



Kewaunee County  
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING  
**MINUTES**

March 18, 2019 8:30 a.m., Conference Room  
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

**Call to Order:** Chair Weidner called the meeting to order at 8:31 a.m.

**Roll Call:** Members present – Robert Weidner, John Mastalir, Gary Paape, Virginia Haske, Kaye Shillin, Tom Romdenne, Charles Wagner. Others Present – Steve Hanson, Tom Cretney, Scott Feldt

**Approve March 18, 2019 Agenda:** Wagner moved and Romdenne seconded to approve the agenda. Motion carried.

**Approve February 18, 2019 Meeting Minutes:** Paape moved and Shillin seconded to approve the February 18, 2019 minutes. Motion carried.

**Public Comment:** Supervisor Cretney provided additional information related to the presentation by Eland Electric on Solar power. Cretney indicated that if the County is not interested in investing in solar power, a private investor may be willing to take on the cost in return for the financial benefit, or the County could purchase the system at a later date. The County should address this issue as a response to climate change.

**Administrator's Report**

**Personnel Report:** Feldt reviewed recent personnel activity. Three employee recruitments are taking place: County Veterans Services Officer, Child Support Specialist and Lead Cook.

**Administrator's Report:** Feldt provided an update of the meetings of the Broadband Study Committee and the Jail Needs Assessment Study Committee. The Jail Committee toured the jail and reviewed its current deficiencies. Feldt notified the committee that the jail consultant will be presenting at the April 8 meeting. The presentation will provide an analysis of the current jail and an analysis of the jail population and future trend analysis. The Broadband Committee provided an overview of technical terms and issues relating to broadband internet access. The Broadband Study Committee will have their next meeting on March 27 to discuss goals and how best to achieve them.

**County Comprehensive Plan Amendments/Town Comprehensive Plan Amendments:**

Weidner and Hanson provided background on the issue. The Town of Carlton is requesting the County to amend their comprehensive plan to have the Town of Carlton section mirror recently approved changes to the Town's zoning ordinance and plan. To make such amendments, the County will need to retain and pay Bay Lakes Regional Planning to complete the amendments. A small amount of staff time will be required as well. Hanson further explained the County submitted their plan based on the Town's comprehensive plan and from any input provided by the Town. Since the submission and approval, the Town has made changes to their plan which has resulted in discrepancies between the two plans. The state requires the plans be in synch. This has resulted in the Town requesting the County amend its comprehensive plan.



Mastalir moved and Haske seconded to approve the following policy: Any municipality within Kewaunee County maybe billed for costs incurred by the County (excluding county staff time) related to amending the County Comprehensive Plan to coincide with the respective municipal comprehensive plan. Motion carried 6 to 1 with Paape opposed.

**Discussion of Committee Rules & Duties and Standing Committees:** Feldt provided a status report with regards to committee rules and duties revisions. The rules and duties are near completion and Feldt is asking each committee to take one final review of the drafts as there have been some very minor edits. Feldt also spoke about a possible need to modify committees as some departments have no oversight committee and some oversight committees have only one department. General discussion followed related to combining of committees, length of meetings, and what departments may be designated to committees. Feldt hopes to have the final drafts of the rules and duties completed by summer.

**Resolution in Support of Increased Child Support Funding:** Motion by Shillin and seconded by Haske to approve the resolution. Motion carried.

**County Ordinance: Chapter 25 – All-Terrain Vehicles and Snowmobiles:** The committee reviewed the proposed ordinance. A question was raised as to the purpose of the ordinance. Feldt explained that the Sheriff has been working with the townships regarding a uniform ordinance related to All-Terrain Vehicle (ATV) and snowmobile use on town roads. The Sheriff did not want each town to pass a different ordinance making enforcement difficult. Discussion followed how roads are designated by the towns and its impacts. It was added that this issue is part of a larger issue related to ATVs and being allowed to operate on county roads and the Ahnapee Trail. Some members expressed their opposition to allowing ATVs on roads and the Trail. There was additional discussion as to signage, route designation, who is responsible for enforcement, insurance requirements and legal liability. The Committee agreed that many questions still remain unanswered. The Committee agreed the topic will be discussed further at the next committee meeting. Chair Weidner indicated he will remove this item from the County Board agenda since there is not agreement among the committee.

**Chairman's Report:** No report.

**Next Meeting:** April 10, 2019 at 9:30 a.m.

**Adjournment:** Wagner moved and Shillin seconded to adjourn. Motion carried. Meeting adjourned at 9:55 a.m.

Respectfully submitted

A handwritten signature in black ink that reads "Scott Feldt". The signature is written in a cursive, flowing style.

Scott Feldt