

## **KEWAUNEE COUNTY**

### **FINANCE & PUBLIC PROPERTY COMMITTEE - MEETING MINUTES**

Date: November 06, 2020 Time: 8:00 AM

Location: Administration Center – County Board Room

Call to order: The meeting was called to order at 8:00 AM by Chairman Romdenne

Roll call: Members present: Virginia Haske, Tom Romdenne, Doak Baker, Jeffrey Vollenweider. Excused: John Mastalir,  
Others present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Michelle Dax, Gary Paape, Amber Hewett, Jeff Kleiman

Approve the agenda: Motion by Haske, second by Baker to adopt the agenda. Motion carried.

Approve minutes: Motion by Baker, second by Haske to approve the 10/20/2020 Finance Committee minutes. Motion carried.

Public Comment: None

#### Monthly Administrative report:

- a. Monthly Financial Report- September 2020: Kunesh provided a report on sales tax collections. \$119,458 collected in October for September. Year to date collections is \$979,360. The projection for 2020 year end is \$1.3 million. Kunesh provided a summary of department monthly finance items and how the timing of revenues and expenses could lead to a misinterpretation of monthly finance reports.
- b. Medical/Dental Financial Report – September 2020: No questions
- c. Overtime Report- October 2020: No questions.

County Treasurer Investment Report – 3<sup>rd</sup> Quarter 2020: The County Treasurer presented and reviewed the County cash and investment balances as of 09/30/2020. In addition, Dax provided preliminary information regarding properties that may be taken by the County through the tax deed process. There are currently 5 properties that could be taken with one property almost certainly being taken.

Discussion of KCEDC Budget request (possible action): Hewett provided a summary of previous involvement of KCEDC with regards to community and economic development. The KCEDC reviewed its previous work and the work of its executive director. KCEDC acknowledged that mistakes had been made with the hiring of the director. They are struggling to identify what are the specific needs of the county and how to address them. Discussion followed as to the need for KCEDC to show value for the investment. The hope is that KCEDC can have a dynamic director and renewed focus to demonstrate value to the County. Yet KCEDC cannot meet some perceived expectations that the organization (KCEDC) exists to help turnaround businesses or to provide them with marketing. Committee members agreed that KCEDC needs county support. Still, the question of whether KCEDC has been worthy of investment has been in question for a number of years. The committee decided to take no action and leave the the financial commitment at its current level. Any change will be brought up on the floor at the County Board meeting.

Approval of 2021 Budget Adjustments (if any): Kunesh stated that all current amendments to the proposed budget have been acted on by the Committee. Discussion followed as to the process of amending the budget by the Executive and Finance Committees and the jurisdiction of each committee as it relates to the county budget.

Approval of 2021 Insurance Renewal (if available): Information was not available from AEGIS yet. Will be added to December Finance Committee agenda. Feldt added that competing quotes for insurance are sought every few years. There will not be competing quotes sought for 2021. Historically, Wisconsin County Mutual (Aegis) has by far the lowest quote for liability, property, and workers compensation insurance.

Review vendor payments: Vendor payment reports for September were reviewed by the committee. Baker asked a question as to total payments to Innovative Services. Feldt responded he will obtain the explanation requested and report back to Baker.

Approve County Board and Supplemental Payroll: Motion by Baker, second by Vollenweider to approve the County Board and Supplemental Payroll as presented. Motion carried.

Such other matters as authorized by law: Feldt informed the Board of items that will be placed on future Committee agendas. First, with the pending contract with Bug Tussel to locate a tower at the former Walther Quarry property which the county owns, administration will bring forward an amended contract with Mr. Bradley (current lessee) for a four year extension. Second, Blue Water Services is requesting an extension to its agreement with the county for the lease of the bale house and corresponding property at the landfill. Because Supervisor Mastalir is the owner of Blue Water Services, therefore he will not be in attendance at the Finance Committee when discussions and deliberations begin to remove any appearance of favoritism or impropriety. A question was asked regarding the status of the of land rental proposals. Feldt reported that Heims Hillcrest agreed to the new terms to lease the acreage at the landfill. The land at Siporski Pit and the Wisnicky farm will be completed through a sealed bid process. Notices will appear in the Kewaunee newspaper the weekends of November 7 & 14.

Next finance committee meeting: Tuesday, November 10, 2020 at 5:00 p.m. before County Board. The December meeting date and time will be determined at the November 10 meeting.

Adjournment: Motion by Vollenweider second by Haske to adjourn the meeting. Motion carried. Meeting adjourned at 9:10 AM.

Submitted by: Scott Feldt