

Highway/Solid Waste Committee Minutes

January 14, 2021

The Highway Committee meeting was called to order at 7:05 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, and Joe Lukes and Aaron Augustain.

Staff present: Highway Commissioner Todd Every, Patrol Superintendent Jesse Schley, Office Manager Mary Meyer, and Shop Foreman Mike Lardo.

Adoption of Agenda: Aaron Augustain made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Aaron Augustain made a motion to approve the minutes from the December 3, 2020 meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley had the following to report for work being completed:

- Winter Maintenance as needed
- Patching as needed
- Ditching projects
- Brush cutting
- Equipment maintenance on construction equipment
- Pre-Treating bridges and shaded locations with salt brine

Office Manager Mary Meyer reviewed the most recent financial reports:

- Financial Hand-Outs:
 - ✓ Finance Department Reports thru November 2020
 - ✓ County Roads and Bridge Budget Report (January 1 thru December 31, 2020)

Commissioner Every has the following information to report:

Final payments for the CTH S Bridge replacement project over the Ahnapee River will be completed soon. We were informed by WISDOT the contractor claims for extra work were denied. As a result of the decision, final quantities for the project will be calculated and forwarded soon. This decision will save the county around \$40,000.

Commissioner Every updated the committee on the status of the local bridge replacement projects. The Elm Road Bridge replacement in the Town of Casco was bid out in December. The Old Settlers Road bridge replacement in the Town of Franklin will bid out in March. Both bridges will be construction in 2021.

Willow Road in the Town of Ahnapee bridge replacement designs are 30% complete and ready for public comments. Due to COVID-19 restrictions, public comments will be accepted virtually. Information will be sent out to the adjacent landowners directly. The project information and instructions for the public to comment on the project will be posted on the Highway Department page on the County website.

Staff is reviewed the final plans for the CTHAB/Main Street pavement replacement project in the Village of Luxemburg scheduled in 2021. Per the Intergovernmental Agreement signed in 2016, the County and the Village of Luxemburg are working together to resurface the highway and make some minor improvements to the curb and gutter. The County will directly contract for pavement replacement work. The Village of Luxemburg also is completing some water main and sewer main replacement. Bids are due on January 28. Staff will have the bid tabulation and recommendations at our February meeting.

Ayres has started the surveying for the CTH C reconstruction project.

Commissioner Every will be working with administration in order to begin recruiting for establishing a Highway Worker eligibility list. We anticipate some staff turnover due to retirements and/or resignations.

At the request of the Wisconsin County Highway Associations (WCHA), Commissioner Every surveyed the committee for their interest in attending the Summer Highway Conference, June 7-9 in WI Dells. The association is gauging the interest level after canceling the winter conference. Three members expressed interest in attending.

Tri-Axle Truck Equipment Proposal Review:

Background

In December, we approved the purchase of a new tri-axle truck chassis. We need to purchase the equipment to equip the truck for service. Equipment includes a dump body, plow, wing, v-box spreader, and hydraulic system.

Staff prepared a specification for all of the equipment. A summary of the proposals received is also included.

Staff has been pleased with the performance of the Burke Truck & Equipment, Inc. equipment package we have installed on the last five trucks and recommend purchasing this manufacturer's equipment.

Financial Impact

The proposed cost of the equipment package is \$101,110.25 with the payment option discounts.

Funds to purchase the trucks are available from the Highway Department Internal Service Fund.

Each year we have planned to purchase a new dump truck/snow plow as part of our Capital Improvement Plan to replace aging trucks in our fleet.

Motion by Tom Romdenne to approve purchase of a truck equipment package from Burke Truck & Equipment of Madison for \$101,110.25 and to forward this information to the Finance Committee for approval and recommendation to the County Board. Seconded by John Mastalir. Motion carried unanimously.

Pickup Truck Replacement Proposal Review:

Background

As part of the department's 2021 Capital Improvement Program, we have two pickup truck purchases scheduled. Planned purchases include one ¾-Ton truck and one 1-Ton truck. Similar to the pickup trucks we have purchased in recent years, we are buying trucks to be as multi-functional as possible.

One truck (F250) will replace the Patrol Superintendents' truck (#202 2015 GMC Sierra ½ Ton). Truck #202 has approximately 168,000 miles.

The second truck will replace a truck used for our signing and painting operations (#170 2004 GMC Sierra ¾ Ton). Truck #170 has approximately 243,000 miles. The new F350 chassis will be outfitted with a flat deck body, toolboxes, and lift. Our current Emergency Operations LED sign will be retrofitted on the new truck.

Staff worked with Ewald Automotive Group to get state contract vendor pricing for each of the trucks. Staff has preferred to purchase Ford trucks due to the standard heavier suspensions and amount of space in the cab.

Detailed proposals are attached. 2021 pricing is available until 1/22/21. New model year (2022) will have a slight increase in pricing.

Financial Impact

2021 Ford F250 Super Duty Crew Cab	\$36,239
2021 Ford F350 Super Duty Crew Cab	\$37,044

Funds to purchase the truck chassis are available from the Highway Department Internal Service Fund.

These purchases are included in our Capital Purchase Program for 2021.

Commissioner Every highlighted the ordering date with the existing pricing (1/22/21) falls before the next Finance and County Board meetings. In order to secure the proposed pricing, we will need to notify Ewald Automotive of the order. The committee agreed with this recommendation. Mr. Mastalir, Finance Committee Chairman then reconfirmed the item for the Finance Committee agenda.

Joe Lukes made the motion to approve purchasing one F250 Super Duty Crew Cab truck chassis for **\$36,239** and one Ford F350 Super Duty Crew Cab truck chassis for **\$37,044** from Ewald Automotive Group, secure the proposed pricing before 1/22/21, and forward this information to the Finance Committee for final approval and recommendation to the County Board. Seconded by John Mastalir. Motion carried unanimously.

Commissioner Every also indicated staff are working on getting proposals for the bed for the new F350. Proposals should be available by our next meeting.

Intergovernmental Agreement between Northeast WI Counties for Highway Department Mutual Aid

Commissioner Every reviewed an intergovernmental agreement for mutual aid between highway departments in NE Wisconsin. This document was prompted by the current pandemic and is trying to make sure we have enough staffing available to perform winter maintenance on the transportation system. The agreement was developed by commissioners and formalizes the practices we already follow when working with our neighboring counties.

Motion by John Mastalir, to approve Commissioner Every signing the agreement. Seconded by Tom Romdenne. Motion carried unanimously.

Highway Department Operating Policies:

This topic is an ongoing discussion item for the committee. Commissioner Every did not have any updates to share with the committee this month.

Main Shop Replacement / Upgrade Project:

Commissioner Every informed the committee the geotechnical firm was here this week to perform the soil borings and rock cores for the geotechnical investigation of the site. We should see the soils report completed in the next 2-4 weeks.

Barrientos Design and Consulting is also working on the building phasing information. After they analyze the soils report, they will be working on the study of proposed work. A preliminary presentation of the report could be in February or March.

Any other business as allowed by law:

None

Next Meeting Dates:

- Thursday, February 4th, 2021 @ 7:00 AM
- March 2021 (TBD)

Adjournment: Motion by Aaron Augustine to adjourn the meeting. Seconded by Joe Lukes. Motion carried unanimously. Meeting adjourned at 8:50 AM.

Respectfully submitted:

Todd Every, Highway Commissioner