



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Scott Feldt
County Administrator

EMERGENCY ORDER #4 Teleconference or Videoconference at Meetings

All meetings of the Kewaunee County Board of Supervisors, its standing committees and all other special committees or commissions subject to Wisconsin Open Meetings Law (herein collectively referred to as "meetings") may be held via telephone or audiovisual means, subject to the rules of this Emergency Order #4.

1. All County rules, if any, requiring physical presence at a meeting are hereby suspended pursuant to the terms of this Emergency Order.
2. Any meeting may be held by telephone or audiovisual means at the election of the County Board Chair and for committee meetings, by the chair of said meeting.
3. Members will be considered present at the meeting if the member appears live via telephone or audiovisual means and is able to participate in the meeting.
4. Members are present when they are on the telephone call or present in the audiovisual meeting. If a member drops from the call or loses connection to the meeting, they are no longer present until member restores the call or connection.
5. All meeting notices and agendas shall note that the meeting will be held via telephone or audiovisual means and include specific instructions for how the public may access the meeting (e.g. telephone number and access code). Alternatively, meetings may be broadcasted to the public live on the internet or elsewhere if the method selected to broadcast the meeting is live and readily accessible to the public.
6. Meeting chairs are encouraged to enlist County staff to serve as the host of the telephone call or audiovisual meeting to facilitate the meeting. The host can arrange the telephone call or audiovisual meeting, send appropriate invites, identify participants on the call and otherwise facilitate the meeting in an orderly fashion.
7. Meeting chairs may suspend any county rule or practice requiring or allowing public comment under this Emergency Order, except where required by law (e.g. public hearing).

This Temporary Emergency Order is effective immediately and shall remain in effect for the duration of the current public health emergency related to COVID-19, or until a superseding order is issued.

Dated this 1st day of April, 2020.

Robert Weidner
County Board Chair

Scott Feldt
County Administrator