



Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING
MINUTES

January 26, 2021 5:30 p.m.

Kewaunee County Fairgrounds, 625 Third Street, Luxemburg, WI 54217
4-H Conference Room

Call to Order: Chair Mastalir called the meeting to order at 5:30 p.m.

Roll Call: Members Present – John Mastalir, Jeff Vollenweider, Virginia Haske, Tom Romdenne, Doak Baker. Others Present – Matt Joski, Gary Paape, Dan Olson, Scott Feldt, Todd Every, John Cain.

Approval of January 26, 2021 Finance Agenda: Haske moved and Romdenne seconded to approve the agenda. Motion carried.

Approval of January 8, 2021 Finance Committee Minutes: Vollenweider moved and Baker seconded the January 8, 2021 minutes with the following corrections: under the Monthly Administrative Report, the three report were indicated to be for November and December of 2021 and the correct year should be 2020. Motion carried.

Public Comment: None.

Approval of Truck Chassis and Equipment Purchases – Highway Department: Every summarized each of the equipment and vehicle purchases for the committee. Questions were asked about whether the vehicles were scheduled to replace current vehicles. Every explained that some vehicles are placed in reserve for emergency use if needed. Discussion followed as to how equipment is ordered and replaced and the department's past efforts to reduce the amount of equipment being held by the department. Motion by Romdenne and seconded by Haske to approve the vehicle and equipment purchases totaling \$174,373 to come from the Highway Internal Service Fund. Motion carried.

Approval of Funding for Phase 3 of the Public Safety Facility Design Project: Cain provided a summary of work completed to date and the current contract with Kewaunee County. Cain explained that the cost of Phase 3 is approximately 15% of the design costs and the total is approximately \$163,000. Cain added that Phase 3 brings in all the engineers to provide site plans, building elevations and architectural floor plans to give a more detailed picture of what the facility will look like. In addition, the Samuels Group (the cost estimator) can provide a more accurate cost estimate of the project.

A question was raised regarding costs for the site survey and soil borings. Cain responded that the County will need to perform a site survey as the land is not flat and conduct soil borings to confirm that there is sufficient depth between the top of the soil and bedrock. This will cost approximately \$7500-\$8000 each. Vollenweider asked how much has the county spent so far on the project. Feldt responded that approximately \$150,000 has been spent to complete phases 1 and 2. Discussion followed as to whether to move forward with phase 3 if the board is unsure whether the community supports the jail project. Comments were made as to whether the county could use floor plans and designs from other counties instead of spending the \$163,000. Joski explained that it would be unwise to just use designs from other counties as those designs are specific to those counties. Joski added that the county has two options regarding the project: yes or not now. Joski emphasized that the current facility is not adequate and if the county or the community decides not to move forward, the issue will still need to be addressed. Mastalir asked Cain what the additional cost would be for waiting and Cain indicated that the cost to construct a facility usually increases by 4% a year which compounds each year. Mastalir pointed out that for a \$20 million project delayed one year adds \$800,000 to the total cost, 2 years adds \$840,000 plus the \$800,000 from the first year. He recommends the county to move forward.



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Romdenne asked about the resolution and whether approving the resolution indicates the committee supports the project. Feldt indicated that the resolution is to identify where the funds would come from if moving to phase 3 is approved. The funding would come from a transfer of funds from the general fund. More discussion followed as to whether the Finance Committee should be recommending to move on to phase 3. Feldt indicated that the committee could choose to not take action and then address the funding issue if the Board were to approve progressing to phase 3.

The committee elected to not take action on the resolution and defer the decision to the County Board.

Such Other Matters as Authorized by Law: None.

Next Meeting: February 5, 2021 at 8:00 a.m.

Adjournment: Romdenne moved and Vollenweider seconded to adjourn the meeting. Motion carried. Meeting adjourned at 6:02 p.m.