeser.

**Approve Agenda:** Motion to approve the agenda was made by Doak Baker, and Joe Lukes seconded that motion. Motion carried.

**Approve Minutes:** Motion to approve the minutes of February 10, 2021 was made by Doak Baker and Joe Lukes seconded that motion.

**Public Comment:** no public comment

**Agenda:**

**Justice Reports:** None.

**Emergency Management:**

- a. Review 2021 Budget to date: Director Nollenberg pointed out a few one-time charges for 2021 and asked if anyone had questions on the budget that was sent out. No one had questions.
- b. Review Upcoming Training/Exercises: Nollenberg reported the Severe Weather Virtual Emergency Operations Center (EOC) Activation workshop went well. Working on a few things noted for persons to have access to certain documents for future EOC virtual activations.
- c. Update on Sirens: Nollenberg mentioned that Point Beach is no longer maintaining sirens. While they continue to own them, Point Beach will not be putting any money into them. Will be reaching out to municipalities to discuss turning over sirens to the municipality it lies within.
- d. Brief on COVID-19: Nollenberg continues to complete the Mortuary Report three times a week for the state, reaches out to emergency responders once a month for their Personal Protective Equipment (PPE) unmet needs to help fill with PPE received by the State, currently helping with vaccination clinic with helping coordinate volunteer staffing for sanitization and EMR/EMS – (all volunteers are greatly appreciated as they help the vaccination clinic process go as smooth as what it does, many persons

compliment on how well things are run and how sanitized everything is kept) and the monthly Virtual EOC Brief update.

- e. Virtual EOC Brief update: Nollenberg reports they held the monthly Virtual EOC Brief yesterday, March 9, 2021 and everything is running "status quo". She highlighted the discussions held during the briefing. Kewaunee Extension will be following some new guidance starting April 1 in regards to in-person classes and attending meetings. Public Information is sharing COVID information on the County Website as it is supplied by Public Health and the State Department of Health Services, Law Enforcement mentioned the items they were able to get with the first DOJ COVID grant and also the possibility of a 2<sup>nd</sup> DOJ grant, Emergency Management mentioned the items already mentioned in item "d". These briefing notes are shared with those who are part of the COVID EOC Virtual monthly briefing.
- f. Severe Weather State drill date – Nollenberg stated that April is Severe Weather Awareness and the State Tornado Drill will be held on April 15 at 1:45 pm and 6:45 pm, in the event of severe weather anywhere in the State of Wisconsin on April 15 the test will be postponed to the following date. Chair John Mastalir asked about when an area does not have a siren how are persons notified about a tornado. Nollenberg stated that Kewaunee County will also use the Mass Emergency Notification system, Rave Alert, to notify residents. In the event of a real tornado National Weather Service also has the ability to notify residents with what is called Integrated Public Alert Warning System (IPAWS) as well as Kewaunee County can send out Rave Alert messages to those residents who are registered in the system.

#### Sheriff's Office:

- a. Review of 2020 Budget to date: Sheriff Joski provided an update on the current month to date budget summary. No anticipated concerns at this time, however there is a potential cost which may be incurred in the reformatting of the MITEL phone system with the updated Next Generation 911 system. Lt. VanErem will be working to incorporate these costs into the ongoing grant. Also, the furnace at the evidence building will need replacing. A quote has been provided with a cost of \$2,990.00 and the work will be coordinated in the upcoming days.
- b. Review of Overtime by Category: Chief Deputy Veaser provided an update to our overtime status for the year thus far. All numbers are tracking low, which is beneficial as the upcoming summer months tend to see an increase in overtime due to vacations. We will also see an increase due to training which was not able to be facilitated last year during the COVID pandemic. These trainings are required annually.
- c. Update on Facility Improvement Study Committee/Inmate Census Report: Since the vote at the last County Board meeting, there has not been any communication regarding the status of the Jail project. Sheriff Joski has attended numerous meetings in the community and continues to provide updates via the newspaper and radio with very favorable feedback from the community. Joski encouraged those who have questions regarding the scope of the project to please reach out to have those questions answered.
- d. Staffing Update: Sheriff Joski reported that the two newest Deputies are currently in their field training periods and doing well. An eligibility list has been posted and we look

forward to getting potential candidates through that process. The possibility of establishing an ongoing eligibility list was discussed and will be brought back as an action item at the next meeting.

**Next Meeting Dates:** The next meeting had been set for April 14, 2021 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for May is May 12, 2021, continuing at the Admin Building at 8:15 a.m.

**Travel Requests:** There were no travel requests for Emergency Management. One travel request for the Sheriff's Department. Angie Mueller for Civil Process Training. Joe Lukes made a motion to approve the training request. Seconded by Scott Jahnke. Motion Carried.

**Chairperson's Comments:** John Mastalir thanked Sheriff Matt Joski, Chief Deputy Jason Veaser, and Emergency Management Director Tracy Nollenberg for the great job being done by all.

**Other Matters as Authorized by Law:** Joe Lukes commended law enforcement personnel for notifying townships of potential hazards in their townships. Deputy David Kuehl notified Town of Casco about a tree overhang issue that was handled before it became a problem. Scott Jahnke brought forward how it seems persons have confusion about the County Board approving for something to move forward vs a new Jail being put on a referendum. Asked the Sheriff if he could talk about this in his talks and/or new articles.

**Adjourned:** Doug Doell made the motion to adjourn, and Scott Jahnke seconded the motion. Meeting adjourned at 9:16 a.m.

Minutes provided by:  
Tracy Nollenberg, Emergency Management Director  
Sheriff Matt Joski, Sheriff Department

**Kewaunee County Public Safety & Justice Committee Minutes  
April 14, 2021**

The Public Safety & Justice Committee meeting was held on April 14, 2021 in the County Board Room, at the Kewaunee County Administration Building.

**Call to Order:** John Mastalir called the meeting to order at 8:15 a.m.

**Members Present:** John Mastalir, Joe Lukes, Doak Baker, Doug Doell, and Scott Jahnke. EOC Director Tracy Nollenberg, Chief Deputy Jason Veaser, Lt. Chris VanErem, and Corporation Counsel, Jeffrey Wisnicky. County Administrator Scott Feldt did join as the meeting was already in session. Sheriff Matt Joski was excused.

**Approve Agenda:** Motion to approve the agenda was made by Doak Baker, and Joe Lukes seconded that motion. Motion carried.

**Approve Minutes:** Motion to approve the minutes of March 10, 2021 was made by Doak Baker. Doug Doell seconded the motion. Motion carried.

**Public Comment:** No Public comment.

**AGENDA:**

**Justice Reports:** Corporation Counsel, Jeffrey Wisnicky shared a resolution he drafted to present to the State of Wisconsin legislature reference to the shortage of Public Defender attorneys. Wisnicky stated there is a Public Defenders office in Green Bay which serves Brown, Door and Kewaunee County where they have staff attorneys or if there is a conflict they appoint a private attorney that are paid the public defendant rate, to anyone needing an attorney. Due to the shortage some defendants may sit in jail or in some rare cases their charges get dismissed, because they have not been able to get a Public Defender. Wisnicky said in Kewaunee County we do have access to attorneys from Green Bay and even the Fox Valley, but locally, there are limited numbers of attorneys. The shortage of public defenders causes court cases to drag out over months, and if the defendant doesn't like their Public Defender, it can extend even longer if a new PD has to be appointed. Wisnicky wants to point out this problem to the state, especially the rate per hour they are being paid. It was clarified there was an attachment that should not have been included with the others handed out via email. Only the resolution Jeff prepared on the official county letterhead should have been included with the committee signatures. Wisnicky answered some questions on what qualifies someone for a Public Defender. Doak Baker then made the motion to move this resolution forward to the County Board. A second was made by Scott Jahnke. Motion carried. Wisnicky then excused himself from the meeting.

**Emergency Management:**

- a. Review 2020 Budget to date: Director Nollenberg asked if there were any questions in regards to the EM budget. There were none. Nollenberg stated there is nothing out of the ordinary in their budget at this time.
- b. Review Upcoming Training/Exercises. Nollenberg shared that in May, Chief Deputy Veeseer will present an active threat presentation to county employees. Notice will go out to employees soon, and there will be two sessions. Also, this Thursday, April 15, the state will hold its state wide tornado drill. If there is actual severe weather, it will be on Friday. The state opted not to do the T.V. and radio notices (the auto interruptions EAS codes) this year during this drill. Due to not having the T.V. and radio announcements of the drill, Kewaunee County will **not** sound the sirens so as not to cause confusion, if community members would hear the siren and go to the tv or radio to find out and there was nothing stating it was a drill. Kewaunee County will do a RAVE alert announcing the drill at both 1:45 p.m. and 6:45 p.m. as well as a phone call. Nollenberg noted that she is aware Door County will also not be sounding their sirens, but Manitowoc County is planning on sounding theirs.
- c. Update on Sirens: Nollenberg is still working, along with Manitowoc County, with Point Beach on the sirens they are no longer maintaining. Point Beach has been asked to send letters on Point Beach letterhead to the municipalities where their former sirens exist, explaining how they can take over maintenance of them. Nollenberg also explained how the sirens (those in the EPZ) are tested the first Wednesday of each month, and there was also a "growl" test on each third Wednesday which was on behalf of the nuclear plant for documentation to NRC. Since the nuclear plant no longer has the maintenance functions of the sirens, it is no longer necessary to do this "growl" test each month, and she is going to request to discontinue this test.
- d. Brief on COVID-19: Nollenberg wished to report that the volunteers that EM has helped coordinate for the vaccine clinics, those volunteers have already put in 320 hours of volunteer time since the end of January. They will continue volunteering until completed.
- e. Virtual EOC Brief update: The latest Virtual EOC brief was held yesterday, 04/13/21. We have been doing these for a year now. Nollenberg thanked everyone for participating. Public Health did put out a mask advisory as of April 1<sup>st</sup>, since the state mask mandate was lifted. Extension office continues working with the farms in the county on getting access to vaccines and information out. The public information officer from EM has continued to do updates on the website supplied by Public Health. Law Enforcement continues not to respond to rescue calls and only remains in the area if needed. FEMA has released interim policy guidance for the COVID-19 funeral assistance program. The state has not released information on this yet, but those that have experience a COVID-19 death after January of 2020, they can reach out to FEMA to receive funeral expense reimbursement if it was a COVID-19. Nollenberg will get that information out once she receives the specifics. There are maximum amounts available for reimbursement for paid funeral expenses.
- f. HF Antennae Project at Fairgrounds Facility: Nollenberg explained we have a volunteer group of amateur radio operators in Kewaunee County which are used as backup communication in the chance of total communication failure. These radio operators utilize high frequency bands to reach Madison. The group put together a prototype of this antenna, and photos are included in the handout provided. They did test this option vs.

other areas such as on the roof, and this was the best option. Funding for this would come from Point Beach funds. Doug Doell made the motion to forward this to the Finance committee and the Parks committee. Motion was seconded by Scott Jahnke. Motion carried.

- g. Letter to WEM in regards to WDF policy language change: Wisconsin Emergency Management (WEM) sent a letter to Wisconsin Disaster Fund (WDF) section to consider policy language changes. Currently it reads EM has 24 hours to report damages in a disaster, and this many times is not enough time, especially small counties. WEMA's letter asks to change it to be 5 days to figure out the damages in a disaster. All EM offices were asked to send a letter to WDF committee. Nollenberg just wanted this brought to the committee's attention.

**Sheriff's Office:**

- a. Review of 2021 Budget to date: The budget is pretty much on target as of now. Overtime is currently a little under budget in the jail and slightly over in patrol. We had a few FMLA issues on patrol, as we have one person on maternity leave and an officer injured in the line of duty. Therefore, patrol is down by two officers. This would have immediately caused almost 120 hours of OT. Fortunately, we have a person in the jail who has been cross-trained, and we were able to put him on the patrol schedule.

The training overtime is predicted to be up this year, because we eliminated training during Covid last year, and we will have to make up some mandatory trainings this year.

Monitoring fees are also up, due to the increased inmates on monitoring due to Covid. The inmates on monitoring are billed unless they are indigent so some of that money will come back to us.

- b. Staffing Update/Cross Trained Position/Continuous Eligibility List Posting: We reviewed our eligibility list, where we only had nine applicants. Testing is set for May 15<sup>th</sup>. Once our two newest deputies are fully trained we should be fully staffed, however, we are currently in essence down 5 people, due to the FMLA/injured officer, maternity, one on military leave, and the two still in training. In June we should be in much better shape, once the injured officer returns, crossed-trained officer goes to patrol, and the return from military duty, along with the newest deputies being fully trained by then.

Chief Deputy Veeseer explained the difficulties law enforcement is facing hiring qualified people. It is very competitive, especially when many other counties are "advertising" on WileNet, and they have a continuous recruitment going on. Veeseer has heard some counties are considering hiring individuals and then sending them to school for law enforcement with the guarantee of a job when they graduate college.

Veeseer would like to see an ongoing eligibility list to speed the process up in hiring, and be able to "react" faster if the right applicant and opening align. Discussion on the current process versus using an ongoing eligibility list which would cut the hiring process time considerably. Doak Baker made the motion to use a continuous eligibility list

posting for the hiring process be sent to the personnel committee. Doug Doell seconded this motion. Motion carried.

Veeseer believes when his previous position of Patrol Lieutenant was open, the personnel committee agreed to fill all subsequent positions created by the cascade effect, with the hiring from within. The County Board had granted all subsequent positions to be automatically approved for filling. It is asked because the cross-trained person leaving the jail for patrol will leave a vacant position in jail/dispatch if we can fill that position without further permissions. Mastalir would like Administrator Feldt to verify this. Later in the meeting Scott Feldt did enter the meeting and he did clarify the personnel board had previously approved the cascading/filling of positions from the Chief Deputy on down to jail/dispatchers. So, in this case where Deputy Jandrin is being moved to patrol, and it leaves an open position in the jail, that open position can be filled without additional approval.

- c. Review of Overtime by Category: Chief Deputy Veeseer shared a handout of the overtime categories. He explained the lieutenants work on their schedules constantly to avoid overtime. Issues such as the recent officer injury on duty, causes major changes in the overtime. FMLA issues and the inability to move staff around to cover shifts is a challenge. Veeseer gives credit to Lt. Pieschek and Lt VanErem for their rearranging the schedules and personnel to minimize overtime. In the case of our injured officer, they were able to cut the 120 hours of possible overtime down to 16 hours. It also helped to have the cross-trained officer to move out to patrol immediately. Veeseer pointed out the investigations overtime is at the mercy of when investigators are needed. If an incident occurs during the day there is little or no overtime, but if they are called out in the middle of the night, that is where we see large amounts of overtime. Training overtime is still low, but as said earlier, this will probably go up with mandatory training that needs to be met this year. The scheduled overtime totals are usually caused by FMLA and sick time that occurs, and there is not much we can do about those. Doug Doell asked Veeseer if he could have a comparison printout from the previous year to match up how we are doing this year compared to last year. Veeseer will provide that beginning next month.
- d. Update on Jail Study/Review of Jail Inspector Report: Chief Deputy Veeseer addressed some of the topics of the Jail Inspector's letter that was sent to the County Board on issues needed to be addressed since the County Board did not approve moving to Phase III in the Jail Study. As of the latest report, 6 beds are not available for use in the jail. We should be able to remedy some of the shut-down beds by fixing relatively low-cost items. Major issues like the building integrity, plumbing, heating, electrical, roof, mold and ceilings need to be addressed in a timely manner. These are all issues that were discussed in the first two phases of the original jail study. The newly organized jail study group is relooking in more depth at many of the issues discussed by the prior jail study committee. County Administration is looking into bringing in a neutral person to do a cost analysis to get an estimate to fix all of the issues the Jail inspector brought to the county board's attention. Veeseer pointed out we have additional issues with the jail pertaining to safety that really needs to be addressed. Having one dispatcher and one

jailer in a connected facility is a main safety issue. It is Veerer's belief that sticking money into fixing the glaring issues in the jail is a waste of money as that still doesn't address our physical design flaws. Lt. VanErem shared just to fix the toilet and sink it is estimated to be around \$3,000 and he is apprehensive to fix this until he knows what the plumbing issues are as the old toilet and sink may not be compatible with new plumbing. With Nancy's inspection we have 6 months to show we have fixed the issues or are making progress on fixing them. Two of the issues are the roof and security ceiling. The security ceiling can't be installed with the roof still leaking. The roof was bid many years ago and was around \$120,000 at that time. It was pointed out there is currently a lot of equipment (antennas and such) on that roof that has to be roofed around or moved. The only access to the roof is outside via a ladder

- e. Review & Approve Resolution supporting AB187 concerning Jail cost reimbursement: Veerer reports this issue has remedied itself, and a resolution is no longer needed. The state was not taking inmates sentenced to prison and counties had to hold sentenced inmates. The state has since agreed to get back on track and take sentenced inmates quicker. This did not affect Kewaunee County as much as it did larger counties, as we didn't have as high of number of inmates sentenced to prison as they did.
- f. Update on Next Gen 911 Grant & System Implementation: Lt. VanErem reported that our new NextGen 911 system has been installed. We went "live" with the system on March 31<sup>st</sup>. There was a small issue with headsets, which has been resolved and it is working great. Dispatch has 911 mapping again, it now updates every minute, and this is a huge improvement, and makes the tracking and response time better. Dispatch now has the ability to transfer calls directly to the patrol officers cell phones. It was asked if Text 911 is available, and it is not at this time but the system is prepared to handle this feature when it is available.
- g. Annual Committee Jail Tour and offer for participation in MILO training: Chief Deputy Veerer informed the committee that we will conduct the annual jail tour for committee members after this meeting concludes. He also extended an invitation to members to participate or observe the MILO training the department is conducting currently. Veerer explained through AGIS (our county insurance carrier), there is an interactive training called MILO, that uses a screen to play videos. Officers go "armed" with electronic firearms and tasers for the training. The "screen" puts the officers in many different scenarios law enforcement officers face. Veerer invited committee members to come and observe, and gave some times of openings in classes.

**Next Meeting Dates:** The next meeting had been set for May 12 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for June was set today for June 9, 2021, continuing at the Admin Building at 8:15 a.m.

**Travel Requests:** There were no travel requests.

**Chairperson's Comments:** John Mastalir thanked all present today, and he wished Director Nollenberg a nice vacation.

**Other Matters as Authorized by Law:** Scott Jahnke asked Chief Deputy what the procedures were when a “Silver Alert” is issued statewide, and that elderly person is “found” in Kewaunee County. It was explained a tele-type message is sent to the issuing county, and arrangements are made with the parties that originally reported the missing person to come and pick up the party. They will either wait on site of the traffic stop, or bring the party somewhere safe until family comes for them.

Doug asked if the jail tour was mandatory for the committee, as he has toured it many times, both as a member of this committee and the original jail study group, and he knows what needs to be done. It was explained, by State Statute, a tour is to be offered annually, but it is not mandatory he does the tour.

*(59.54 (15) ANNUAL INSPECTION. At least once each year the board of each county, or a committee thereof, shall visit, inspect and examine each jail maintained by the county, as to health, cleanliness and discipline, and the keeper of the jail shall lay before the board or the committee a calendar setting forth the name, age and cause of committal of each prisoner. If it appears to the board or committee that any provisions of law have been violated or neglected, the board or the committee shall immediately give notice of the violation to the district attorney of the county.)*

**Adjourned:** Doug Doell made the motion to adjourn, and Joe Lukes seconded the motion.  
Meeting adjourned at 9:32 a.m.

Minutes provided by:  
Mary Berkovitz, Recording Secretary

**KEWAUNEE COUNTY  
FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: [April 09, 2021](#) Time: 8:00 AM

Location: [Administration Center – County Board Room](#)

**Call to order:** The meeting was called to order at 8:00AM by Chairman Mastalir

**Roll call:** Members present: John Mastalir, Virginia Haske, Tom Romdenne, Doak Baker, Jeffrey Vollenweider. Others present: Scott Feldt, Paul Kunesh, Daniel Olson, Gary Paape.

**Approve the agenda:** Motion by Haske, second by Baker to adopt the agenda. Motion carried.

**Approve minutes:** Motion by Baker second by Haske to approve the [03/05/2021](#) Finance Committee minutes. Motion carried.

**Public Comment:** None.

**Monthly Administrative Report:**

**Monthly Financial Report:** Kunesh reported sales tax collections as \$95,508 for March. Kunesh reviewed the monthly finance report with the committee and reported that a number of one-time payment are included in the March report. These one-time payments are for the 2021 year. Kunesh then reported on the 2020 year-end fund balances. The General Fund experienced a \$409,000 surplus. Unassigned Fund Balance increased from \$4.5 million to \$6.1 million. Kunesh provided a summary of fund balances of the major funds. Human Services Fund saw a \$1.2 million fund deficit in 2019 reduced to \$335,000 largely due to a WIMCR payment of \$617,000 that was not included as part of the budget. This was intentional. The Highway Roads and Bridges Fund resulted in a deficit of \$448,000 of which \$400,000 was budgeted. The Fund still has a strong fund balance. The Highway Internal Service Fund had a deficit of \$233,000 but Kunesh is skeptical of the amount as a number of items such as inventory balances have not been entered. The Solid Waste Fund had a \$9,000 loss due to higher expenses. This fund will likely be removed as a major fund as the landfill is no longer in operation. The Health and Dental Self-Insurance Funds saw a \$46,000 loss and a \$15,000 surplus respectively. It was asked what is a good balance to have in these funds. Kunesh answered that two to three months of expenditures should be sufficient. Kunesh notified the committee that with a surplus to be transferred to the General Fund, policy states that a minimum of 10% of the surplus to the Debt Service Fund to prepay outstanding debt. Kunesh also provided some general information regarding the American Rescue Plan Act funds the county will be receiving. More information will be provided as it becomes available.

**Medical/Dental Financial Report - February 2021:** Feldt reviewed the reports with the committee. With only two months of data, there is no real trend to discuss.

**Overtime Report – March 2021:** Feldt reviewed the report with the committee. Feldt indicated that the jail overtime is above what would be the year to date percentage but this is only the first quarter of the year. Feldt also indicated that the committee will begin to see an increase in Highway overtime as road projects will begin now that the weather is warmer.

**Discussion of County Fees:** Feldt informed the committee that he has requested information from the departments as to fees charged to the public. Feldt identified those departments in which there are no fees charged to the public and those departments whose fees are determined by state statutes. These departments include: County Administrator; Child Support, Circuit Court, Clerk of Courts, Finance, Maintenance, and Register in Probate. Other departments may fit into these categories as well.

**Discussion: Policy-Naming of Administration Building:** The committee reviewed the policy and process document drafted for review. Discussion followed regarding the process of naming county buildings and property. Questions were raised: How do we determine who is worthy? Should the County name rooms? What length of time should a building/property be named? Is naming based on merit/honor or length of service. How do we ensure that this does not start a flood of requests to name buildings and properties? The committee expressed its general support of honoring person of note but also expressed concern as to the process and the long-term impacts naming a building/property may have.

**Review vendor payments:** Vendor payment reports for March were reviewed by the committee.

**Approve County Board and Supplemental Payroll:** Motion by Romdenne second by Vollenweider to approve the County Board and Supplemental Payroll as presented. Motion carried.

**Such other matters as authorized by law:** None.

**Next finance committee meeting:** May 7, 2021 at 8:00 a.m.

**Adjournment:** Motion by Haske second by Romdenne to adjourn the meeting. Motion carried. Meeting adjourned at 9:02 AM.

Submitted by: Scott Feldt

**Kewaunee County Human Services Committee  
County Board Room  
810 Lincoln Street  
March 11, 2021  
Meeting Minutes**

Present for the meeting were Human Services Committee Chairperson Virginia Haske. Committee members, Linda Teske, Doak Baker, Joanne Lazansky, Mary Ann Szydel, Julie Janicsek, Milt Swagel, and Tim Kinnard. Kewaunee County Administrator Scott Feldt, Department Managers Corrine Konkol, Melissa Annoye, Brian Johnson, Corp Counsel Jeff Wisnicky, and Program Assistant Lynn Clark.

Absent/Excused – Mark Buchanan, Rose Quinlan, and Matt Piesler

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

A motion to approve the agenda and February meeting minutes as submitted was made by Doak Baker and seconded by Joanne Lazansky. Motion carried.

No public comments.

**Family and Community Unit Update** – Department Manager Melissa Annoye welcomed the committee to review her monthly program statistics report, and to feel free to ask questions. Also included in her packet was a flier focused on Children’s Long-Term Support. Melissa followed with a general update of the programs she oversees. In the Children’s Waiver program, the waitlist has officially been eliminated as of today, although there are currently some in the assessment process with program eligibility yet to be determined. In Birth to 3 things remain stable, with the past month being busy completing the County Performance Plan which was then reviewed. In CST, things remain fairly stable. There is one consumer on the waitlist awaiting the family’s agreement to move forward with the enrollment process. In general, with the CST program, they are doing what they can to evaluate staff morale, addressing staff turnover, dealing with difficult cases, and taking a look at their general system of care. In Adult Protection, February was a little bit slow, which allowed Jodi to follow up on January cases. Jodi, who also works with the Transportation program, was also then able to deal with the uptake in transportation referrals. The Transportation Program has also been working as a team to figure out what options they want for the new van awarded to them by the 53.10 grant in 2019. It is hoped that the van will be delivered before summer. Melissa’s updates concluded with a question from a committee member regarding clarification of the Waiver Program payment funding which was then addressed and discussed. There was also a committee question addressed regarding the Transportation Programs decrease in volunteer drivers due to Covid, and volunteer driver recruitment.

**Child Protection and Juvenile Justice Unit Update** - Department Manager Corrine Konkol reported that she did not have anything significant to report this month. They are experiencing steady numbers when it comes to reports and new referrals. She noted that there has been a bit of an increase which they are absorbing minus a case worker. They are currently in the process of reviewing some candidates for hire and will be doing interviews on March 29 for one, or possibly both, of the open positions. There were no new placements this month. Corinne noted that they continue to work closely with the other units which helps considerably to keep certain CPS and Youth Justice referrals from turning into full blown out of home placements. Corrine noted that they are pretty much through end of year reporting with only one report remaining due which they have completed by the end of March.

**Human Services Financial Unit Update** – Financial Manager Brian Johnson provided printouts and reviewed the monthly reports for general finance, billing, contract status, state aid, and vendor reports and also provided clarification to committee member queries when requested. It was also reported that the “final clean up of 2020” will be completed this month.

**Contract Reviews** – None

**ADRC Resolution** - A motion to support the ADRC Resolution combining Kewaunee County ADRC with Manitowoc ADRC, and to approve sending it to the full County Board was made by Tim Kinnard and seconded by Doak Baker. Motion carried.

**Presentation of Corporation Counsel Jeff Wisnicky** – Mr. Wisnicky thanked this committee for inviting him to this meeting and went on to introduce himself and to give a brief overview of job duties. He went on to review Corporate Counsel’s involvement, and the work he does with the various individual departments within Kewaunee County Human Services. Mr. Wisnicky is the representative for the public when Human Services brings matters to court. Generally speaking, Jeff noted that Human Services is probably his largest client, second to the Administrator’s Office, then the Sherriff’s Department and so on. The three main units he works with are the Children and Family’s Unit, Family and Community Services, and Behavioral Health. He also works with the Administrative and Financial Unit’s. Jeff went on to detail some of the work he does with the individual units. Mr. Wisnicky noted that he is also the Assistant District Attorney and talked about the work he does Human Services in that capacity. This was followed with a more detailed review of how mental health commitments are processed, and his work with the Adult Protective Services Unit. He went on to report that he feels has a very good working relationship with Human Services staff and noted that they work very hard and take their cases very seriously, and expect the people they collaborate with to also work hard and take their cases as seriously as they do themselves. He stated that staff works very hard, and that when they say they need staff, he agrees with that sometimes, also noting that although overall 2020 was a good year, this last month has been very challenging. Following his presentation, there was a committee question regarding mental health commitments for children which was then addressed and discussed. Chairperson Virginia Haske thanked Mr. Wisnicky for his presentation.

**Human Services Director Update** – Director Feldt began by reinforcing the involvement Mr. Wisnicky has regarding the program. He noted that Jeff has been here for well over a decade and understands how the law interacts with this department and has been a very strong partner in helping us to address difficult issues. Mr. Feldt expressed his appreciation for what Mr. Wisnicky does for the department. He then went on to discuss the “upheaval” within the department noting resignations, open positions, and maternity leaves. He stated that some of that is life choices, some of it is pay and wages, and so as always he will continue to review that and not just look it from a pay standpoint, but from a work environment standpoint and try to make sure we have a workplace that is welcoming for us to recruit top notch candidates. The only other update Mr. Feldt had was that the Executive Committee met on Monday night and approved the filling of the Human Services Director position. He stated that he will be moving forward with that expeditiously. Mr. Feldt feels the ideal candidate is someone who is predominantly first and foremost from the administrative financial standpoint. He believes that we have made some great strides with top notch unit managers so therefore, he would like to see a Human Services Director who is more focused on the financial and administrative standpoint. He would also like them to understand how a Human Services Department operates in general, and also specifically Kewaunee County’s Human Services Department. Director Feldt shared that he believes that we, as a department, have really “turned things around” and that is a testament to the unit managers and staff rising to, and embracing the challenges he had given them, and is very happy with them. He believes that we will find a quality candidate and that the unit managers and staff will continue to embrace those changes and do the “phenomenal work that the do every day”. There was a committee question inquiring if the resignations/open positions were county positions or contracted, and whether they were included in the budget. Mr. Feldt confirmed that they are some of both and went on to review the budget regarding those open positons, and his view on contracted vs. County positions.

**Other Items as Authorized by Law** – None

**The next meeting is scheduled for April 15 at 8:00 a.m.**

A motion to adjourn was made by Tim Kinnard and seconded by Doak Baker. Motion carried. The meeting was adjourned at 8:45 a.m.

Respectfully Submitted,

## **Parks, Promotion & Maintenance Committee Minutes – March 9<sup>th</sup>, 2021**

The meeting was called to order at 6:00 p.m. at the Highway Department Conference Room by Chairman Scott Jahnke. Members present: Chairman Scott Jahnke, Supervisor Milt Swagel, Supervisor Doug Doell and Supervisor Jack Wochos  
Excused: Supervisor Nick Guilette.

Also present at the meeting: Dave Myers – Promotions & Recreation Director

### Adoption of Agenda/Minutes:

Supervisor Doell made a motion to approve the March 9<sup>th</sup> agenda and February 8<sup>th</sup> meeting minutes. This was seconded by Supervisor Swagel. All were in favor, motion carried unanimously.

### Public Input:

\_Mary Nowak – requested to be on next agenda to ask for price reduction for use of Fairgrounds Horse Ring

### Discussion of Playground Swing Addition at Bruemmer Park:

Chairman Jahnke discussed the plans for adding ADA swings to the existing playground at Bruemmer Park. Fundraising for the project has begun and Dave is looking at suitable locations for swings to be installed when enough has been raised to cover the costs. Consensus to be bring this topic back at a future meeting was made as more information is being sought at this time.

### Discussion of Heidmann/ West Alaska Lake Dock Upgrades:

Dave informed the committee that he would be attending a meeting with the Lakes Association to discuss the dock replacement projects at these lakes. More information will be brought to the next meeting.

### Times of Future Past Event Update:

Dave informed the committee that the contract for the event has been sent out and awaiting payment from the promoters.

### Winter Park & Dana Farm Ice Rink Update:

Dave covered attendance at Winter Park – 3<sup>rd</sup> best year on record. Discussion ensued regarding Winter Park and the Ice Rink.

Parks & Promotions Report: - Nothing to report

Maintenance Report: - Nothing to report

Set Regular Meeting Date: April 13<sup>th</sup>, 2021 at 6:00 p.m. Highway Department Conference Room

Unfinished Business or Other Business as Allowed by Law: None

### Adjournment:

Motion to adjourn today's meeting was made by Supervisor Doell. Seconded by Supervisor Swagel - All in Favor, motion carried unanimously. Meeting adjourned at 7:20 p.m.

Respectfully Submitted,



Dave Myers