

**KEWAUNEE COUNTY
FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: [October 02, 2020](#) Time: [8:00 AM](#)

Location: [Administration Center – County Board Room](#)

Call to order: The meeting was called to order at 8:00AM by Chairman Mastalir

Roll call: Members present: John Mastalir, Virginia Haske, Tom Romdenne, Doak Baker, Jeffrey Vollenweider

Others present: Scott Feldt (via Zoom), Paul Kunesh, Jeff Wisnicky, Daniel Olson, Gary Paape, Matt Joski, Kristen Richard

Approve the agenda: Motion by Haske second by Baker to adopt the agenda. Motion carried.

Approve minutes: Motion by Baker second by Haske to approve the [09/4/2020](#) Finance Committee minutes. Motion carried.

Public Comment: None

Monthly Administrative report:

- a. Monthly Financial Report-August 2020. Kunesh gave report. Workers comp audit was completed and resulted in reclassification of a few positions but the overall impact will not be much. COVID expenditures are continuing and are showing up on statements. A loss of revenue is continuing for Sheriff and passports due to COVID. Information services will have a large increase due to expenditures approved last month. Maintenance has increased expenses due to COVID.
- b. Medical/Dental Financial Report-August 2020 Year to date medical premium equivalents exceed medical costs by approximately \$151,000. Dental premium equivalents exceed dental costs by approximately \$15,600. The general ledger medical result is \$100,000 which is different from Horton due to timing. For dental it is \$16,701 for the same reason.
- c. Overtime Report- September 2020. The overtime report was presented by Kunesh. Sheriff continues as anticipated. Other than highway, other departments have virtually none.

Approval of Department of Justice (CESF) Grant and expenditures: The Sheriff department has grant funding available from the WI Department of Justice (DOJ) for FY20 Coronavirus Emergency Supplemental Funding (CESF). Potential uses were provided by the Sheriff Joski and discussed.

Motion by Haske second by Baker to recommend approval to accept the DOJ CESF grant funds to be used for Skytron UVC robot for room disinfecting at \$40,355, Port-a-count, electronic FIT tester at \$13,400 and additional PPE at \$3,500 for a total of \$57,255. Motion carried.

Approval of 2021 budget adjustments: Kunesh explained adjustments, followed by discussion. Regarding item B, Vollenweider made a motion to stay with the administrator proposal, seconded by Baker. Motion carried with Romdenne and Mastalir voting no. The highway committee then requested a \$100,000 decrease to the construction line item and an increase of the same amount to maintenance line item. A motion to approve this was made by Haske and seconded by Romdenne. Motion carried. Regarding item F, a motion to take the increase in general transportation aid of \$24,018 and reduce the amount taken from the fund balance by

the same amount was made by Baker and seconded by Romdenne. No discussion. Motion carried.

Discussion regarding changes A, C, D, E followed as well as discussion about the \$40,000 budgeted for KCEDC. A motion was made by to approve items A, C, D and E by Haske and seconded by Romdenne. Motion carried.

Discussion of Broadband Phase 2 Project and Future Funding: Feldt presented information regarding this project which was followed by discussion.

Status of Land Lease Renewals: Feldt stated that current lease holders were contacted and offered an option to extend their leases with a 16% increase in price per acre for the next 5 years. Heim's Hillcrest Dairy has agreed to these terms, but Pagel's Ponderosa opted not to. Motion by Baker to approve the Heim lease was made and seconded by Vollenweider. Motion carried.

Review vendor payments: Vendor payment reports for September were reviewed by the committee.

Approve County Board and Supplemental Payroll: Motion by Romdenne second by Baker to approve the County Board and Supplemental Payroll as presented. Motion carried.

Such other matters as authorized by law: None

Next finance committee meeting: October 20, 2020 at 5:00pm at Kewaunee County Fairgrounds

Adjournment: Motion by Romdenne second by Baker to adjourn the meeting. Motion carried. Meeting adjourned at 10:25AM.