

KEWAUNEE COUNTY HIGHWAY DEPARTMENT

E4280 County Rd. F

Kewaunee, WI 54216

PH. (920) 388-3707 FAX: (920) 388-0713

APPLICATION/PERMIT TO CONSTRUCT, OPERATE, AND MAINTAIN UTILITIES WITHIN HIGHWAY RIGHT-OF-WAY

LOCATION INFORMATION



Highway (s)

Town/Village/City of:

1/2 of the 1/4 Sec T N R N

ADDITIONAL INFORMATION

Annual Service Connection Permit [] Yes [] No

Utility Work Order #

Fee Required? [] Yes [] No Total Amount Due

[] Invoice [] Fee Enclosed

DESCRIPTION OF PROPOSED WORK (Check and fill out all that apply)

UTILITY TYPE: [] Electric [] Gas/Petroleum [] Communications [] Water [] Sanitary Sewer [] Private line

[] Transmission [] Distribution [] Service Facility Size/Capacity

(diameter, # fibers, psi, Kv, etc.)

ORIENTATION: [] Overhead [] Underground [] Parallel to hwy centerline [] Hwy crossing [] Bridge Attachment [] Tunnel

WORK TYPE: [] New construction [] Improve/ repair existing [] Maintenance [] Removal [] Abandon in place

CONSTRUCTION METHOD(S): [] Plow [] Trench [] Bore [] Suspend on poles/towers [] Open cut hwy [] Cased

[] Tree cutting/removal [] Chemical treatment of trees/brush [] Erosion Control Designation: [] Major [] Minor

Provide additional narrative if needed:

NAME AND PHONE NUMBER OF UTILITY REPRESENTATIVE

RESPONSIBLE FOR CONSTRUCTION:

Estimated Starting Date Estimated Completion/Restoration Date

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy of the above-named county in effect at the time of this application, and with any special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof.

By: (Signature of Applicant/Company Authorized Representative) (Title) (Date)

(Typed/Printed Name of Person Signing Above or Electronic Signature Code) (Authorized Applicant/Company Representative Telephone Number)

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated in the Utility Accommodation Policy of the above-named county including the Indemnification as included in 96.03 of the WCHA Utility Accommodation Policy in effect on the date of this application.

Supplemental Provisions Attached: [] Yes [] No

FEE RECEIVED: \$

CHECK NUMBER:

DATE ISSUED:

HWY PROJECT #:

PERMIT NUMBER:

By: (Authorized Representative for County)

(Title)

(Date)

	Kewaunee County's Fees:
--	-------------------------

Utility Permit	\$ 100.00
Roadway Open Cut	\$ 1,000.00
Road Closure	\$ 100.00
Annual Service Connection Permit (ASCP)	\$ 100.00
Service Connection Project Authorization	\$ 25.00



Kewaunee County Highway Department Special Permit Provisions & Conditions of Approval

1. All operations shall be performed without obstructing or closing all or any part of any highway traffic lane unless lane-influence is specifically sanctioned by the Department, and special controls applicable thereto are set forth herein. Unless otherwise authorized, unobstructed traffic shall be maintained on all constructed highway lanes. *(See Addendum #4 for a sample copy of the Road Closure Agreement Form.)*
2. All county highway facilities, both above and below ground, including the roadway pavement, shoulders, ditches, culverts, slopes, signs, traffic signals, etc., damaged or disturbed by the permitted utility work shall be restored promptly. Damage to any portion of an asphalt paved travel lane will require the replacement of the entire travel lane per Department standards. Replacement of concrete pavement will be reviewed and approved by the Department prior to the utility work beginning.

If restoration is not carried out in a timely manner, the Department may issue a notice setting forth a time-certain, by which the restoration must be completed. If the permit applicant fails to satisfactorily complete all restorations within the time established, the Department will arrange directly for all necessary restorations, and all costs associated with such restorations shall be the cost obligation of the permit applicant. The applicant agrees to pay any, and all, such costs within 60 calendar days of the Department billing.

3. Unless otherwise authorized, any utility lines installed across, and beneath, the traveled way(s) and shoulders of hard surfaced county roads, shall be installed by boring, with no open cut excavation permitted between points no less than 5 feet outside the outer shoulder or back-of-curb.
4. Under hardship conditions, (i.e., rock, soil conditions utility connections, etc.), the Department can allow the applicant, as part of this permit, to open cut and excavate the roadway pavement under the following conditions and provisions. Any excavation authorized within the limits of any county highway pavement or shoulder area shall be backfilled with approved material, placed in lifts or layers 6 inches or less each in depth, and compacted mechanically to the compaction of the adjacent and undisturbed ground or material. Water flooding and the use of moisture in excess of necessity to facilitate mechanical compaction are expressly prohibited.

Any subsequent heavings, settings, or other faultings attributable to the permitted work shall be repaired in a manner satisfactory to the Department, at the applicant's expense. All excavation within the roadway pavement shall be initiated by saw cuts and restored to original condition and cross-section.

Trenched construction in the roadway pavement and shoulders requires an additional permit fee of \$1,000.00, and a "Five-Year Warranty Agreement" stating that the applicant will be responsible for maintenance and repair costs of any open cut trench failure over a 5-year period after project completion. *(See Addendum #3 for a sample copy of the Five-Year Warranty Agreement Form.)*

5. Operations and safety precautions pertinent to any trenching, tunneling, or excavation activities shall comply with the most strict requirements of all applicable regulations and codes, but not limited to those of the Wisconsin Department of Industry, Labor and Human Relations or OSHA standards.
6. The applicant is responsible to ensure that the site of the construction is secure against any hazard to the public, both when the site is attended, and during off-hours, any holiday, and the hours of night when the site is unattended.
7. All utility permit applications must include an attached legible map indicating the specific location of the Utility project.
8. Individual permits must be applied for on **each** county highway where the utility work will be carried out. At intersections of two (2) county highways, where utility work on the intersection roadway is no greater than 350 feet from the adjoining roadway, only one (1) permit application will be required.

- 9. Construction plans included with the "Use of Right-of-Way Permit Application" must include a roadway cross-section, indicating the specific location of the proposed utility line, and shall be installed where indicated on the plans.

On rural roadways, new utilities will be restricted from being located in a roadway-signing zone consisting of 6 feet to 14 feet from the edge of the travelway. On urban streets (curb & gutter), the restricted signing zone is located from 2 feet to 10 feet from the back-of-curb. (See Addendum #1 for the Restricted Signing Zone Diagram.)

Buildings, cabinets, and any other aboveground structures are not to be located within the highway right-of-way. Manholes should not be located in the pavement.

- 10. The applicant shall not remove any highway sign(s) without prior Department approval.

11. Utility Permit Fees:

- A. Utility Permit (per roadway segment project)\$100.00/roadway
- B. Roadway Open Cut\$1,000.00/cut
- C. Road Closure.....\$100.00/day
- D. Annual Service Connection Permit (ASCP).....\$100.00
- E. Service Connection Project Authorization..... \$25.00/connection
(Fax to Department @ (920) 388-0713)

- 12. All utility permits issued, where construction will impede normal traffic flow, shall have attached a traffic control plan in accordance with "Wisconsin Manual on Uniform Traffic Control Devices" (MUTCD), Chapter 6, indicating placement & spacing of all construction signs applicable to the work being carried out.

- 13. If the utility work is within 350 feet of any signalized intersection, you **MUST** call the Kewaunee County Highway Department (920) 388-3707, for locates.

- 14. Roadway Construction Lanes are to comply with Wis. Stats. 346.51-1-(A). An Unobstructed width of at least 15 feet upon the roadway of such highway must be left opposite such standing vehicle for the free passage of other vehicles.

- 15. All buried and plowed utilities shall be placed as close as possible (2' – 3') from the right-of-way edge.

- 16. All utility appendages such as a telephone pedestals or raised vaults or natural gas facilities that are located in a high snow depth area AND those in high vegetative areas such as marsh grass, cattails or canary grass shall have a raised marker fastened to appendage to facilitate location. No compensation for damaged structures will be made to any utility unless structures are properly marked.

17. Other Special Conditions:
