

Highway/Landfill Committee Minutes

July 18th, 2019

The Highway Committee meeting was called to order at 7:00 AM by Chairman Paape. Members present included Gary Paape, Tom Romdenne, John Mastalir, Cory Cochart and Thomas Cretney. Also present was Highway Commissioner Todd Every, Office Manager Mary Meyer, and Recording Secretary Jenny Salentine. Guests at today's meeting included County Board Chairman Bob Weidner.

Adoption of Agenda: John Mastalir made a motion to adopt today's Agenda. Second by Thomas Cretney. All in favor. Motion carried unanimously.

Approval of Minutes: Motion made by John Mastalir to approve the June 13th, 2019 Committee Meeting Minutes. Second by Thomas Cretney. All in favor. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Jesse Schley was unable to attend today's meeting. Commissioner Every had the following to report on Jesse's behalf:

Current work activities include:

- Culvert Replacements
- Paving preparations for upcoming Town work
- Ditch Mowing: first cut is complete for County Roads & Towns
- Bridge Maintenance is complete
- Our paint crew is busy painting the Center-line & Fog-line on the State Highways & County Roads
- The Fuel Tanks replacement project has started
- Currently pulverizing areas
- We've been stock piling materials @ the Hot-mix Plant

Office Manager Mary Meyer had the following to report:

- Hand-Outs:
 - ✓ Roads & Bridges Budget Report (January 1st thru June 29th, 2019)
 - ✓ Roads & Bridges Budgets Monthly Detail (June 2nd thru June 29th, 2019)

Highway Commissioner Todd Every had the following to report:

- Handouts:
 - ✓ Highway Internal Service Fund, Revenue & Expenses Report, June 2019, Prepared by Kewaunee County's Finance Director Paul Kunesh
 - ✓ Solid Waste Fund, Revenue & Expenditures Report, June 2019, Prepared by Kewaunee County's Finance Director Paul Kunesh
- Other Updates Include:
 - ✓ Culvert Pipes have been ordered for CTH "F"
 - ✓ Fuel Tank removals from the outlaying shops has begun
 - ✓ Our new salt brine truck should be delivered in 2 – 3 weeks
 - ✓ The new pick-up trucks should be delivered soon as well
 - ✓ We are preparing more items to be listed for sale on the WI Surplus Auction Site
 - Committee Member Cory Cochart provided feedback on this topic stating he feels the committee should discuss/approve what items will be auctioned

Discuss CTH "E" / River Rd. Agreement with the City of Kewaunee: Commissioner Every provided a revised copy of the *Intergovernmental Cooperation Agreement* between Kewaunee County & the City of Kewaunee to all committee members for their review. The agreement defines the unit costs and cost distribution for storm sewer, curb and gutter, and paving for the project. Motion to forward the agreement to the County Board for final approval made by Thomas Cretney. Second by Cory Cochart. All in favor. Motion carried unanimously.

Review Preliminary Design Proposals for Main Shop Replacement / Upgrade Project: We received five (5) proposals from architects for the project. Copies were forwarded prior to today's meeting. Commissioner Every presented a summary of the proposals to the committee. All proposals presented met the requirements & deliverables that were listed in the Request For Proposals (RFP). Commissioner Every is recommending inviting 2-3 firms for an interview to review their proposals and understanding of the project. After the interviews, a firm can be selected and recommended to negotiate a contract. Discussion followed regarding wanting to take more time to review the proposals. Motion made by Cory Cochart to table this item until our next committee meeting. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Travel Requests: None

Any other business as allowed by law:

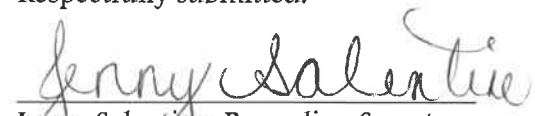
1. Chairman Paape & Commissioner Every gave an update from the recent Personnel Committee Meeting and proposed revisions to the wage scale.
2. Commissioner Every spoke briefly about the ATV/UTV Ordinance being proposed.

Next Meeting Dates:

- Thurs., August 15th @ 7:00 AM
- Thurs., September 5th @ 7:00 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by Cory Cochart. All in favor. Motion carried. Meeting adjourned at 9:12 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary