



Kewaunee County Highway Department
Application for Driveway and/or Alterations on County Trunk Highways

Return this form to: Kewaunee County Highway Department
E4280 County Road F
Kewaunee, WI 54216
Telephone: 920/388-3707

Name of Owner: _____ Date: _____

(Permit is made out & issued to owner only)

Present Address: _____

City: _____ Zip Code: _____ Telephone: _____

Township where new driveway is located: _____ Section, Town & Range: _____

Address for New Driveway: _____ City & Zip Code: _____

FEE: \$75.00 Plus \$25.00 for each additional driveway for property owner.

After-the-fact FEE: \$150.00 Plus \$50.00 for each additional driveway for property owner.

Signature of Applicant

Type of Permit Requested:

- Driveway, Blacktopping of Driveway, Landscaping, Number of Drives, Rebuilding of Driveway, Relocation of Driveway, How much frontage do you have on the County Highway?, What is the purpose of this request?, What Highway is involved?, Side of Highway?, Type of building? (Commercial - Residential), Location:

(Locate to nearest named side road by feet or miles)

PLEASE PLACE A STAKE IN THE CENTER OF THE DITCH AT THE LOCATION OF THE DRIVEWAY SO WE CAN LOCATE THE SITE ALL COST OF PIPE & INSTALLATION IS THE RESPONSIBILITY OF LAND OWNER

(Below this line - For office use only)

- Pipe Diameter, Pipe Length, Require Endwalls: YES / NO



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Wisconsin Statutes 86.05 provides that “Whenever it is necessary in making any highway improvement to cut or fill or otherwise grade the highway in front of any entrance to abutting premises, a suitable entrance to the premises shall be constructed as a part of the improvements and if the premises are divided by the highway, then one such entrance shall be constructed on each side of the highway. Thereafter each pipe/entrance shall be maintained by the owner of the premises.”

Wisconsin Statutes 86.07 (2) provides that “No person shall make any excavation or fill or install any culvert or make any other alteration in any highway or in any manner disturb any highway or bridge without a permit therefore from the highway authority maintaining the highway,” etc.

In Summary, the Kewaunee County Highway Department is obligated to provide a driveway only when making major grading improvements past said property. At all other times, the property owner must (1) obtain the required permit from this office, (2) install his/her driveway, supplying the required culvert. Culvert does not have to be new, but the culvert must be in good condition and pass Highway Inspection. If plastic pipe is authorized, double wall plastic shall be required. (3) maintain the driveway henceforth. Vertical retaining walls are not permitted on driveways, rather a 2 to 1 slope is required.

