

Highway/Solid Waste Committee Minutes

March 11, 2021

The Highway Committee meeting was called to order at 7:00 AM by Chairman Gary Paape. Members present included Tom Romdenne, John Mastalir, and Joe Lukes and Aaron Augustain.

Staff present: Highway Commissioner Todd Every, Patrol Superintendent Jesse Schley, and Office Manager Mary Meyer

Adoption of Agenda: Aaron Augustine made a motion to adopt today's agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Aaron Augustine made a motion to approve the minutes from the January 14th, 2021 meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley had the following to report for work being completed:

- Winter Maintenance as needed
- Patching as needed
- Placed Crusher Dust on culvert patches on CTH C and CTH H due to frost heaves
- Brush cutting – Town of Ahnapee, Town of West Kewaunee, CTH C, CTH D, CTH D
- Hauling materials to the plant
- Mastic work on STH 54 and County Highways
- Guardrail Repair

- Office Manager Mary Meyer presented the following financial information:
 - ✓ Finance Department Reports thru January 2021
 - ✓ County Roads and Bridge Budget Report (January 1 thru February 20, 2021)
 - ✓ Staff is working with the Finance Department to close out the 2020 financials and prepare for the annual audit.

Commissioner Every had the following information to report:

Commissioner Every is working with Administration in order to begin recruiting for establishing a Highway Worker eligibility list. Summer Help position advertisements are also in the paper.

Commissioner Every reviewed the latest work regarding the Hillside Shop Soil Contamination issue. As reported last month, our engineering consultant, General Engineering, completed the semi-annual report, the second round of groundwater samples, and vapor testing under the concrete floor of the shop. All testing results came back within the allowable limits.

As a result of the latest round of test results, General Engineering prepared the Case Site Closure request submitted the request to the Wisconsin Department of Natural Resource for consideration. When approved, our case for this site will be closed and no further investigation or reporting will be needed.

We are waiting for reimbursement approval from the DNR for 2020 for Long Term Care costs associated with the landfill.

The CTH C (Mullys) Bridge Deck Overlay project bids are due on 3-11-21 at 1:00. Commissioner Every will place the contract approval of this project on the next agenda.

Commissioner Every prepared the bid documents for our asphalt oil proposals. Proposals are due on March 23rd. This item will be placed on the March 25th meeting agenda.

Commissioner Every presented an invoice for annual National Association of County Engineers (NACE) provided by the Wisconsin County Highway Association (WCHA). Annual dues is \$275. Prior to 2020, WCHA paid the annual NACE dues for each county. However, WCHA has since decided the dues should be paid by each county. Commissioner Every answered questions regarding the benefits of the membership. Discussion followed. Motion by Tom Romdenne to approve payment of the NACE annual dues. Seconded by John Mastalir. Motion carried unanimously.

County Highway C Curves Traffic Evaluation:

Staff followed up with our engineers to discuss engineering feasibility for some of the items discussed at the last committee meeting. Discussion centered around possible other options to improve safety in the curves. Lower cost items include; installation of oversize curve arrows, flags on the Curve Ahead signs, Curve Ahead Stencil on highway, Flashing LED Curve Ahead Sign (\$2,000-\$4,000 per sign), and some type of rumble strips entering the curves.

Regarding rumble strips entering the curves, the engineers said this not a typical practice/use of this device, but there is nothing against it in the standards. The issue with this alternative is the noise created by the vehicles and how far the noise carries. Staff feels there would need to be a notification of the residents in the area to hear their comments on this alternative.

Other higher cost items include Radar Activated Flashing LED Chevron Signs (\$15,000 per sign) and guardrail installation.

Committee discussion followed.

The committee asked staff to estimate the cost of installing guardrail in these locations and to bring the information back to the committee at a future meeting.

Highway Department Capital Improvement Program: Commissioner Every reviewed the Highway Department's Capital Improvement Program for the Roads and Bridge Fund (Construction Projects) and the Enterprise Fund (Equipment Replacement). This is the information recently sent out by the Finance Department after our annual revision.

Crushing and Screening Proposals:

Background

Staff contacted potential contractors to provide crushing and screening services needed in the Stangelville Quarry, Sipiorski Pit, and Rankin Pit. Materials will be used for construction projects, hot mix asphalt raw materials, and winter sand salt.

Analysis

A copy of the proposal summary is attached.

Michels Corporation costs are significantly lower than the other contractors and they are familiar with our pits as they have previously provided these services for the Highway Department.

Recommendation

Motion by Joe Lukes to accept the proposal for crushing and screening services in Stangelville Quarry, Sipiorski Pit, and Rankin Pit from Michels Corporation for the cost per ton price indicated in the proposal summary. Seconded by Tom Romdenne. Motion carried unanimously.

Highway Department Operating Policies:

This topic is an ongoing discussion item for the committee.

Main Shop Replacement / Upgrade Project:

The committee will here Barrientos Design and Consulting's recommendations and estimates for phased building improvements to the Main Shop on March 25th.

Travel Requests

Motion by Tom Romdenne to approve Commissioner Every's attendance for the WCHA Spring Commissioner Training in WI Dells April 27-28, and to approve any committee member and Highway Commissioner Every to attend the WCHA Summer Highway Conference in WI Dells June 7-9. Seconded by Aaron Augustine. Motion Carried.

Any other business as allowed by law:

None

Next Meeting Dates:

- Thursday, March 25th @ 8:00 AM
- Thursday, April 22nd @ 7:00 AM
- Thursday, May 6th @ 7:00 AM

Adjournment: Motion by Joe Lukes to adjourn the meeting. Seconded by Aaron Augustine. Motion carried unanimously. Meeting adjourned at 9:00 AM.

Respectfully submitted:

Todd Every, Highway Commissioner