

Highway/Solid Waste Committee Minutes

February 4, 2021

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, and Joe Lukes and Aaron Augustain. Others present; Greg Gabriel (CTH C).

Staff present: Highway Commissioner Todd Every, Patrol Superintendent Jesse Schley

Adoption of Agenda: Joe Lukes made a motion to adopt today's agenda. Second by Tom Romdenne. Motion carried unanimously.

Approval of Minutes: Joe Lukes made a motion to approve the minutes from the January 14th, 2021 meeting. Second by Tom Romdenne. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley had the following to report for work being completed:

- Winter Maintenance as needed
- Patching as needed
- Brush cutting
- Salt Shed Repairs
- Equipment maintenance on construction equipment
- Pre-Treating bridges and shaded locations with salt brine

➤ Financial Hand-Outs:

- ✓ Finance Department Reports thru December 2020
- ✓ County Roads and Bridge Budget Report (January 1 thru January 26, 2021)

Commissioner Every had the following information to report:

Commissioner Every will be working with administration in order to begin recruiting for establishing a Highway Worker eligibility list.

Staff is working with the Finance Department to close out the 2020 financials and prepare for the annual audit.

Staff is completing the annual revision to the department's Capital Improvement Program (CIP). Commissioner Every will review the updated documents at next month's meeting.

Commissioner Every reviewed the latest work regarding the Hillside Shop Soil Contamination issue. Our engineering consultant, General Engineering, completed the semi-annual report required by the DNR in January. Also, a second round of groundwater samples were taken for analysis, along with vapor testing under the concrete floor of the shop. Pending the results of this round of tests, we should be able to submit the Site Closure request for this site.

Staff has prepared the annual documentation for the DNR regarding reimbursement approval for Long Term Care costs associated with the landfill. We are waiting for reimbursement approval.

On January 13, 2021, Commissioner Every received a Notice of Non-Compliance from the DNR regarding the late groundwater monitoring data submissions for the landfill. Although the data was submitted in 2020, it was not in the proper format. This was an oversight on our engineering consultant. All missing data was submitted in the proper format on January 28th, 2021. Commissioner Every transmitted our response letter addressing the non-compliance on January 28th, 2021.

Staff is working with our consultant to study our flare operation. It does not seem to be operating efficiently. Possible ideas to investigate are the quality of the gas, amount of gas, and the size of the flare. Once the weather breaks we will be able to take a closer look at its operation.

As requested at the last meeting, Commissioner Every reviewed the recommendations from the 2018 Traffic Control Safety Study for the CTH C curves just north of Casco near River Road. In the recent past, there have been several accidents involving vehicles not negotiating the curves. The study discussed several potential improvements; Flashing chevron signs (\$25,000), Shoulder widening and rumble strips (\$100,000), High Friction Surface Treatment (\$125,000), and Roadway redesign and Realignment (\$700,000). Discussion followed. Commissioner Every will discuss other potential idea feasibility with our engineer and discuss the information at the next meeting.

Trailer Purchase Proposals

Background

Staff has been researching equipment trailer options in order to replace one of our current equipment trailers. This trailer sees a lot of use hauling the backhoe loader to job sites.

Trailer #110 is a 1992 Trail King (15-ton capacity). Please see the attached pictures. #110 has deteriorated to the point that it is not usable and some replacement parts (brake system) are no longer available.

Staff requested proposals for replacing the hauler with a 20 Ton equipment trailer. A summary of the proposals received is also included. Although some of the proposals are dated in 2020, staff verified the pricing is still valid.

Staff is recommending purchasing the Trail King TK40LP trailer from Aring Equipment Co. Trailer King is a well-known brand and higher quality trailer.

Financial Impact

The proposed cost of the trailer is \$21,950.

Funds to purchase the trucks are available from the Highway Department Internal Service Fund and this purchase is in the Capital Purchase Program.

Recommendation

Motion by Joe Lukes to approve purchase of a Trail King TK40LP equipment trailer from Aring Equipment, Inc. of Green Bay, WI for \$21,950. Seconded by Tom Romdenne. Motion carried unanimously.

CTH AB/Main Street Resurfacing (CHIP-D Project) Contract Approval:

Background

In 2016, Kewaunee County and the Village of Luxemburg agreed to share costs associated with resurfacing CTH AB/Main Street from STH 54 south to the village limits. Resurfacing work was completed by the Village of Luxemburg in 2016 from STH 54 to Ash Street. The Village funded this work. As part of the agreement, the County agreed to resurface the remaining area (Ash Street – Village limits).

Staff discussed and included resurfacing of CTH A (CTH AB/Main Street – Village Limits) as a separate project in the designs. The pavement on this section of highway is the same age as CTH AB./Main Street and needs resurfacing. The Village of Luxemburg, under the terms of the 2016 agreement, also agreed to split the costs on this section within the village.

Robert E. Lee & Associates completed the design engineering and bidding documents. Bids were opened on 1-28-21. A summary of the proposals received is included. The apparent low bidder withdrew their bid due to a clerical error. Dorner, Inc. is the next low bidder.

The Village of Luxemburg will be replacing sewer and water mains in this area as part of another contract.

Financial Impact

The proposed cost of the resurfacing is \$507,673. Final costs will vary based upon materials used for the project.

Funds for the projects are budgeted in the 2021 Highway Department annual budget.

Staff submitted the CTH AB/Main Street project as a Local Road Improvement Program – County Highway Improvement – Discretionary (CHI-D) project and received \$195,000.

After the project is completed, the Highway Department will invoice the Village of Luxemburg for their share of the resurfacing projects, per the terms of the 2016 agreement.

Recommendation

Motion by John Mastalir to approve a contract to resurface CTH AB/Main Street and CTH A with Dorner, Inc. of Luxemburg for **\$507,673** and to forward this information to the Finance Committee for approval and recommendation to the County Board. Seconded by Aaron Augustain. Motion carried unanimously.

Town of Red River Bridge Aid Request – Thiry Daems Road

Commissioner Every presented a Bridge Aid Petition for the replacement of culverts on Thiry Daems Road in the Town of Red River.

Motion made by Tom Romdenne to approve the Town of Red River – Thiry Daems Road bridge aid request in the amount of \$39,596. Second by Joe Lukes. Motion carried unanimously.

Highway Department Operating Policies:

This topic is an ongoing discussion item for the committee. Commissioner Every presented the most recent revisions to the Highway Department Internal Services Fund, Cost Sharing, and Winter Maintenance policy drafts. Discussion followed.

Main Shop Replacement / Upgrade Project:

Commissioner Every informed the committee the geotechnical firm has completed the geotechnical investigation of the site. The final report was transmitted to our architect and the county on February 1, 2021. Barrientos Design and Consulting is analyzing the information and how it relates to site plans. Commissioner Every has a conference call scheduled for mid-February with Barrientos. The committee agreed to set March 25th as a tentative date for Barrientos to present their recommendations.

Any other business as allowed by law:

None

Next Meeting Dates:

- Thursday, March 11th, 2021 @ 7:00 AM
- Thursday, March 25th 2021 @ (TBD)

Adjournment: Motion by Aaron Augustine to adjourn the meeting. Seconded by Joe Lukes. Motion carried unanimously. Meeting adjourned at 9:30 AM.

Respectfully submitted:

Todd Every, Highway Commissioner