



Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING

MINUTES

April 10, 2019 9:30 a.m., Conference Room
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: Chair Weidner Called the meeting to order at 9:31.

Roll Call: Members present – Robert Weidner, Gary Paape, Tom Romdenne, Kaye Shillin, Virginia Haske, Charles Wagner, Mary Ellen Dobbins, Scott Jahnke. Others present – Tom Cretney, Sheriff Matt Joski, Scott Feldt

Feldt introduced Dana Johnson, the new Human Services Director, to the Committee. The Committee welcomed Johnson and wished him good luck.

Approve April 10, 2019 Agenda: Wagner moved and Romdenne seconded to approve the agenda. Motion carried.

Approve March 18, 2019 Meeting Minutes: Dobbins moved and Haske seconded to approve the minutes. Romdenne offered a friendly amendment to remove the portion of the minutes under the heading "Discussion of County Comprehensive Plan Amendments/Town Comprehensive Plan Amendments" as it was duplicative of a previous section of the minutes. Dobbins and Haske agreed. Motion carried.

Public Comment: Cretney asked the Committee if they would like Eland Electric to make a presentation regarding potential solar energy projects. The Committee discussed whether the issue should be taken up by the Personnel Committee or remain with the Finance Committee. It was agreed the issue should remain with Finance.

Administrator's Report

Personnel Report: Feldt reviewed the report with the Committee. With the recent resignation of a jail sergeant, the Committee will approve the filling of the vacancy in May.
Administrator's Report: Feldt provided a review of the Broadband Study Committee. The Committee will begin to prioritize possible paths and options and discuss them at the next meeting. Feldt provided a summary of the Public Facility Needs Study Committee. Venture Architects and CRS Consultants gave a summary of their preliminary findings. The current facility has a number of shortcomings with regards to space and the age of the facility and building layout. In their initial analysis, a new facility should be examined. CRS provided a historical summary of the average daily population of the jail and how the facility has been over rated capacity for a long period of time. The data does include those on electronic monitoring but that does not alter the result that inmates have been transferred to other facilities to be housed. Another presentation will be made in May prior to Phase 1 being completed.

Weidner inquired about a number of issues. A question regarding employees on workers compensation and leave of absence was raised. Feldt responded there is at least one employee on workers comp but unsure if there are more. Feldt added he did not know how



many employees were on leave of absence as these numbers can vary from week to week as employees request leaves for short periods of time (days and weeks). A question was raised related to the detention pond at the Fairgrounds. Feldt informed the committee that D&S Machine is expanding and has requested permission to have its stormwater be routed

to the detention pond on the Fairgrounds. An analysis was conducted and it concluded the pond could handle the increase in stormwater. A contract will be sent to D&S to address any future concerns regarding the pond. It is believed the expansion will create an additional 40 jobs. Discussion of the racetrack then followed. The County has received the deposit from the promoter and all items from the previous promoter have been removed. The County will now own the flag stand (which is being constructed, the public announcement (PA) system and the pit shack. A question was raised regarding the request for proposals (RFP) for the Grezslo property. Feldt responded that he received no proposals in writing. He has had a couple of inquiries but nothing official. The County will explore its options.

County Ordinance: Chapter 25 - All-Terrain Vehicles and Snowmobiles: Weidner gave a summary of the discussion from last month's meeting and that data regarding ATV accident was requested from the DNR. Discussion followed as to what towns have done regarding the ATV issue and ordinances they may or may have enacted. Jahnke indicated that Montpelier has enacted an ordinance. Paape indicated some towns in Door County have enacted an ordinance as well. More discussion followed as to why an ordinance is needed. Joski added that the ordinance is likely to apply more to local residents than visitors. Feldt explained the purpose of the ordinance is to create a uniform set of rules that will be followed by all towns to assist the Sheriff with enforcement. The Sheriff explained that according to state law, a local jurisdiction (a town) can authorize ATV use on all town roads AND all state and county roads within the township that are posted 35 MPH or less. All roads with posted speeds over 35 MPH are not allowed for ATV use. Signage for ATV use is the responsibility of the towns, not the county. Because of the state law and the ability of towns to authorize ATV use, some businesses will be located on "islands" that would not permit ATVs to travel to. Weidner asked if this ordinance encourages expanded ATV use if the ordinance is passed. A question was raised regarding insurance. Joski explained that ATVs are not classified as motor vehicles. Therefore, citations are handled through the DNR. If an ATV travels on private property, the person's homeowners insurance would apply. Once they travel onto public roadway, vehicle insurance is needed. Jahnke moved and Wagner seconded to move the ordinance forward to the County Board for consideration. Motion carried 7 to 1 in favor with Weidner opposed.

Discussion of Committee Rules & Duties and Standing Committees: Weidner reviewed that the County is looking to update the County Board Committee Rules and Duties and designate an oversight committee for every department. The Committee reviewed two proposals identifying standing committees and designating departments to each. Feldt explained the rationale behind the naming of the committees and assignment of departments. Discussion followed on committee names and department designations. Paape moved and Dobbins seconded to approval proposal 2 with the change that UW-Extension would be its



own standing committee. Motion carried. Wagner moved and Dobbins seconded to amend the name of the Land Use Committee to the Land and Water Use Committee. Motion carried. The new Committee names and department designations will begin immediately.

Discussion turned to Committee Rules and Duties. The Finance Committee, Highway and Solid Waste Committee and the Executive Committee have already approved the drafts of their respective committee rules and duties. The remaining committees will discuss approval of their committee's rules and duties at their May meetings. Wagner moved and Paape seconded to approve the drafts of the committee rules and duties for the Finance, Highway and Solid Waste and the Executive Committees. Motion carried.

Chairman's Report: Weidner touched on a number of items. County Board supervisors will be able to claim per diem and mileage for the two study committees they are members of. The Public Health Committee is looking at the issue of the elimination of coal tar in asphalt. The Personnel Committee will consider language regarding the hiring of a Chief Deputy to clarify the recruitment process. The IT department is addressing an email issue with UW-Extension.

Wagner announced Dr. Mark Borchardt will present his finding publicly on June 20th regarding well contamination.

Paape announced the County Clean Sweep event will take place on May 10 at the former landfill.

Next Meeting: May 9, 2019 at 8:00 a.m.

Adjournment: Wagner moved and Romdenne seconded to adjourn the meeting. Motion carried. Meeting adjourned at 11:38 a.m.

Respectfully submitted,

Scott Feldt, Recording Secretary