

# Highway/Solid Waste Committee Minutes

December 3, 2020

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, and Joe Lukes and Aaron Augustain.

Staff present: Highway Commissioner Todd Every and Patrol Superintendent Jesse Schley

**Adoption of Agenda:** Aaron Augustain made a motion to adopt today's Agenda. Second by Tom Romdenne. Motion carried unanimously.

**Approval of Minutes:** Aaron Augustain made a motion to approve the minutes from the November 12, 2020. Second by Tom Romdenne. Motion carried unanimously.

**Public Comments:** None

## **Reports:**

Patrol Superintendent Jesse Schley had the following to report for work being completed:

- Brush Cleanup from recent strong winds
- Patching as needed
- Snow fence post installation
- Drainage cleanup under guard rails
- Ditching projects
- Harnessing winter equipment
- Pre-Treating bridges and shaded locations with salt brine

Commissioner Every reviewed the most recent financial reports:

Our November billing cycle just ended on November 28<sup>th</sup>. Office Manager Mary Meyer will send out the updated County Roads and Bridge Fund Summary as soon as it is available. Commissioner Every stated we will be real close to our budget ending 2020.

- Financial Hand-Outs:
  - ✓ Finance Department Reports thru October 2020

Staff is reviewing the preliminary plans for the CTHAB/Main Street pavement replacement project in the Village of Luxemburg scheduled in 2021.

## **2021 WISDOT Routine Maintenance Agreement (RMA):**

Commissioner Every reviewed the 2021 RMA for the state highway system. Funding for 2021 is the same as the past few years.

Motion by Joe Lukes to approve the WISDOT 2021 Routine Maintenance Agreement (RMA) with the State of Wisconsin. Second by Aaron Augustain. Motion carried unanimously.

## **2021 Tri-Axle Truck Chassis Proposal Review:**

Each year we have planned to purchase a new dump truck as part of our Capital Improvement Plan to replace aging trucks in our fleet. Staff recently requested proposals for the purchase of a new tri axle truck chassis. Six vendors submitted proposals for the chassis. The summary attached compares the chassis meeting our minimum requirements, a non-steerable tag axle, and a five-year extended engine warranty.

The lowest responsible proposal came from Truck Country of Wisconsin, Inc. for the 2022 Freightliner 114SD truck chassis.

The proposed cost of the truck chassis and extended engine warranty is \$117,250.

Funds to purchase the trucks are available from the Highway Department Internal Service Fund.

Motion by Aaron Augustain to approve purchasing one new 2022 Freightliner 114SD truck chassis and extended engine warranty from Truck Country of Wisconsin, Inc. for \$117,250 and to forward this information to the Finance Committee for approval and recommendation to the County Board. Seconded by John Mastalir. Motion carried unanimously.

### **CTH E Grade Raise Project:**

Commissioner Every received information from our engineer regarding the investigation to raise the grade of CTH E near the Kewaunee River, to prevent the water overtopping the highway. There are no options of culvert installation which do not increase the backwater upstream from the site. Three alternatives were studied by the engineer;

1. New bridge construction over the Kewaunee River (wider span to accommodate more water and not increasing backwater upstream. Estimated Cost = \$2,260,000.
2. Raise Road/Culvert Installation. Project would involve federal agency coordination, permits, wetland mitigation, and potentially easements or structure modifications. Estimated Costs = \$385,000 or more.
3. Do Nothing. Water has only overtopped the highway during times of record lake levels and wind storms.

After discussion, the consensus of the committee and staff recommendation is to do nothing at this time.

### **Highway Department Operating Policies:**

After discussion at the November meeting, Commissioner Every presented revised draft operating policies and procedures for the Highway Department. This project involves formalizing policies and procedures the department uses day to day. Discussion on the drafts included the Highway Department Internal Service Fund, Road Construction Project Cost Sharing, Bridge Aid, Winter Maintenance, and Mailbox policies.

Most of the discussion centered around clarifying if/when and how far the county is responsible for maintenance work at town/village road intersections. Commissioner Every included three options in the draft regarding this item;

1. Current working policy that the municipality is responsible for all maintenance for the road connecting to the county highway up to the shoulder of the highway.
2. Have the county responsible for all maintenance on the road back to the county highway right-of-way line.
3. Possibility of the county splitting the cost of maintenance on the local road from the county highway back to the right-of-way line.

The committee asked the Commissioner to draft language for the policy to incorporate option 3, splitting the cost of maintenance.

This topic will be ongoing discussion items for the committee.

**Main Shop Replacement / Upgrade Project:**

Commissioner Every reviewed the geotechnical request for proposals for our main shop site. The investigation will involve 12 soil borings, analysis, and technical report. The consultant will coordinate the proposal submittals. The work should be completed by late December or January.

**Any other business as allowed by law:**

None

**Next Meeting Dates:**

- Thursday, January 14<sup>th</sup> @ 7:00 AM
- Thursday, February 4<sup>th</sup>, 2021 @ 7:00 AM

**Adjournment:** Motion by Joe Lukes to adjourn the meeting. Seconded by Tom Romdenne. Motion carried unanimously. Meeting adjourned at 8:30 AM.

Respectfully submitted:

Todd Every, Highway Commissioner