

Highway/Landfill Committee Minutes

April 11th, 2019

The Highway Committee meeting was called to order at 8:00 AM by Chairman Paape. Members present included: Gary Paape, Tom Romdenne, John Mastalir, Cory Cochart and Thomas Cretney. Also present was Highway Commissioner Todd Every and Office Manager Mary Meyer.

Adoption of Agenda: Tom Romdenne made a motion to adopt today's Agenda. Second by Cory Cochart. All in favor. Motion carried unanimously.

Approval of Minutes: Motion made by Tom Romdenne to approve the March 21st, 2019 Committee Meeting Minutes. Second by Cory Cochart. All in favor. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley was unable to attend today's meeting. Commissioner Every had the following to report on Jesse's behalf:

- Maintenance has included patching potholes, repairing flood damage
- Completed some ditching at the landfill
- Made salt sand and filled up all our sheds for next winter
- Hauling materials to the plant
- Our mechanics continue to repair equipment as needed and unharness equipment

Office Manager Mary Meyer had the following to report:

- Schenck was here this week to close-out our 2018 Financials
- Hand-Outs:
 - Roads & Bridges Budget Report (January 1 – March 23, 2019)
 - Roads & Bridges Budgets – Monthly Detail (February 24 – March 23, 2019)

Highway Commissioner Todd Every had the following to report:

- Highway:
 - ✓ Handouts:
 - Roads & Bridges Revenue & Expenditures – 2018 Preliminary Year End (unaudited) Prepared by Paul Kunesh, Finance Director
 - ✓ Two of the new tri-axle trucks were delivered
 - ✓ Update on the CTH "E"/River Road resurfacing project.
 - ✓ Fuel Tank Replacement Update - our contractor has submitted applications to the state for approval of the new tank locations. We are waiting for approvals.
- Solid Waste:
 - ✓ Handouts:
 - Solid Waste Fund Revenue & Expenditures - 2018 Preliminary Year End (unaudited) Prepared by Paul Kunesh, Finance Director
 - ✓ Private wells within ½ mile of the landfill will be tested in this month. Testing will be completed by the Land and Water Department
 - ✓ *Ayres Associates* completed 2018 Annual Report

Discuss engineering recommendations for CTH "AB"/Church Road signing: Commissioner Every reviewed the recommendations and associated costs from *Ayres Associates* engineering study regarding the speed limit and signing in the area. The goal was to improve the pedestrian movement safety and slow down traffic during school and church activities. Improvements include signing upgrades, additional LED blinking signs, and crosswalk upgrades.

The committee discussed the estimated costs of the improvements and who should pay for the upgrades.

Motion by Cory Cochart for the County to pay for the costs associated with the recommended upgrades, seconded by John Mastalir. Motion carried 4-1 (Cretney opposed)

Review proposals for Asphalt Oil and Emulsion Oil: Commissioner Every reviewed the summary of the oil proposals for 2019.

<u>PG 58-28 Asphalt</u>	Flint Hills Resources	= \$523.00 per ton
	Henry G. Meigs	= \$519.00 per ton
<u>Emulsion Oil (HFRS-2)</u>	Flint Hills Resources	\$2.0042 per gallon (oil)
	Application cost	\$ No Price Given
	Total	\$
	Henry G. Meigs	\$2.0370 per gallon (oil)
	Application cost	<u>\$0.35 per gallon (Meigs Advantage,LLC)</u>
	Total	\$2.3870 per gallon

Motion made by Tom Cretney to accept the bid from *Henry G. Meigs* for PG 58-28 Asphalt Oil @ \$519.00 per ton. Second by Cory Cochart. All in favor. Motion carried unanimously.

Motion made by Tom Cretney to accept bid from *Henry G. Meigs* for Emulsion Oil (HFRS-2) @ \$2.3870 per gallon which includes the application costs. Second by Cory Cochart. All in favor. Motion carried unanimously.

Motion made by Tom Cretney stating if *Flint Hills Resources* agrees to meet *Henry G. Meigs Resources'* price, the annual order of PG 58-28 asphalt oil could be split between both vendors to allow more ordering flexibility for the County. Second by Cory Cochart. All in favor. Motion carried unanimously.

Discuss Proposals for 2019 Crushing and Screening materials: We received one proposal for crushing and screening material in pits. A summary of the prices per ton was presented.

Motion by John Mastalir, to accept the per ton pricing as presented by *Michels Corporation*. Seconded by Tom Cretney. Motion carried unanimously.

Discuss Truck Chassis/Tank Proposal: Commissioner Every presented information in regards to purchasing a 2007 Peterbilt 378 truck chassis and a new stainless steel 3,300 gallon tank from OSCO Tank & Truck Sales to replace one of our salt brine trucks.

Motion by Cory Cochart, to approve purchasing the 2007 Peterbilt 378 and 3,300 gallon stainless steel tank for \$77,950 from OSCO Tank & Truck Sales, Inc. and to forward this information to the Finance Committee and County Board. Seconded by Tom Romdenne. Motion carried unanimously.

Discuss Main Shop Replacement/Upgrade Projects: As requested last month, Commissioner Every revised the Request for Proposals for Preliminary Design services for updating the Main Shop. Preliminary Design services would include review of our existing facilities, project space needs, recommendation for building upgrade or new structure, and cost estimates for alternatives. Discussion followed.

The Committee wanted more time to review the RFP and schedule. Any comments after review should be forwarded to Commissioner Every.

This item tabled until the next meeting.

Travel Requests: WCHA Northeast Region Spring Meeting in Marinette County is May 21st. Highway Commissioner & any interested Highway Committee Members can attend. Motion to approve said travel request made by Gary Paape. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Any other business as allowed by law: None

Project Site Visits: Today's project site visit to CTH "F" was cancelled due to the inclement weather. This will be completed in May.

Next Meeting Dates:

- Thurs., May 2nd @ 7:00 AM (Note time change)
- Tues., May 21st @ 9:00 (NE Region Spring Meeting)
- Thurs. June 13th @ 7:00 AM

Adjournment: Motion made to adjourn today's meeting by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:20 AM.

Respectfully submitted:

Todd Every, Highway Commissioner