

## **KEWAUNEE COUNTY**

### **FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: **September 9, 2019** Time: **8:00 AM**

Administration Center – Conference Room

Call to order: The meeting was called to order at 8:00 AM by Chairman Haske

Roll call: Members present: Virginia Haske, Lee Luft, Tom Romdenne. Excused: Daniel Olson, John Mastalir. Others present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Rae Ann Beaudry, Sue Weisser, Robert Weidner

Approve the agenda: Motion by Luft, second by Romdenne to adopt the agenda. Motion carried.

Approve minutes: Motion by Romdenne, second by Luft to approve the 08/20/19 Finance Committee minutes. Motion carried.

Public Comment: Sue Weiser commented on the Economic Development Loan Proposal draft document.

Approval of Health/Dental Insurance Plan Premiums–Horton Group: Rae Ann Beaudry of Horton Group provided an updated recommendation for 2020 health & dental rates. Claims are trending about -1%, but stop loss premium is expected to rise at about 15% to 20% for 2020 due to the large stop loss payments in recent years. Horton recommends a 4% increase to cover the likely stop loss increase as well as provide an increase in the fund balance. Motion by Luft second by Romdenne to recommend approval of increasing the County health insurance premium by 4.5% and the dental insurance premium by 2.5%. Motion carried.

#### Monthly Administrative report:

- a. Monthly Financial Report-July 2019 monthly financial information was reviewed as well as the 2019 year end projections from departments collected as a part of the 2020 budget process. Two smaller departments will be over in health insurance due to enrollment changes. Highway Roads & Bridges will be over budget as a result of the early year snowfall. Land Conservation revenue is down but will be partially made up for in less outlay purchased. Human Services provided a conservative estimate being over by \$34,000. The Sheriff department's latest estimate was received last Friday & not reviewed yet.
- b. Medical/Dental Financial Report-July and August reports were provided by Horton within their presentation earlier in the meeting. Health claims for both July and August were less than premiums, resulting in a year to date that is nearly break even.
- c. Overtime Report-August 2019 for the Sheriff department continues to show improvement over the previous year.

Discuss Proposals for Greszlo Property: Two proposals have been received for the property. One proposal is to rent the property for exclusive hunting rights. The second proposal is to purchase the property and turn it into a campground. A third option would be to sell it outright. No recommendation by the Administrator at this time. The Committee requested the County Administrator collect & return with information to determine the internal & external cost to develop the property.

Discuss Creation of Economic Development Loan Fund: The existing DRAFT document is a combination of the old Revolving Loan Fund & the Door County Economic Development Fund

document under construction. Revisions or additions are noted. Some measurements other than job creation should be added. The committee discussed whether the County should have a loan fund at all and what impact on growth it would have, and decided the County should have an Economic Development Fund.

Review vendor payments: Vendor payment reports for August 2019 were reviewed by the committee. The variety in cost of oil changes was questioned.

Approve County Board and supplemental payroll: Motion by Luft second by Romdenne to approve the County Board and Supplemental Payroll as presented. Motion carried.

Such other matters as authorized by law: Budget is nearing completion. Some one time studies will be requested from General Fund Balance. Some staffing reductions and relocations are included.

Next finance committee meeting: September 17<sup>th</sup> 4:30 & October 11<sup>th</sup> 8:00 AM.

Adjournment: Motion by Luft, second by Romdenne to adjourn the meeting. Motion carried. Meeting adjourned at 10:06AM.

Submitted by:   
Paul Kunesh, Recording Secretary