

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

AMENDED

DATE: September 21, 2021

TIME: 6:00 PM

PLACE: Kewaunee County Administration Center
810 Lincoln Street
Kewaunee, WI

1. Public Hearing on the Tentative County Supervisory District Plan
2. Call the County Board Session to Order
3. Pledge of Allegiance and Prayer by Chairman Olson
4. Roll Call
5. Approve County Board Agenda
6. Approve the Previous County Board Minutes
7. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)
8. Recognition – Chuck Wagner, Kewaunee County Board Supervisor, District 3
9. Appointments
 - a. Kewaunee County UW Extension Committee – Steven Agamaite
 - b. Local Emergency Planning Committee – Tom Ackerman
10. Discussion on County Board Supervisors Voting While Attending Virtually **with Possible Action**
11. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:
 - a. NWTC – Dr. Rafn
 - b. Kewaunee County Administrator – Scott Feldt
12. Committee Reports:
 - a. Highway/Solid Waste Committee
 - b. Executive Committee
 - c. Public Health & Veterans Committee
 - d. UW Extension Committee
 - e. Land & Water Committee
 - f. Public Safety & Justice Committee
 - g. Finance & Public Property Committee
 - h. Human Services Committee
 - i. Parks, Promotion & Maintenance Committee
 - j. Business Development Loan Fund Committee
 - k. KCEDC
 - l. Broadband Study Committee
 - m. Public Safety Facility Study Committee

13. Recess, if necessary
14. First Reading of Ordinance (vote to be taken at the next County Board meeting)
 - a. None
15. Consideration of Resolutions:
 - a. Resolution in Honor of Charles R. Wagner on His Retirement from the Kewaunee County Board of Supervisors
 - b. Resolution Granting the Petition for Bridge Aid – Town of Red River
 - c. Resolution Approving the Tentative County Supervisory District Plan
16. Consideration of Ordinance read at previous County Board Meeting
 - a. None
17. Communications:
 - a. Resolutions from Other Counties
 - b. Kewaunee County Events
18. Chair Comments
19. Set meeting date for next County Board Meeting
 - a. October 19, 2021 at 6:00 p.m. – Budget Hearing & County Board Session (previously scheduled)
 - b. November 9, 2021 at 6:00 p.m. (previously scheduled)
 - c. December 21, 2021 at 6:00 p.m. (proposed)
20. Adjournment

/s/ Daniel A. Olson
Daniel A. Olson
Kewaunee County Board Chairman

/s/Jamie Annoye
Jamie Annoye
Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.

***The public is able to watch the meetings LIVE via YouTube by going to: www.kewaunee.org**

**AUGUST SESSION
KEWAUNEE COUNTY ADMINISTRATION CENTER
AUGUST 17, 2021**

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Daniel Olson, on August 17, 2021 at 6:03 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Augustian, Baker, Doell, Guilette, Haske, Jahnke, Kroll, Lazansky, Lukes, Mastalir, Olson, Paape, Romdenne, Swagel, Teske, and Vollenweider (16) were present. Supervisors Kinnard, Piesler and Wochos (3) were excused. District 3 is vacant (1).

Supervisors Baker moved and Kroll seconded to approve the County Board agenda. Motion carried. Supervisors Augustian moved and Swagel seconded to approve the previous County Board minutes.

Citizens Input:
None

APPOINTMENT

BOARD OF ADJUSTMENTS FOR SHORELAND AND FLOOD PLAIN ZONING

Pursuant to Section 16.16(6) of the Kewaunee County Ordinance No. 177-09-2016 and Section 59.694(3) Wisconsin Statutes, I hereby make the following appointment to the Board of Adjustments for Shoreland and Flood Plain Zoning Ordinance subject to Board approval:

Term: July 1, 2021 to June 30, 2024

Randy Hallet
N7173 County Road C
Casco, WI 54205

Respectfully Submitted,
Scott Feldt, Kewaunee County Administrator

APPOINTMENT

Pursuant to Wisconsin Statutes 251.03 I hereby make the following appointments to the Kewaunee County Public Health Committee:

Term: August 1, 2021 to July 31, 2024

Julie Janicsek
621 Juneau Street
Kewaunee, WI 54216

Kathleen Janosky
E4036 County FF
Kewaunee, WI 54216

Respectfully Submitted,
Scott Feldt, Kewaunee County Administrator

APPOINTMENT

I hereby make the following appointment to the Kewaunee County Executive Committee subject to County Board approval.

Term: August 17, 2021 – April, 2022

Linda J. Teske – County Board Member
(Replacing Charles Wagner)

Respectfully Submitted,
Daniel Olson, Kewaunee County Board Chairman

APPOINTMENT

I hereby make the following appointment to the Kewaunee County Economic Development Committee subject to County Board approval.

Term: August 17, 2021 – April, 2022

John Mastalir – County Board Member
(Replacing Jeffrey Vollenweider)

Respectfully Submitted,
Daniel Olson, Kewaunee County Board Chairman

APPOINTMENT

Pursuant to Wisconsin Statutes 59.03(3)(e), I hereby make the following appointment to fill the vacancy in County Board Supervisory District No. 3 subject to County Board approval.

Term: August 17, 2021 – April, 2022

Steven D. Agamaite
N9691 County Road AB
Luxemburg, WI 54217

Respectfully Submitted,
Daniel Olson, Kewaunee County Board Chairman

APPOINTMENT

I hereby make the following appointment to the Kewaunee County Land & Water Committee subject to County Board approval.

Term: August 17, 2021 – April, 2022

Kim Kroll – County Board Member

Respectfully Submitted,
Daniel Olson, Kewaunee County Board Chairman

Supervisors Vollenweider moved and Romdenne seconded for confirmation of all of the above appointments. Motion carried.

Annual Reports & Other Reports:

KCEDC – Ben Nelson
County Administrator – Scott Feldt

Committee Reports:

Highway/Solid Waste Committee – Supervisor Paape
Executive Committee – Chairman Olson-Committee Meeting moved to 9/20/21 at 6:00 p.m.
Health and Vets Committee – Supervisor Kroll
University Extension Committee – Supervisor Romdenne
Land & Water Conservation Committee – Supervisor Romdenne-Steven Agamaite will be appointed next month
Public Safety & Justice Committee – Sheriff Joski answered questions regarding immigrants
Finance & Public Property Committee – Supervisor Mastalir
Human Services Committee – Supervisor Haske
Parks, Promotion & Maintenance Committee – Supervisor Jahnke
Revolving Loan Fund Committee – Paul Kunesh
KCEDC – Supervisor Paape
Broadband Study Committee – Administrator Feldt
Public Safety Facility Study Committee – Chairman Olson

First Reading of Ordinances (vote to be taken at next County Board Meeting):

None

Consideration of Resolutions:

RESOLUTION NO. 18-08-2021

A RESOLUTION APPROVING RECEIPT OF STATE \$85.21 AND FEDERAL \$5310 FUNDS FOR SPECIALIZED TRANSPORTATION SERVICES TO OLDER ADULTS AND PERSONS WITH DISABILITIES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Federal §5310 Funds and Section 85.21 of the Wisconsin Statutes enables the State of Wisconsin Department of Transportation (DOT) to provide financial assistance to counties who establish specialized transportation assistance programs that provide transportation to seniors and individuals with disabilities; and

WHEREAS, Kewaunee County’s specialized transportation program provides an invaluable service to the eligible participants in Kewaunee County in need of transportation to important appointments and events; and

WHEREAS, counties are required to execute a contract with DOT and make a matching contribution of 20 percent of the counties proportionate share; and

WHEREAS, the Finance and Public Property Committee considered and hereby approves applying for a specialized transportation assistance grant and allocating 20 percent of Kewaunee County’s proportionate share to fund the transportation program.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 17th day of August 2021, that the Board authorizes the Kewaunee County Department of Human Services Director to make application for financial assistance under Federal §5310 and Wis. Stat. §85.21, to sign any necessary documents or contracts for the administration of Kewaunee County’s specialized transportation assistance program and to take all necessary action to administer the program in accordance with program guidelines; and

BE IT FURTHER RESOLVED, the Kewaunee County Board of Supervisors will review and allocate as appropriate 20 percent of Kewaunee County’s proportionate share to fund the transportation program in its annual budget process.

Respectfully Submitted,
Finance and Public Property Committee
BAKER, HASKE, MASTALIR, ROMDENNE, VOLLENWEIDER

Supervisors Baker moved and Haske seconded for adoption. Roll call vote: 16 ayes, 0 nays. Motion carried.

Consideration of Ordinances (Read at Previous Board Meeting):

None

Communications:

Kewaunee County Events

Chairman's Comments:

None

Supervisors Romdenne moved and Doell seconded that the November County Board Meeting will held on November 9, 2021 at 6:00 p.m. Motion carried.

Supervisors Vollenweider moved and Baker seconded to adjourn. Motion carried.

Board adjourned at 7:00 p.m.

Daniel A. Olson, Kewaunee County Board Chairman

Jamie Annoye, Kewaunee County Clerk

CERTIFICATION STATE
OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held at the Kewaunee County Administration Center in Kewaunee on August 17, 2021.

Jamie Annoye, Kewaunee County Clerk



KEWAUNEE COUNTY BOARD OF SUPERVISORS

Daniel Olson - Chairman

Gerald Paape - Vice-Chairman

KEWAUNEE COUNTY UW EXTENSION COMMITTEE APPOINTMENT

Honorable Members of the Kewaunee County Board:

I hereby make the following appointment to the Kewaunee County UW Extension Committee subject to County Board approval.

TERM: September 21, 2021 – April, 2022

Steven Agamaite – County Board Member

Respectfully Submitted,

Daniel Olson
Kewaunee County Board Chairman

Dated this 21st day of September, 2021

KEWAUNEE COUNTY BOARD OF SUPERVISORS



Daniel Olson-Chairman

Gerald Paape-Vice-Chairman

September 21, 2021

Honorable Members of the Kewaunee County Board:

Pursuant to Wis. Stats. 59.54 (8), I hereby make the following appointments to the "Local Emergency Planning Committee."

Classification	Term (9/12/2020 - 9/12/22)
Elected Local Official (group 1)	Doug Doell Milt Swagel
Law (group 2)	Matt Joski Chris Gulbrand
Emergency Management (group 2)	Tracy Nollenberg Kim Selner
Fire (group 2)	Tom Ackerman
Transportation (group 2)	Todd Every
Environmental (group 2)	James Moore
Community Groups (group 4)	Jack Novak - Rotary Club Amber Hewett – Kewaunee County Economic Development Corporation
Print Media (group 3)	Kewaunee Star News Designated Reporter
Facility Operators (group 5)	Green Bay Water Utility - Tom Landwehr Luxemburg Water Utility - Rick Simonar Algoma Utility - Peter Haack Agropur Inc - Brad Robinson Kewaunee Power Station - Ted Maloney Kewaunee Water Utility – Anthony Sinkula Kewaunee Fabrications – Mark Prucha Fermented Nutrition – Brant Windham
Public Health (group 2)	Cindy Kinnard

Respectfully submitted,

Daniel Olson, Kewaunee County Chairman

Kewaunee County, 810 Lincoln St., Kewaunee, WI 54216

Phone: (920) 388-7133

Fax: (920) 388-7195



RESOLUTION NO.

**RESOLUTION IN HONOR OF
CHARLES R. WAGNER
ON HIS RETIREMENT FROM THE
KEWAUNEE COUNTY BOARD OF SUPERVISORS**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, our friend and colleague Charles R. Wagner was appointed to the Kewaunee
2 County Board of Supervisors on August 17, 1999 where he served with honor and distinction for
3 22 years until his retirement on July 20, 2021; and
4

5 **WHEREAS**, in Supervisor Wagner's 22 years of service he served on nearly every standing
6 committee of the board where he was frequently designated chair of the committees he served;
7 and
8

9 **WHEREAS**, Supervisor Wagner's legacy is his passion and leadership in the areas of water
10 quality and his distinguished service on the Land and Water Conservation Committee that lead
11 to meaningful advancements locally and indeed across the State of Wisconsin in improving our
12 water; and
13

14 **WHEREAS**, Supervisor Wagner worked in the spirit of cooperation and collegiality, strived to
15 build consensus around common sense solutions, and is a well-respected among his fellow
16 supervisors and members of our community.
17

18 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly
19 assembled this 21st day of September 2021, that the Board hereby conveys its deepest
20 gratitude to Supervisor Charles R. Wagner for his distinguished and dedicated service to the
21 citizens of Kewaunee County, and honors him on his retirement from the Kewaunee County
22 Board of Supervisors.
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Respectfully Submitted,

KEWAUNEE COUNTY BOARD OF SUPERVISORS

Daniel A. Olson, Chair
Supervisor, District 6

Gerald Paape, Vice Chair
Supervisor, District 1

Nicholas Guilette
Supervisor, District 2

Steven Agamaite
Supervisor, District 3

Doak Baker
Supervisor, District 4

Matthew Piesler
Supervisor District 5

Tim Kinnard
Supervisor, District 7

Douglas Doell
Supervisor, District 8

Scott Jahnke
Supervisor, District 9

Jack Wochos
Supervisor, District 10

Aaron Augustian
Supervisor, District 11

Milton Swagel
Supervisor, District 12

Kim Kroll
Supervisor, District 13

Thomas J. Romdenne
Supervisor, District 14

Linda J. Teske
Supervisor, District 15

Virginia Haske
Supervisor, District 16

Joe Lukes
Supervisor, District 17

Jeffrey Vollenweider, Sr.
Supervisor, District 18

John E. Mastalir
Supervisor, District 19

Joanne Lazansky
Supervisor, District 20

	Y E S	N O	A B S E N T	A B S T A I N
Agamaite, S.				
Augustian, A.				
Baker, D.				
Doell, D.				
Guilette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Piesler, M.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
Wochos, J.				
TOTALS				



RESOLUTION NO.

A RESOLUTION GRANTING THE PETITION FOR BRIDGE AID – TOWN OF RED RIVER

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Town Board of the Town of Red River has petitioned the Kewaunee County Highway
 2 Commissioner for bridge aid to repair or construct the Macco Road Culvert located in Section(s) 9 in the
 3 Town of Red River pursuant to §82.08, Wisconsin Statutes; and

4
 5 **WHEREAS**, Section 82.08(3), Wisconsin Statutes, provides the Town and the County shall each pay one-
 6 half of the cost of construction or repair of a bridge; and

7
 8 **WHEREAS**, the total estimated cost of the bridge project is \$160,150 and the local cost of said bridge
 9 construction is \$80,075; and

10
 11 **WHEREAS**, the Town of Red River hereby petitions the Honorable Kewaunee County Board of
 12 Supervisors to raise \$40,038 to cover the County’s share of said cost of the bridge construction and/or
 13 repairs.

14
 15 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly assembled
 16 this 21st day of September 2021, that the Board hereby approves the petition of the Town of Red River
 17 and agrees to contribute the sum of \$40,038 representing the County’s share of the costs to construct
 18 and/or repair the aforementioned bridge.

19
 20 **BE IT FURTHER RESOLVED**, the \$40,038 shall be paid from the County
 21 Aid Bridge Fund.

Respectfully Submitted,

HIGHWAY AND SOLID WASTE COMMITTEE

 Gerald Paape, Chair

 Aaron Augustian

 Joe Lukes

 John Mastalir

 Thomas J. Romdenne

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
\$40,038 from County Aid Bridge Fund

	Y E S	N O	A B S E N T	A B S T A I N
Agamaite, S.				
Augustian, A.				
Baker, D.				
Doell, D.				
Guillette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Piesler, M.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
Wochos, J.				
TOTALS				

Petition for Bridge Aid

Town of Red River

To the Honorable County Board of Supervisors of Kewaunee County

Ladies and Gentlemen:

WHEREAS, the construction and repairs of the bridge known as the Maaco Road Culvert Replacement

Located on a Town Road running east and west, Section 9 in the Town of Red River has to be made, and

WHEREAS, it was the opinion of the Town Board of the Town of Red River and Kewaunee County Highway Committee to make such construction and repairs, and

WHEREAS, Chapter 81.38(1) provides that such repairs may be made, the Town authorized such repairs, and

WHEREAS, the cost of said bridge was estimated at \$160,150, the Town Board hereby petitions your honorable body to raise \$40,038 to cover the County share of said cost of said bridge.

NOW, THEREFORE, BE IT RESOLVED that we the undersigned, the Town Board of Red River, hereby petitions you to make an appropriation for that part of the cost of said bridge for which Kewaunee County is liable.

Dated this 21 day of July, 2021

Submitted by: The Town Board of Red River

[Signature] Chairman
[Signature] Supervisor
[Signature] Supervisor

Approved by:
Kewaunee County Highway Committee

[Signature]
[Signature]
[Signature]
[Signature]

Date: 8-12-21

Approved by Kewaunee County Board of Supervisors

Date: _____

Macco Road Culvert Replacements Bridge Aid Calculation

Engineering Costs

Design Engineering and Bid Document Development	\$	16,500
Bid Administration	\$	3,250
Construction Engineering	\$	7,000

Culvert Replacement Costs

Culvert Replacements (Incl. 100' of pavement replacement)	\$	<u>133,400</u>
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Project Total \$ 160,150

TRIP-D Funding Remibursement (50% State)	\$	80,075.00
Town of Red River Costs (Local)	\$	80,075.00

Bridge Aid Request (50% of Local Costs) \$ 40,038



RESOLUTION NO.

A RESOLUTION APPROVING THE TENTATIVE COUNTY SUPERVISORY DISTRICT PLAN

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, the Executive Committee caused to be developed a draft county supervisory district
- 2 plan pursuant to Wis. Stat. §59.10(3)(b); and
- 3
- 4 **WHEREAS**, the Executive Committee considered and hereby recommends approval of the
- 5 tentative county supervisory district plan; and
- 6
- 7 **WHEREAS**, on September 21, 2021, a public hearing was held on the draft county supervisory
- 8 district plan.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
- 11 assembled this 21st day of September 2021, that the Board hereby approves and adopts the
- 12 tentative county supervisory district plan submitted by the Executive Committee.
- 13
- 14 **BE IT FURTHER RESOLVED**, the Kewaunee County Clerk shall transmit to each municipal
- 15 governing body in the county the adopted tentative supervisory district plan.

Respectfully Submitted,

EXECUTIVE COMMITTEE

_____	_____
Daniel A. Olson, Chair	Aaron Augustian
_____	_____
Virginia Haske	Scott Jahnke
_____	_____
Kim Kroll	John Mastalir
_____	_____
Thomas J. Romdenne	Gerald Paape

Linda J. Teske	

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Agamaite, S.				
Augustian, A.				
Baker, D.				
Doell, D.				
Guillette, N.				
Haske, V.				
Jahnke, S.				
Kinnard, T.				
Kroll, K.				
Lazansky, J.				
Lukes, J.				
Mastalir, J.				
Olson, D.				
Paape, G.				
Piesler, M.				
Romdenne, T.				
Swagel, M.				
Teske, L.				
Vollenweider, J.				
Wochos, J.				
TOTALS				

Highway/Solid Waste Committee Minutes

July 8, 2021

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, Joe Lukes, and Aaron Augustain.

Staff present included Highway Commissioner Todd Every.

Adoption of Agenda:

Joe Lukes made a motion to adopt today's agenda. Second by Tom Romdenne. Motion carried unanimously.

Approval of Minutes:

Joe Lukes made a motion to approve the minutes from the June 24th, 2021 meeting. Second by Tom Romdenne. Motion carried unanimously.

Public Comments:

None

Reports:

Commissioner Every had the following to report for work being completed:

- Paving on CTH C and CTH S
- Ditch Mowing
- Hauling materials to the asphalt plant

Commissioner Every presented the following financial information:

- ✓ County Roads and Bridge Budget Report (January 1 thru June 26th)

Commissioner Every had the following information to report:

As discussed at the last meeting, information regarding public comment of the CTH C curve safety alternatives were sent out to the mailing list of residents. Comments from the public will be taken until July 31st.

The CTH C Bridge Deck rehabilitation project continues. The contractor has completed the repairs to the surface, and will be pouring the deck overlay in the next week. Concrete repairs to the bridge face and piers will start soon.

The construction of the Old Settlers Road bridge is nearly complete. Department staff will be paving the bridge approached next week.

Construction of the new Elm Road bridge in the Town of Casco started this week.

Department staff met with the design engineer to scope the CTH C (STH 29-CTH L) reconstruction project. Anticipated work items include pulverizing the existing surface, re-grading, culvert replacement, guardrail replacement, and re-design of the CTH C/CTH F intersection.

Red River Park – County Highway Inventory:

When the Finance committee approved funding for the repairs of the park lawn and the portion of the roadway damaged by the waves, there was also a discussion regarding the ownership of the access road to the park (CTH DK – Bayshore Lane) and the condition of the road. Chairman Paape requested the item be placed on the committee agenda for discussion.

According to the land records, the access road is part of the park parcel. The Red River Park access road needs repair. The road is not receiving Transportation Aids because it is not a county highway or town road.

The committee discussed the advantages and disadvantages of placing the road into the county highway inventory, potential improvements, other similar locations in the county (Winter Park – Ransom Moore Lane); etc.

The item will be placed on the next agenda for more discussion.

Main Shop Replacement / Upgrade Project:

The committee requested staff to prepare a summary of the project studies including specific building/site deficiencies and planning costs. Commissioner Every presented a draft of the summary document highlighting the Phase I and Phase II findings and recommendations. Discussion followed.

CTH E Bridge (Kewaunee River) Deck Replacement Engineering:

Commissioner Every presented a proposal from Ayres Associates to engineer the replacement of the deck on the CTH E bridge over the Kewaunee River. The existing deck has structural deficiencies but the abutments can be used with the new bridge deck.

Commissioner Every is planning on including this construction for the project in the next cycle of Local Road Improvement Program (LRIP) funding, Multi-modal Local Supplement (MLS), or potentially any federal infrastructure programs.

Motion by John Mastalir to approve the engineering design contract with Ayres Associates for the deck replacement on the CTH E bridge over the Kewaunee River. Seconded by Tom Romdenne. Motion carried unanimously.

Any other business as allowed by law:

None.

Next meeting dates:

- a. August 12th @ 7:00
- b. September 16th @ 7:00 AM

Adjournment:

Motion by Aaron Augustain to adjourn the meeting at 8:45 AM. Seconded by Joe Lukes.
Motion carried unanimously.

Respectfully submitted: Todd Every, Highway Commissioner

Regular Board of Health Minutes August 9, 2021

The monthly meeting of the Board of Health was called to order at 8:34 am at the County Board Room at the Administrative Center on Monday, August 9, 2021 by Chairperson Kim Kroll.

Members present were Linda Teske, Kathy Janosky, Julie Janicsek, Cindy Kinnard, Milt Swagel, Julie Thoreson, Jeffrey Vollenweider, Sr., and Virginia Haske.

Members excused: None.

Members unexcused: None.

Public present were: None.

A motion was made by Jeff Vollenweider, Sr. and seconded by Julie Janicsek to approve the August 9, 2021 agenda as mailed. The motion carried.

A motion was made by Virginia Haske and seconded by Milton Swagel to approve the minutes of the July 12th meeting with a slight change regarding the meeting end time and should read "The meeting was adjourned at 9:14 a.m.". The motion carried.

Citizen input: None

COVID-19 update was given by Cindy Kinnard. Right now, the State and the County are seeing an uptick in positive cases. Our positivity rate has increased and our transmission rate is listed at substantial. Our current number of active cases is 30. Part of this can be attributed to an outbreak in a local daycare center. Nearly 12 of the current active cases can be attributed to this outbreak. The vaccination rate for the County is currently 42.6%. We are currently offering vaccinations at our office one time per week. We have offered a community clinic recently at the EXPO and a decent turnout was witnessed. We will be offering Pfizer vaccinations to anyone 12 years and older at our upcoming Back to School Program on Wednesday, August 11, 2021 at Lakehaven Hall. Cindy Kinnard advised that she is meeting with the area school districts to discuss the return of students this fall with the discussion including social distancing, masking, isolation and vaccinations.

Cindy Kinnard distributed the June Monthly Reports indicating that Women, Infant and Children contracted caseloads continue to remain steady. Communicable Disease numbers are slowly increasing. Vaccinations went up slightly since June.

Cindy Kinnard advised that the PALS Program at the Algoma Youth Club is going very well and all participants are extremely happy. There is another class being planned to start on August 23, 2021, but interest is low at this time. Outreach has been done to area clinics, physical therapists and churches to get the word out. A virtual class entitled: "Stand Up Move More" will

be held starting in September. At this time interest in this is also low. We will continue to advertise. The Annual Back to School Program will be held at Lakehaven Hall on Wednesday, August 11, 2021. Donations from the community have been great. As of today, we have 300 children registered for the event and we will continue to be COVID-19 conscious at the event. The Nutrition and Physical Activity Workgroup has initiated another Healthy Bingo Challenge to start on August 1, 2021 and go through August 31, 2021. Participation is good.

Cindy explained that the summer intern, Jarrod, has completed his time with the health department. He was able to gather the data needed for the upcoming Community Health Assessment. This data will be presented to the community on October 21, 2021 during our Community Health Assessment presentation for the county. Board of Health will be asked to attend.

Cindy Kinnard shared the upcoming 2022 budget with the committee. She explained this is only a draft. Further adjustments need to be made and final grant numbers have not been received. She further explained that the current COVID-19 monies we receive are going to be adjusted from the state. These exact totals are not known at this time.

Travel requests: None.

Overtime to report. Cindy Kinnard advised that there is minimal over time hours for contact tracers and Public Health staff have little to no overtime hours at this time.

The upcoming meetings are scheduled for Monday, September 13, 2021 at 8:30 am and October 11, 2021 at 8:30 a.m.

Other items as authorized by law: None

A motion was made by Virginia Haske and seconded by Julie Janicsek to adjourn the meeting. The meeting was adjourned at 9:14 am. The motion was carried.

Respectfully Submitted,

Cindy Kinnard

VETERANS SERVICE COMMITTEE MEETING

August 9, 2021

KEWAUNEE COUNTY BOARD ROOM

Call to Order:

The meeting was called to order at 9:23 a.m. by Chairperson Kim Kroll.

Roll Call:

Members present were Chairperson Kim Kroll, Virginia Haske, Milt Swagel, Linda Teske, Jeff Vollenweider and CVSO Rob Stearns.

Approval of Agenda:

A motion was made by Virginia Haske and seconded by Milt Swagel to approve the agenda. The motion carried.

Approval of July Meeting Minutes:

A motion was made by Virginia Haske and seconded by Milt Swagel to approve the July 12, 2021 minutes. The motion carried.

Department Operations:

CVSO Stearns reviewed the monthly reports and discussed the updates on VA transportation and GI Bill.

Travel Notifications:

None

Overtime:

None

Such Other Matters as Authorized by Law:

None

Next Meeting Dates:

The next meeting is re-scheduled for September 21, 2021 at 4:30 pm at the Conference Room in the Administration Building.

Adjournment:

A motion to adjourn was made by Jeff Vollenweider and seconded by Milt Swagel. The motion carried and the meeting adjourned at 9:53 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Robert Stearns', with a long horizontal flourish extending to the right.

Robert Stearns
CVSO

MINUTES
Agriculture & Extension Education Committee Meeting
County Board Room
810 Lincoln Street, Kewaunee, WI
Wednesday, September 1, 2021
8:30 AM

1. Call to Order. Chair Romdenne called meeting to order at 8:32 a.m.
2. Roll Call. Present: Supervisor Paape, Supervisor Romdenne, and Supervisor Lazansky. Educator: Aerica Bjurstrom, Jill Jorgenson and Interim Area Extension Director Judy Knudsen. Excused Aerica Bjurstrom and Renee Koenig.
3. Approval of Agenda and Approval of Minutes of the August 4, 2021 meeting. Motion made by Supervisor Paape and seconded by Supervisor Lazansky to approve the September 1, 2021 meeting agenda and minutes of the August 4, 2021 meeting. Motion carried all voting aye.
4. Public Input. No input.
5. Educators Reports – Written/Narrative/Q/A
 - a. Jill Jorgensen shared information about the successful 4-H archery camp which filled to capacity in three days. This event will be held at the Kewaunee County Fairgrounds. 4-H re-enrollment begins on September 10th and are due by November 1st. 4-H Wildlife Day event is being planned for October 16th. This is a new program to be held at Black Ash Gun Club. Program will include wildlife related activities. 4-H Open House is scheduled for October 9, 2021 at the Kewaunee County Fairgrounds. This is an opportunity to learn about 4-H and make some projects.
 - b. Written reports provided by Aerica Bjurstrom and Renee Koenig were reviewed.
6. Department Head/Area Director Report – Judy Knudsen
 - a. Extension Updates:

Regional Crops Educator position has been advertised.

Fall meeting including Door County Agriculture and Extension Education Committee, Kewaunee County Agriculture and Extension Committee and Brown County Planning, Development and Transportation Committee will tentatively be held in mid to late October. Suggested site for meeting at Kinnard Farms. Focus of meeting will be on Regional Dairy and Crops Educator positions. In addition to meeting, plan to tour bio-digester.
7. Review and Set Future Committee Meeting Dates. October 6, 2021 November 3, 2021 are dates for upcoming committee meetings.
8. Adjourn: Motion made to adjourn meeting. Motion carried all voting aye.

Respectfully Submitted,
Judy Knudsen



Extension
UNIVERSITY OF WISCONSIN-MADISON
KEWAUNEE COUNTY

Aerica Bjurstrom
Agriculture Agent
Prepared for September 1, 2021

Combine Cleanout Clinic – Farm machinery, especially combines and choppers can harbor weed seeds that can be dropped and germinate in other fields. I held a combine cleanout clinic at Rio Creek Feed Mill in August with agronomy weed specialist Rodrigo Wehrle, Dan Smith, and Nick Arneson. They inspected two combines on site and found a variety of weed seeds in both machines. Waterhemp has become a major problem in the area, especially in soybeans. I presented on Mycotoxins in corn silage. Weather conditions this summer have made for ideal mycotoxin growth in forages, and it will be something producers should keep tabs on as they begin to feed out this year's crop to their herd. This event would not have been possible without the support from Rio Creek Feed Mill. They provided the space, the combines, and a meal to attendees. Local business support of Extension programming is critical in carrying out successful events. WFRV Local 5 also did a story on the event and the story can be found here: <https://www.wearegreenbay.com/midwest-farm/cleaning-combine-between-fields-can-decrease-spread-of-weed-seeds/>



On-farm Research – I continued to collect data on the dairy beef cross calves at two farms. I am also starting a second project for a different research project involving the same calves focusing on diet and feed intakes of dairy beef cross calves. This project will track the performance of calves based on their average daily gains.

Five Minute Farm Focus – I released another Five Minute Farm Focus video in August focusing on automated cow activity collars (something like a cow Fitbit). The video can be found here: <https://youtu.be/MxPJHngMCV8> I will be working on a new video on compost/improving soil quality/forage quality in September with a goal to release it by the end of the month.

Planning/Other Events – I spent much of my time in August planning and preparing for upcoming events and programs in September and into fall. Corn silage drydown is planned for September 1 at the Door County Co-Op and September 7 at Rio Creek Feed Mill. Extension will be hosting a Farm Management Update in September at Liberty Hall in Kimberly. I am the chair of the Wisconsin Dairy and Beef Well-Being Conference, which will be held in eastern Wisconsin in spring. The committee met for the first time in August and we have begun planning the program that focuses on well-being of livestock, this year focusing on dairy. Depending on the location of the meeting, it changes from a dairy focus to a beef focus. I will also be working with the 4-H sheep exhibitors in September on a performance market lamb program, which is a follow up to lambs they exhibited at the Kewaunee County Fair in July. I also wrote two popular press articles on dairy topics for Wisconsin Agriculturist and Hoard's Dairyman. They both have been submitted, but not published in their respective magazines yet, however the Wisconsin Agriculturist articles has been published online at <https://www.farmprogress.com/dairy/dairy-market-cows-worth-more-you-think?fbclid=IwAR2P0dzZXbfg9cZGrgyvksonzQixxTHvCNkFGgpYOa7KJuQ8YCB8IRSPmH4> I will include the Hoard's Dairyman article link in a future monthly report after it has been published.



Extension
UNIVERSITY OF WISCONSIN-MADISON
KEWAUNEE COUNTY

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

September 2021



Archery 101 Day Camp: We offered the 1st Archery 101 Day Camp in Kewaunee County. Together I worked with Doug Thompson, State 4-H Shooting Sports Coordinator to offer the camp at the end of August to a full camp that ran for three days for two hours each day. This is an introductory level experience open to member and community youth 3rd grade (and at least 8 years old) and older. Participants learned a range safety, range commands, archery shooting skills, and of course, have fun! A highlight was the last day balloon shoot and the young people giving their parents an opportunity to shoot and teaching the adults what they learned. All equipment was provided including genesis youth compound bows. We were able to keep the cost low, at just \$5 for any Kewaunee County 4-H member or community youth and a slightly higher amount for those outside of the county that wanted to be part of the



experience. This opportunity provided an introduction to the archery shooting sports program that volunteers teach through the 4-H shooting sports program throughout winter. We are making plans for next summer about how to expand the Archery 101 experience for more young people.

Enrollments: We are working with the 4-H club to re-enroll 4-H members for 2021-2022. I will be spending time working with leaders and families over the next few months to enroll in 4-H. Re-enrolling members will need to enroll by November 1, 2021 and new members need to enroll by February 1, 2022 to be eligible to show at the 2020 Kewaunee County Fair.

4-H Wildlife Day Planning: Plans are fast underway for the first 4-H Wildlife Day to be held at the Black Ash Gun Club on October 16th. We are working with the WI 4-H Wildlife Habitat Education Program to provide a day of programming for young people sixth grade through grade 13. The day will be low cost and include lunch along with all program materials. It will feature wildlife related activities like building bat houses, canoeing, creating turkey feather jewelry, archery, air rifle, and much more. It will be limited to 40 participants for this year. Registration will open in early September.

State Youth 4-H Horse Meeting: I am the advisor for the Youth WI State 4-H Horse Association. 4-H Horse project youth members from throughout the state are invited to attend the meeting. In addition, youth from throughout the state are selected by their county and district to be the representatives to the state association and board members. I met with the youth members at their summer meeting to discuss upcoming state shows, fundraisers, community service, bylaws, and events for the year. Kewaunee County is actively involved on the State Horse Association level with both older youth members and adults. Kewaunee County horse project members currently serve as district/state youth directors on the State Youth Association.

Statewide Volunteer Training Development: I continue to work with the Institute Volunteer Systems work group and the Volunteer Team on a number of projects including updating and creating the risk management training for volunteers. Additionally, we are working on creating the annual leader training for the upcoming year.

4-H Fall Fest Open House Planning: Preparations are being made for the annual 4-H Open House. The open house will be held on October 9, 2021 beginning at 1:00pm at the Kewaunee County Fairgrounds in Luxemburg. This is an opportunity for anyone who is interested in learning about 4-H to meet different clubs and their leaders, learn about different projects, make small projects, and find out more about the 4-H organization as a whole.



Extension

UNIVERSITY OF WISCONSIN-MADISON
KEWAUNEE COUNTY

Renee Koenig, MS

Associate Professor, Human Development & Relationships Educator

Report for September 2021

Stronger Families, Better Communities – One of the key roles of my position is to connect individuals, families and communities to the latest research to help families thrive in a rapidly changing world. The educational programs that I provide enable people to:

- Strengthen family relationships
- Manage family finances and housing resources
- Become more effective parents and caregivers
- Make safe and healthy food choices
- Enhance interpersonal skills and decision making
- Identify and address family related community issues and concerns

In August, I had 41 parents attend my workshops and classes. Using web based analytics, I estimate that an additional 345 households digested educational content that I delivered through media outreach such as this article in the Door County Daily News: <https://doorcountydailynews.com/news/583816>



Society Benefits

Family issues like divorce and crime can be costly, both emotionally and financially. But Family Science's preventive approach benefits families and society. For example, a recent study found a return on investment of \$9.60 for every dollar spent on a preventive family skills training, with a net benefit to society of \$5,923 per family.



A Greater ROI

Federal and state governments in the U.S. spend just \$1 to promote healthy marriages for every \$1,000 spent on the costs of family disintegration and fragmentation. But studies show that investing in prevention and other evidence-based practices found in Family Science can yield savings of more than 5 to 1.

WiROSE Project – WiRose is Wisconsin's Rural Opioid & Stimulant Engagement Project. University Extension received federal funding from SAMHSA (U.S. Department for Substance Abuse Mental Health Services Administration) for this initiative so that we do not need to charge fees to participants for books, materials or attending the classes. The WiROSE project uses a multilevel approach in rural Wisconsin to address opioid and stimulant use. In Kewaunee County, I have conducted 24 hours of training to certify 36 individuals in Youth and Adult Mental Health First Aid involving direct education for the public on substance use prevention, treatment and recovery. The attached report provides more details on the WiROSE Project throughout Wisconsin.

Wisconsin Rural Opioid & Stimulant Engagement Project: *The First Ten Months*

WiROSE



The Need

Wisconsin's land area is 97% rural, with over 30% of the state's 5,795,483 residents living in these communities outside of urban centers. In 2018, 78% of drug-related deaths in the state involved opioids, 70% of Wisconsin's rural areas lack both opioid treatment centers as well as the health care professionals to support the growing need.

The WiROSE project uses a multilevel approach in rural Wisconsin to address opioid and stimulant use. The project focuses on training adults and youth on mental health awareness and stress and coping practices, supporting community health coalitions with strategic technical assistance, and community events to educate the public on substance use prevention, treatment and recovery.

The Response

Training Adults & Youth

837 Adults trained in Youth & Adult Mental Health First Aid	115 Youth trained in Learning to Breathe for stress & coping
428 Adults trained in WeCOPE for stress & coping	

Coalition Support

- Strategic Planning
- Individual Coaching
- Technical Support

Community Projects & Virtual Education

52 Participants in Expert-led Lunch & Learns
Participants in stress & coping education specifically for the farming community 634
9 Community-led coalitions called to action

The Impact

100% of WeCOPE participants report that the program helped them cope with stress

69 of 72

Counties in Wisconsin have been reached by WiROSE programming

99% of participants report benefiting from Youth and/or Adult Mental Health First Aid course

79% of WeCOPE participants report that they are aware of how positive emotions can help them cope with stress

"You wouldn't believe this...but I just got a private message from an old acquaintance that is in a mental health crisis and has admitted to sitting with a loaded gun in her hands. God's timing is incredible that I just finished this MHFA... So thankful for this class. I will continue to reach out..."

- MHFA participant

"I joined this class because I'd had many recent very impactful events and expected some upcoming. I learned from her many new ways to help with stress and self awareness but also learned from her the same things that I often coach others and forget to follow those same practices.

... This series was very much appreciated and worth while and I take my learnings and use in my leadership, so this series stretches far beyond just those attending! Thank you!"

- WeCOPE participant

Expert-Led Lunch & Learns

Addiction, facilitated by Dr. Randy Brown

Family centered approaches for youth mental health promotion and youth prevention, facilitated by Dr. Andy Garbacz

Positive Alternatives for Youth, facilitated by Lashawnda Maulson and Sharon Krause

83%

of participants report agreeing or strongly agreeing that they expect this event to benefit their professional development and/or practice

67%

of participants report agreeing or strongly agreeing that they will use the information gained from this event to change current practice

The WiROSE project hosted an action planning training for Extension educators and key coalition partners participating in ROTA grant efforts. Annie Jones, Organization Development and Tribal Nations Specialist, facilitated the action planning training, which focused on the PATI framework (Purpose, Assessment, Tactics and Implementation). Educators can use the PATI framework with their coalitions to write an action plan focused on substance use prevention, treatment or recovery. Ongoing support to use the framework will be provided to educators if needed.

WiROSE Community Coalitions

Community Coalition of Forest County
Healthier Together - Pierce & St. Croix Counties
Healthiest Manitowoc County
Healthy Community Action Team
(Lac du Flambeau Band)
Healthy Minds Coalition in Lincoln County
Minobimaadiziwin Coalition (MINO)
Northwoods COPE (Community,
Outreach, Prevention and Education)
Together for Jackson County Kids
Vilas County Youth Coalition



Achieving More Together

WiROSE brings together the reach, community knowledge, and partnerships of **UW-Madison Division of Extension** and the academic expertise of **UW-Madison School of Medicine and Public Health- Department of Family Medicine and Community Health**.

In addition, the project relies on the expertise of our advisory members representing UW-Madison School of Human Ecology, UW-Madison Center for Health Enhancement Systems Studies, UW-Madison Department of Psychology, Marshfield Clinic, Wisconsin Department of Health Services, and the Edna Bennett Pierce Prevention Research Center.

Project Directors

Amber Canto, MPH
UW-Madison Division
of Extension
Health & Well-Being Institute

Randall Brown, MD, PhD
School of Medicine and Public Health
Department of Family Medicine and
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**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office August 10, 2021 8:15 AM
Minutes**

1). **Call to Order:** Meeting called to order at 8:15 AM by Chairman Aaron Augustian

2). **Roll Call:** Committee Members present: Tim Kinnard, Nick Guilette, Aaron Augustian & Clark Riemer

*Chuck's replacement will be appointed from the full County Board as soon as Chair Olson interviews the candidates.

3). **Approval/Repair of Agenda:** Motion to approve the August 10th agenda was made by Tim Kinnard and seconded by Clark Riemer. Committee vote was unanimous in favor of the motion.

4). **Approval/Repair of Meeting Minutes:** Motion to approve the July 13th meeting minutes was made by Tim Kinnard and seconded by Nick Guilette. Committee vote was unanimous in favor of the motion.

5). **Public Comments:**

There were 2 members of the public in attendance and 2 public comments including (1) Asking the question "What does it mean when the motion to do nothing/status quo was made?" (2) thanked Chuck Wagner for his leadership on the LCC and County Board and all his work in the county, (3) the Wall Street Journal and Kewaunee County being on the front page; (4) gastrointestinal issues are going up in the county and (5) PPF contributing to well testing is a conflict of interest.

6). **Department Reports:**

a. *Animal Waste Storage Permits:* None

b. NR151 Update: June and July:

70 second notice letters have been sent out to those that are claiming but have not yet responded or have failed to schedule/grant permission to walk the land.

24 walkovers have been completed for a total of 4,230 acres were walked.

Compliance Schedules: 3 were sent out because of issues were comprised of DNR streams missing the 5 feet minimum tillage setback, recommendations for manure storage abandonment and roof gutters/milk house waste collection.

Full Compliance: 21 letters were sent out.

c. *Conservation Plans for Approval:* El-Na Farms update and Ferron has a new plan.

d. *Notice of Non-Compliance Updates (from DNR):* None

e. *Public Health & Groundwater Protection Ordinance:* None

f. *Chapter 39 update:* None

g. *Well Testing Update:* Sampled 299 wells; 68 coliform bacteria and 8 of those had e-coli. 120 were new wells (40%). August 24 at 6:30pm will be a zoom meeting to discuss well testing results. Once Stevens Point sends us the direct link, it will be posted to the public and participants.

h. *Zoning / Sanitation Report: June & July*

- a. Soil Inspections: 10
- b. Septic Inspections: 17
- c. Existing Inspection Reports: 28
- d. Permit Applications: 17
- e. House Number: 0

7). Cooperating Agency Reports:

- a). USDA Natural Resources Conservation Service (NRCS): N/A
- b). UW-Extension: Aerica sent an email with a Combine Cleaning Clinic on August 18th – call UW-Extension for additional details (held at the Luxemburg Rio Creek Feed Mill).
- c). Wildlife Services: N/A
- d) Comments from State Legislators: N/A
- e). Other Agency/Organization Reports: Tim Kinnard reported on the Casco Daycare Nitrates: Nitrates are back up to 10ppm and according to DNR, the Daycare is no longer allowed to use bottle water because it is considered a temporary fix (DNR rule). Tim is waiting for more details which will come out in a letter sent by DNR to the Daycare and will let us know.

8). Other Matters to Discuss (if needed)

- a) Northeast Total Maximum Daily Load (TMDL) update: N/A
- b) Nick Guilette reported that the DNR is doing an online Nitrate series that is offered on Friday afternoons from 12-1pm. Please see the DNR website for details.

9). Scheduling of Future Committee Meetings: September 14th 2021 @ 8:15am & October 5th 2021 @ 8:1am

10). Chairman's Wrap-Up Comments: Chairman Augustian stated as the new Chairman, he would like to continue the successes under Chuck Wagner and continue the forward movement with science and working together.

Augustian also stated that are 8/17/21 – PPF is hosting Rick Clark at DuCat Farms regarding Regenerative Agriculture from 11-2pm. Pre-registration is appreciated due to free lunch.

11). Adjournment: A motion to adjourn the meeting at 9:00 am was made by Nick Guilette and seconded by Clark Riemer. Motion carried unanimously.

Updated 8/2/21

OLD AND OUTSTANDING SEPTICS (PRIOR TO 2017):

3 septic systems that are still non-compliant and Jeff is handling these.

2017 SEPTIC SYSTEM ENFORCEMENTS ALL COMPLETE!

2018 SEPTIC SYSTEM ENFORCEMENTS:

Originally 110 enforcement letters were mailed March 2018 with a 1 year deadline to prove soil compliance. Breakdown is as follows:

107 – Systems have passed inspection/or new systems have been installed/ or are no longer in use.

3 – Soil tests are completed.

**Jeff is handling these.

2019 SEPTIC SYSTEM ENFORCEMENTS:

146 Enforcement letters were mailed March 2019 with a 1 year deadline to prove soil compliance.

18– Permit has been issued, waiting to install.

109 – Systems have passed inspection/or new systems have been installed/ hooked to village.

13 – Soil tests are completed.

6 – System no longer in use.

2020 SEPTIC SYSTEM ENFORCEMENTS:

124 Enforcement letters were mailed July 2020 with a 1-year deadline to prove soil compliance.

9 – Permit has been issued, waiting to install.

72 – Systems have passed inspection/or new systems have been installed/1 hooked to village sewer.

22 – Soil tests are completed.

1 – Not In Use

2021 SEPTIC SYSTEM ENFORCEMENTS:

125 Enforcement letters were mailed July 2021 with a 1-year deadline to prove soil compliance.

1 – Permit has been issued, waiting to install.

16 – Systems have passed inspection/or new systems have been installed.

5 – Soil tests are completed.

1 – Hooking to city sewer.

2 – System no longer in use.

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Tuesday, August 17, 2021 following the on-site meeting to hear the variance request of Gary Ledvina at N9440 County Rd U, Ahnapee Township.

Board members present were Randy Hallet, Brian Paplham, Hub Jauquet, David Lacrosse, and Justin Haack. County Conservationist Davina Bonness and Andrew Wick was also present.

Gary Ledvina Hearing

Present: Gary Ledvina, and Tom Stoller.

The committee traveled to the site at N9440 County Rd U at 7:00 P.M. for the onsite viewing. The committee then traveled to the Land and Water Conservation Dept. at 625 Third Street, Luxemburg, for the Public Hearing.

Chairman Randy Hallet called the meeting to order at 7:29 P.M.

Chairman Hallet introduced the committee and gave the description of board's authority and rules of the hearing. Secretary Brian Paplham read the public hearing notice and then read into the minutes the seven neighboring property owners who received the public hearing notice via mail.

Mr. Ledvina presented his evidence followed by questions from the committee and audience. There were no objections from the committee or audience.

Dave LaCrosse made a motion to accept the variance as presented with the following stipulation:

1. A shoreline protection plan must be in place one year after building is moved following DNR guidance and standards.

Motion was seconded by Justin Haack. The committee voted 5-0 in favor of granting the variance. Motion carried.

Motion to adjourn was made by Hub Jauquet and seconded by Dave Lacrosse. Motion carried.

Meeting adjourned at 7:53 P.M.

Respectfully submitted,



Brian Paplham, Secretary

Kewaunee County Public Safety & Justice Committee Minutes
August 11, 2021

The Public Safety & Justice Committee meeting was held on August 11, 2021 in the County Board Room, at the Kewaunee County Administration Building.

Call to Order: John Mastalir called the meeting to order at 8:15 a.m.

Members Present: John Mastalir, Joe Lukes, Doak Baker, Doug Doell (Doug arrived at 8:23), EOC Director Tracy Nollenberg and Chief Deputy Jason Veaser. Sheriff Matt Joski and Scott Jahnke were excused.

Approve Agenda: Motion to approve the agenda was made by Doak Baker, and Joe Lukes seconded that motion. Motion carried.

Approve Minutes: Motion to approve the minutes of June 9, 2021 was made by Joe Lukes and Doak Baker seconded that motion. Motion carried.

Public Comment: No Public comment.

AGENDA:

Emergency Management:

- a. **Review 2021 Budget to date:** Director Nollenberg stated the budget is on schedule. In May we did do our transfer of salary and wages from the EPCRA (Emergency Planning and Community-Right-To-Know Act). Director Nollenberg stated that she is working on the 2022 budget and will have that ready for the next meeting.
- b. **Review Upcoming Training/Exercises:** On August 10, 2021 Director Nollenberg had the Emergency Operations Center Drill. She commented that it went very well and that the evaluated exercise where FEMA (Federal Emergency Management Agency) comes in will be on September 14, 2021. Our office will be following up on some things that need to be adjusted from the drill for the exercise.
- c. **Update on Sirens:** Director Nollenberg stated that there are no changes with the sirens at this time. Point Beach has sent out letters and they are waiting to hear back from the municipalities by the end of August to know what they are going to do with the sirens in their region. Joe Lukes stated that he had read somewhere that one of the townships thought the county should take care of the sirens and was wondering if Director Nollenberg knows anything about this. Director Nollenberg stated that the county does not want to take over ownership of the sirens. From her understanding there are no counties in our area that have ownership of the sirens. Outagamie may have at one point but then turned it over to the municipalities. Director Nollenberg also stated that if municipalities do not want their sirens they will be offered to other municipalities that may want them. It will then be that municipalities responsibility to have that siren taken down and brought over to their municipality. From her understanding, if no one wants the sirens then Point Beach will start taking them down either later this year or early 2022.

- d. Clean Sweep 2021: Director Nollenberg stated that Clean Sweep 2021 is scheduled for Saturday October 30, 2021. Online registration for that will be starting in mid-September. We have been doing the online registration for a number of years as it allows us to spread out people coming between 8am and Noon while we are there. It will be held at the Hill Side County Shop. With that we are always looking for volunteers to help so if anyone is interested or knows of anyone that is interested please contact Director Nollenberg. We do use volunteer time as a match for the grant for Clean Sweep.

Sheriff's Office:

- a. Review of 2021 Budget to date: Chief Deputy Veaser noted a few things on the 2021 budget that may be of interest are, the prisoner revenue is very low and this is because we still are not holding as many people as we were before covid. It has not come back to normal yet. Probation and parole are the largest contributing factor to this as they are not holding inmates do to the direction of the state.

Chief Deputy Veaser also stated that we have new watch guard video cameras in all squads which help tremendously. There are actually three cameras in the car, one has a 180 degrees' view, one can point so the officers can put it in the direction needed, usually it is off to the right so they can get the vehicle in front of them and one in the back seat for the inmate.

Chief Deputy Veaser stated that the firearms budget is really low and this is because of the hard time they are having getting ammunition. The ammunition dealer is saying that our order may be 15 months out. So we are ordering a lot of ammunition now for next year and actually are thinking about ordering for the following year. This may mess up the budget a bit especially if all comes in this year. Chief Deputy Veaser did say that we do need to do this so we do not run out when we need it. He also stated that we have had ammunition ordered since last fall and still have not received it.

Chief Deputy Veaser stated that the jail maintenance is way over budget but that is because the jail inspector had us fix certain things in the jail. The bunk beds are in now, they are not installed yet, but we did get the ok to have our maintenance staff install them and this will be a big savings opposed to having the company that specializes in them install them. The glass viewing area on our main block is fixed and has been approved by Nancy, the jail inspector. There are a few repairs that need to get done yet which include the register covers because there are pieces falling off and these could be used as weapons. Also the lock on the main door of the jail which we have been having problems with will also be taken care of. The company that will come in and weld the registers will install the new door lock this fall. Doak Baker asked a question about the toilets leaking in the jail. Chief Deputy Veaser stated that they had a plumber come in and told us that the plumbing meets code so we are looking at getting bids on repairing the two toilets. Chief Deputy Veaser also stated that they are about half way done with the 2022 budget and it looks like it is not going to be much different than last year. We are going to need two squads switched out and we are getting bids on those.

- b. Staffing Update: Chief Deputy Veaser explained that the jail cook resigned and we have had this position posted in the paper for a month now and have had only two people

call to inquire about it but haven't had anyone apply. This is about an 11 hour a week job that is very flexible. They have to warm one meal and cook one meal to have it ready. They also get to choose from the list of what they would like to cook. The jail has been getting by with having a prior jail cook filling in and having jail staff cook meals at times. Chief Deputy Veeseer stated that about six months ago they did check with Door County to see what it would cost to have the meals catered in and it was a lot more than what we pay to have two cooks. Chief Deputy Veeseer said that at this time they are fully staffed in the jail and patrol. We are expecting some retirements though and also someone is leaving as soon as they can get into school for a different career path. So with this we will be having openings coming up in the near future. Being at full staff right now is why we can do the meals in the jail as we can overlap a bit.

- c. Review of Overtime by Category: A handout on the overtime was shared. They are slightly above average with overtime right now with the budget for patrol but because the budget is so tight. Veeseer stated we are about the same as we were the last two of years. Training is higher this year because we are making up for not being able to train last year. There were also some staff that were off on FMLA leave. The schedules are pretty tight so when someone is off with short notice or injury this drives up the overtime. After 1 to two weeks we can then adjust the schedule to alleviate some of that overtime. A lot of the present patrol overtime was due to an individual going out on a work related injury. Also because it is summertime and on weekends everyone that has vacation is trying to take it so we end up with overtime trying to cover shifts. The injured person is back now but we do have another that just went out on paternity leave. Veeseer did state that the overtime has been more controlled so he believes that it will come back in line. One other part of more overtime was caused by investigations. We seem to have had a lot of investigations where we have had to call people out this year than what we have had in the past. We have had four overdose deaths in our county and there is a tremendous amount of work on these cases that needs to be done. If this happens after-hours, we need to call in people to go out to the scene to work on it right away.
- d. Update on Jail Study Process: John Mastalir said they just had a meeting this morning and there were a number of questions that were answered. Now there are questions on those answered questions. It is a work in progress.
- e. Update on submission for Corona Virus Grant: Chief Deputy Veeseer stated that so far we received a couple of the items that we put in for on the corona virus grant. The air purifiers and a pressure washer are what we received. The rest is backordered. The pressure washer will be put in at the evidence building. We just need to run a water line and add an electrical outlet. Also we would like to have the floor drain put in at the evidence building which has been on the five-year plan and has come up this year. Veeseer also stated they would like to have an extra cage put up at the evidence facility so that a vehicle that is involved in something major can be double secure. This way if a lawyer pushed it in court we wouldn't have to bring everyone to court that was in the evidence facility. With the grant we will receive a lot of new storage for our watch guard units as well as an automatic download system where the squad cars can pull up and the system recognizes them and it automatically downloads their videos. Veeseer stated that this is something that they would have defiantly budgeted for and now since we will receive it through the grant we do not need to and it was just over \$20,000. So it's a really nice upgrade that we are getting. Doak Baker asked a question as to how

long the storage needs to be kept. Veeseer answered that for court the information needs to be kept for a long time. But there is no guidance from the state as to how long you need to keep it. It used to be kept for two years but now daily video is kept for about 6 months to avoid running out of storage. Chief Deputy Veeseer stated he is very happy with the grant as it took pressure off of the budget and also allowed us to get four new computers for the squads. Veeseer did say that they put in for a pre-grant to see if we qualify for body cameras, but there are still a lot of questions they have about storage, release of video's, and evidence so they are looking into that.

- f. Special Olympics Torch Ride information and update: Chief Deputy Veeseer stated that this year in June the Special Olympics Torch Ride was cancelled for the second year in a row. Kewaunee County has huge participation in this event and we raise a lot of funds from the bike ride to Stevens Point. Officers volunteer to hand out metals to the Special Olympians for two days.

Since this was cancelled for the second year we worked with our local Special Olympics and we set up a local torch ride from Blahnik Park up in the northern part of the county on the Ahnapee Trail to Bruemmer Park. We put together food from donations from the officers and places they raised money from and were able to put on a meal for the Special Olympians in Kewaunee County. We had about 50 participants and their families turn out for that. Then we presented them with ribbons and metals that they had won earlier in the year. We also put on a corn hole tournament paring the Special Olympians with an officers in uniform. Chief Deputy Veeseer said that the Special Olympians as well as the Officers were very happy with this event and we did something good for the community.

Next Meeting Dates: The next meeting had been set for Sept. 8 at the Administration Building in the County Board meeting room at 8:15 a.m. The proposed date for October was set today for October 13, 2021, continuing at the Admin Building at 8:15 a.m.

Travel Requests: Emergency Management: none
Sheriff's Department: FBI – ALERT Training (National Training for Active Shooter), Aug. 15-17,
WI Rapids: for Vandermoss, Tlachac, Raduenz and Schmidt. Jail Administrators Conference
October 6-8, Green Bay: for Lt. Vanerem, SGT Tuttle and SGT Broomhall.

Chairperson's Comments: John Mastalir thanked all present today.

Other Matters as Authorized by Law: None

Adjourned: Doak Baker made the motion to adjourn, and Joe Lukes seconded the motion.
Meeting adjourned at 9:00 a.m.

**KEWAUNEE COUNTY
FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: August 17, 2021 Time: 5:00 PM

Location: Administration Center – Conference Room

Call to order: The meeting was called to order at 5:00PM by Chairman Mastalir

Roll call: Members present: John Mastalir, Virginia Haske, Tom Romdenne, Doak Baker, Jeffrey Vollenweider, Gary Paape. Others present: Scott Feldt, Paul Kunesh

Approve the agenda: Motion by Vollenweider, second by Haske to adopt the agenda. Motion carried.

Approve minutes: Motion by Haske second by Romdenne to approve the 08/06/2021 Finance Committee minutes. Motion carried.

Public Comment: None

Approval of Contingency Fund Transfer Request-IS: The Committee reviewed a memo from Ross Loining, Information Services director requesting contingency funds. Health Department grant funding may be available to cover these items, but if not contingency would be needed. Motion by Romdenne second by Vollenweider to approve \$5964.65 from Contingency to Information Services for additional board room microphones and replacement network radio equipment if Public Health funding isn't available. Motion carried.

Review of audited 2020 County Financial Report - CLA (CliftonLarsonAllen): Amber Drewiski of CLA presented a summary of the County's 2020 audited Financial Statements. The County received an unmodified or 'clean' audit opinion. The Audit report will be posted on the County website.

Update-Gilles Campground: Cody & Haley Gilles, purchasers of the tax deeded campground, are requesting the County take a subordinate position so they can refinance with their primary lender. This provision is already included in the purchase agreement between the County & the Gilles'. No action by the committee is needed today.

Discussion-2022 County Health Plan: Administrator Feldt sent information about the County health & dental plans for review prior to next month's Finance Committee meeting. Current estimate for 2022 is a 15% increase for health insurance. A list of potential changes & estimated savings is included. Information on a Family Savings Plan was also included. Discussion will follow at the September Finance Committee meetings.

Such other matters as authorized by law: Feldt completed a broadband grant application for charter. Health insurance timeline and decision deadlines were discussed.

Next finance committee meeting: Thursday Sept 2nd 8:00 AM.

Adjournment: Motion by Baker second by Vollenweider to adjourn the meeting. Motion carried. Meeting adjourned at 5:52PM.

Submitted by:
Paul Kunesh

Kewaunee County Human Services Committee
County Board Room
810 Lincoln Street
June 17, 2021
Meeting Minutes

Present for the meeting were Human Services Committee Chairperson Virginia Haske. Committee members, Linda Teske, Paul Ravet, Doak Baker, Joanne Lazansky, Mary Ann Szydel, Julie Janicsek, Milt Swagel, and Rose Quinlan via Zoom. Human Services Director Jeff Wisnicky, Department Managers Corrine Konkol, Melissa Annoye, and Brian Johnson.

Absent/Excused – Mark Buchanan, Tim Kinnard

This meeting was called to order by Chairperson Virginia Haske at 8:00 a.m.

This meeting began with the public hearing on the 2022 Human Services Budget. No one from the public was in attendance. A motion to close the public hearing was made by Doak Baker and seconded by Joanne Lazansky. Motion carried.

A motion to approve the June agenda as submitted was made by Doak Baker and seconded by Julie Janicsek. Motion carried.

A motion to approve the May minutes as submitted was made by Doak Baker and seconded by Milt Swagel. Motion carried.

No public comments.

Family and Community Services Manager Update – Department Manager Melissa Annoye gave a brief presentation reviewing the Adult Protective Services Unit. The APS Unit provides services to ensure the safety and well-being of elders and adults with disabilities. Reports of adult abuse, exploitation, or neglect are received and investigated, followed by case planning, monitoring, and evaluation. In addition to case work services, APS will arrange for emergent needs such as medical, financial, legal, guardianship, housing, or supportive services. Jodi Vandervest is the primary worker with Melissa providing back-up when needed. Melissa shared her appreciation of Jodi's vast experience, and her ability to work with our consumers in such a compassionate yet firm manner. The APS Department also will collaborate with the Public Health Department in manners regarding public health hazards/conditions. Melissa went on to share a short video and printed information regarding financial exploitation and scams.

Human Services Financial Unit Update – Financial Manager Brian Johnson provided printouts and reviewed the monthly reports for general finance, billing, contract status, state aid, and vendor reports and also provided clarification to committee member queries when requested. There was also a discussion regarding the process of renewing of contracts and how it affects the budget..

Contract Reviews – A motion was made to approve the contracts currently up for renewal by Joanne Lazansky and seconded by Paul Ravet. Motion carried.

Human Services Director Update – Director Wisnicky noted that after the previous discussion regarding contracts, he would be working on providing clearer information on how contracts work, how we track them to make sure we aren't exceeding contracted amounts, tracking contract renewals effect on the overall budget, and how contracts are funded.

Staff updates

- Greg Mathers was hired for the contracted position of CCS social worker to start on Monday.
- CCS social worker, Bryana, who's been on maternity leave will return mid-July.
- CCS coordinator, Kelly, will be returning from maternity leave in August.
- New CPS worker, Brandy Lipold, officially completed her basic intake worker training passing with a 95% score, and is doing well.

- There is still a vacant position in CPS which will be filled in fall.
- Special projects and other updates**
- House cleaning/shredding clean up continues.
 - Cindy Kinnard was able to secure some funding to help with document shredding, also for purchasing some equipment for one of our small conference rooms.
 - Melissa Annoye was able to secure a \$20,000 grant to do a self-assessment of our CST Program which is in progress.
 - Kewaunee County Human Services will no longer be involved as a pass thru service for Energy Services.
 - We will be returning to the Training Room on the lower level for future committee meetings.
 - Noted that there would be information coming in regards to the cost for hiring of individuals who are contracted.

Other Items as Authorized by Law – None

July's meeting will be canceled due to scheduling conflicts.

The next meeting is scheduled for at 8:00 a.m. on August 19th

A motion to adjourn was made by Doak Baker and seconded by Julie Janicsek. Motion carried.

Respectfully Submitted,

Lynn Clark

Program Assistant

Parks, Promotion & Maintenance Committee Minutes – July 13th, 2021

The meeting was called to order at 6:00 p.m. at the Highway Department Conference Room by Chairman Scott Jahnke. Members present: Chairman Scott Jahnke, Supervisor Milt Swagel, Supervisor Jack Wochos, and Supervisor Nick Guilette. Excused: Supervisor Doug Doell

Also present at the meeting: Dave Myers – Promotions & Recreation Director

Adoption of Agenda/Minutes:

Supervisor Guilette made a motion to approve the June 8th minutes and July 13th meeting agenda. This was seconded by Supervisor Swagel. All were in favor, motion carried unanimously.

Public Input:

None

Discuss Bruemmer Park Statue Project:

Dave presented the committee with an update on the project. Currently the plan is to have the lion, zebra and rhinoceros installed by end of August. The Zoological Society and Mr. Bruemmer are working on having a metal Elephant statue installed in 2022.

Discuss Bruemmer Park Pheasant Pen Project:

The meeting with the Architect has been moved to August. More information will be presented at that point.

Discuss Fee Schedule Recommendations:

Dave covered that the Finance Committee would be looking at the current park user fees and that they may recommend changes at the August 8th Finance Meeting.

Discuss Red River Road Project:

Dave informed the committee that the Highway Department was planning on beginning the road repair in late July – early August. More information will be available at the next meeting.

Kewaunee County Fair Report:

Dave informed the committee that the fair was very well attended. Work for set-up went well and take down/clean up should be completed by the end of the week.

Parks & Promotions Report: - Attached

Maintenance Report: - Nothing to report


Set Regular Meeting Date: August 16th, 2021 at 6:00 p.m. Highway Department Conference Room

Unfinished Business or Other Business as Allowed by Law: None

Adjournment:

Motion to adjourn today's meeting was made by Supervisor Guilette. Seconded by Supervisor Swagel - All in Favor, motion carried unanimously. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,



Dave Myers



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

Dave Myers, Director
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myers.david@kewauneeco.org

Director's Report July 13th, 2021

Ahnapee Trail

The Highway department completed two major resurfacing jobs on the trail earlier in the year and we will continue to work on replacing signs and clearing vegetation on the trail as needed.

Bruemmer Park

Statues are here – less the Elephant statue which is no longer available. Steve Bruemmer is looking at purchasing a metal elephant to take the missing statue's place. We will be meeting on placement next week and hopefully will start installation soon. We are also looking at installing new security cameras at the park to replace the aged cameras.

The hunting and fishing club should be getting pheasants in later this week.

Winter Park

The Winter Park Association has started clearing trees for the new ski run and for the possible location of a chair lift. They are hoping to also start ground moving for the tube hill update by the end of August.

Ryan Park

Soccer season will run through the end of July and finish with a tournament. Attendance has been high. Our caretakers have been busy clearing downed trees from the last storm that had fallen on the trails, that work should be finishing up soon.

General Park

We continue to see a lot of use at all locations. Our staff continues to do a great job keeping up with extra duties related to heavier use and extra cleaning/garbage pick up at certain parks.

Parks, Promotion & Maintenance Committee Minutes – August 16th, 2021

The meeting was called to order at 6:02 p.m. at the Highway Department Conference Room by Chairman Scott Jahnke. Members present: Chairman Scott Jahnke, Supervisor Milt Swagel, Supervisor Doug Doell, Supervisor Jack Wochos, and Supervisor Nick Guilette.

Also present at the meeting: Dave Myers – Promotions & Recreation Director, Jerry Jonet

Adoption of Agenda/Minutes:

Supervisor Guilette made a motion to approve the July 13th minutes and August 16th meeting agenda. This was seconded by Supervisor Doell. All were in favor, motion carried unanimously.

Public Input:

None

Discuss Bruemmer Park Statue Project:

Dave presented the committee with an update on the project.

Discuss Bruemmer Park Pheasant Pen Project:

The meeting with the Architect has been moved to August. More information will be presented at that point.

Discuss Red River Road Project:

Dave informed the committee that the Highway Department had started work on the project.

Discuss Fairground's Electrical Upgrade Report:

Dave informed the committee about electrical issues with multiple buildings at the fairgrounds and presented an estimate for repairs.

Supervisor Doell made a motion to upgrade as proposed and to seek guidance from the Finance Committee for approval of a funding source. Seconded by Supervisor Swagel. All in favor motion carried unanimously.

Parks & Promotions Report: - Attached

Maintenance Report: - Nothing to report

Set Regular Meeting Date: September 7th, 2021 at 6:00 p.m. Highway Department Conference Room

Unfinished Business or Other Business as Allowed by Law: None

Adjournment:

Motion to adjourn today's meeting was made by Supervisor Guilette. Seconded by Supervisor Doell - All in Favor, motion carried unanimously. Meeting adjourned at 6:56 p.m.

Respectfully Submitted,


Dave Myers



Kewaunee County
JAIL STRATEGY SUBCOMMITTEE
MINUTES

Wednesday, August 18, 2021 7:00 a.m.
Administration Building, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room – VIA Videoconferencing

Call to Order: Chair Olson called the meeting to order at 7:05 a.m.

Roll Call: Members Present – Dan Olson, Gary Paape, John Mastalir, Doak Baker. Others Present – Matt Joski, Jason Veaser, Chris Van Erem, Scott Feldt, John Cain, Kurt Berner.

Approval of August 18, 2021 Agenda: Mastalir moved, Baker seconded to approve the agenda. Motion carried.

Approve the August 2, 2021 Minutes: Baker moved, Paape seconded to approve the August 2, 2021, minutes. Motion carried.

Public Comment: None.

Review of Inspection Reports: Feldt provided a draft of a response letter to the state jail inspector relating to the requests for inspections of the electrical and plumbing systems, the building roof and the structural integrity of the building. The reports concluded that building meets the 1968 building code from when the building was constructed. The plumbing and electrical systems could use some repair but there is no major deficiencies. The roof has leakage and quotes for replacement were provided. The building structure is sound with a few non-major cracks. The letter will be sent along with the inspection reports to the jail inspector.

Van Erem gave an update as to the immediate deficiencies that were identified by the inspector that required repair. Huber bunk beds were ordered, assembled and installed. Cell observation glass was ordered and installed. Plumbing fixtures have been approved by the inspector and have been ordered.

Discussion of Jail Design Elements: Cain provided a packet of materials for the subcommittee members' review. Cain began with a discussion about housing pod designs and alternatives, a total of three options. The square footage of the options range from 12,000 square feet to 18,700 square feet and between 44 and 78 beds (all which can be expanded). Olson asked what the cost difference would be between option A (largest) to option B (medium) to option C (smallest). Berner indicated that the construction cost differential between each option is estimated at \$1.0 to \$1.2 million. This is a rough estimate. Through the discussion, the size of the support areas (kitchen, laundry, etc.) will be affected by the size of the housing pod. Discussion followed as to how these spaces are interrelated and how housing pod size is the primary factor of which all the other areas are based on. More discussion followed regarding the determination of the optimal pod size. Feldt encouraged the members to look not only at current housing needs, but to also consider future housing needs with regards to size but more importantly to factor in the staffing requirements. Selecting a larger pod does not increase the number of staff required to operate the pod which would save money in the long run. Joski provided input on the housing designs and how these affect facility operations. Van Erem added



Kewaunee County
JAIL STRATEGY SUBCOMMITTEE
MINUTES

Wednesday, August 18, 2021 7:00 a.m.
Administration Building, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room – VIA Videoconferencing

that pod size will have an effect on whether the county will need to house prisoners out of county which could increase costs.

Olson asked each subcommittee member to indicate their preference as to housing pod size. Mastalir indicated his preference is option B as the option provides sufficient beds to allow for inmate classification. Paape indicated Option B as his preference. Baker indicated Option C as his preference, and Olson selected Option B as his preference. Mastalir moved and Paape seconded to select Option B (52 beds expandable to 85 beds) as the size of the housing pod from which the facility and its subsequent spaces will be based on. Motion carried.

Information Requests to Answer Concerns/Issues: The subcommittee will review space allocation and diagrams of various facility spaces as they related to the consensus housing pod size of 52 beds (expandable to 85). After these discussions, a need for site visits will be determined.

Next Meeting: September 3, 2021 at 8:30 a.m.

Adjournment: Baker moved, Paape seconded to adjourn. Motion carried. Meeting adjourned at 8:05 a.m.